

**CITY OF WISCONSIN RAPIDS**  
**2024 BOARD OF REVIEW**  
**First Floor Conference Room – City Hall, 444 West Grand Avenue**

**Minutes**

The City of Wisconsin Rapids Board of Review met at 9:07 a.m. on Friday, May 31, 2024 in the First Floor Conference Room of City Hall. Members present were Len Strigel, Peter Kastenholz, Alex Hewett, Don Walloch, and Lee Gossick. Also present were City Clerk/Board of Review Clerk Jennifer Gossick, City Assessors Steve Shepro and Beth Polacek, and City Attorney Sue Schill.

1. Call to order

Clerk Gossick called the meeting to order at 9:07 a.m.

2. Roll Call

All Board of Review Members were present.

3. Confirmation of appropriate Board of Review (BOR) and Open Meetings notices

Clerk Gossick confirmed that the Board of Review official notice was published on April 29, 2024 in the Daily Tribune, official newspaper of the City of Wisconsin Rapids, and provided an affidavit of publication from the paper. The notice was also posted on April 24, 2024 on the City's website and online calendar, the bulletin boards at City Hall, McMillan Memorial Library, and the Lowell Senior Center, the main door of City Hall, and emailed to those news media and persons who have filed a written request for such notice.

Clerk Gossick confirmed the Open Meetings law notice with agenda was posted on May 20, 2024 on the City's website and online calendar, the bulletin boards at City Hall, McMillan Memorial Library, and the Lowell Senior Center, and emailed to the Daily Tribune, and to those news media and persons who have filed a written request for such notice.

4. Elect a BOR Chairperson

Peter Kastenholz nominated Alex Hewitt, and the nomination was accepted; Len Strigel nominated Peter Kastenholz, and the nomination was declined. No further nominations were received, and nominations were closed. A voice vote was taken and Mr. Hewett was elected Chairperson, 5 ayes and 0 nays.

5. Elect a BOR Vice Chairperson

Len Strigel nominated Peter Kastenholz, and the nomination was accepted. No further nominations were received, and nominations were closed. A voice vote was taken and Mr. Kastenholz was elected Vice Chairperson, 5 ayes and 0 nays.

6. Verify that at least one BOR member has met the mandatory training requirements

Clerk Gossick verified that BOR member Lee Gossick met the mandatory training requirements and provided a copy of his exam and affidavit of Training Participation. Clerk Gossick also verified that the training affidavit was submitted to the Department of Revenue on May 23, 2024.

7. Verify that the City has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7)(af))

Clerk Gossick verified that the City has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7)(af)), and provided a copy of said ordinance:

This is contained in the Municipal Code, Section 2.15(6)(a)(5). (Ordinance No. MC 868, adopted on June 13, 2000.)

8. Due to the fact that the assessment roll is not complete at this time, schedule a date that the BOR will be adjourned to

The next meeting of the BOR will be on Thursday, August 22, 2024 at 9:00 a.m.

9. Adjourn to next meeting date

There being no further action or business required of the Board, it was moved by Kastenholz, seconded by Strigel to adjourn. The meeting adjourned at 9:21 a.m.

Respectfully Submitted,

Jennifer M. Gossick, City Clerk