

## Community Development Department

444 West Grand Avenue  
Wisconsin Rapids, WI54495-2780  
Ph: (715) 421-8228 • Fax: (715) 421-8291

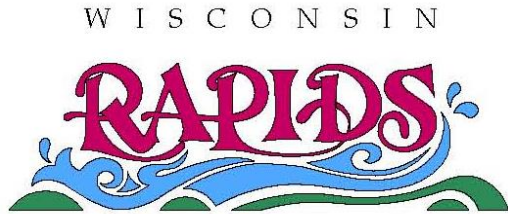
### Permit Application Packet for Obtaining a Moving Permit

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The following items must be completed and submitted as a packet:

- Moving Permit Application (this item is all that is needed for accessory buildings; i.e. sheds and garages). If building is being moved out of the City the next three items are not required.
- A dimensioned plot plan showing the location of the structure on the parcel of land to which it is proposed to be moved.
- Construction plans showing any exterior or interior structural, electrical, plumbing, heating or ventilating changes, alterations or additions, if any such are required or intended.
- A statement of any exterior work that will be done which would affect the appearance of the structure.
- A map showing the proposed moving route and stating the proposed moving date.
- Proof of public liability insurance in an amount not less than \$250,000.00/\$500,000.00, and for property damage insurance in the amount of not less than \$50,000.00.
- Notice to potentially affected utilities.
- Payment of fees and deposit.

**This permit and associated fees are for the physical moving of a structure from one property to another. Additional building permits and fees are required for any work done to the structure in the new location.**



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# Moving Permit Application

### For Office Use Only

Date:	Permit Fee:	Permit #:	Receipt #:
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### CURRENT PROPERTY INFORMATION:

Current Site Address:	Parcel #: 34-
Proposed Site Address:	Parcel #: 34-
Owner Name:	
Owner Address, City, State, and Zip:	
Owner Phone Number:	Owner Fax Number:
Owner Email Address:	

### CONTRACTOR INFORMATION:

Name:		
Address, City, State, and Zip:		
Phone Number:	Fax Number:	Email Address:

### PROJECT INFORMATION:

Number of Buildings to be Moved	Type of Building(s) to be Moved	Project Description
Principal Bldgs: _____	<input type="checkbox"/> Single-Family <input type="checkbox"/> Two-Family <input type="checkbox"/> Multiple-Family (Units: _____) <input type="checkbox"/> Commercial <input type="checkbox"/> Manufacturing <input type="checkbox"/> Warehouse <input type="checkbox"/> Garage <input type="checkbox"/> Accessory building (not garage) <input type="checkbox"/> Other ( _____ )	
Accessory Bldgs: _____		
Total: _____		
<b>Area of Buildings to be Moved</b>		
Principal Bldgs:     Sq.Ft		
Accessory Bldgs:    Sq.Ft		
Total:                Sq.Ft		
<b>Estimated Cost to Move Building(s)</b>		
\$		
<b>Permit Fee to Move Building(s)</b>	<b>Deposit to Move Building(s)</b>	
<b>Principal: \$160 each, + \$.08/sq.ft.</b>	<b>Principal: \$2,000 or 10% of assessed value each</b>	
Fee: \$	Deposit: \$	
<b>Accessory: \$160 each, + \$.08/sq.ft.</b>	<b>Accessory: \$500 each</b>	
Fee: \$	Deposit: \$	

**Applicant (Print):** \_\_\_\_\_ **Sign:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Conditions, Other Requirements and Council Approval*

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**Conditions**

This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.

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**Other Requirements**

- Completed Cautionary Statement
- Structural Inspection (prior to commencement of moving of structure)
- Plan Commission Public Hearing (not required for accessory buildings)

**Approvals**

Approved by City Council on: \_\_\_\_\_ (not required for accessory buildings)

*Sign-Off Departments for Securing a Moving Permit*

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**Current Address of Building(s) Being Moved:** \_\_\_\_\_

**Proposed Address of Building(s) Being Moved:** \_\_\_\_\_

The following Departments must sign off before a moving permit can be issued:

**1. Water Works and Lighting**

221 16th Street South, Wisconsin Rapids, WI 54494  
Ph: 715-423-6300      Fax: 715-423-2831

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

**2. Wisconsin Rapids Police Department**

444 West Grand Avenue, Wisconsin Rapids, WI 54495  
Ph: 715-423-4444      Fax: 715-423-4408

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

**3. Wisconsin Rapids Streets Department**

1411 Chase Street, Wisconsin Rapids, WI 54495  
Ph: 715-421-8218      Fax: 715-421-8281

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

**4. Wisconsin Rapids Park and Recreation**

444 West Grand Avenue, Wisconsin Rapids, WI 54495  
Ph: 715-421-8240      Fax: 715-421-8291

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

**5. Wisconsin Rapids Community Development Department**

444 West Grand Avenue, Wisconsin Rapids, WI 54495  
Ph: 715-421-8228      Fax: 715-421-8291

Approved: \_\_\_\_\_

Date: \_\_\_\_\_