



OFFICE
OF THE
MAYOR

Mayor's Youth Council

May 8, 2019

3:30-4:30 p.m.

Robinson Park Shelter

1941 Apricot St, Wisconsin Rapids, WI 54494

Present: Claire F, Lauren O, Kayla H, Harrison S, Clare W, Nicholas S, Kayla K, Allison T, Hobie L,
Ethan M, Connor M

Excused: Caleb K, Halle H, Kaylie M, Jorian G, Paige D

Unexcused: Hannah N

Minutes

1. Call to order 3:36 pm.

2. 2019 Project Work

a. Movie Night

- i. Review Success Criteria, consider movie selection deadline- *5 min*
- ii. Establish outreach to poll for movie selection- *5 min*
 1. Poll Method- Facebook or Instagram
 - a. Agreed on a google form survey
 - i. Maybe make an announcement about the poll in the morning
 - b. Movies: Instant Family, Footloose, Ferris Bueller's Day Off
 2. Timeline- launch and end dates
 - a. Thursday, July 18
 - b. Need the poll to be done within the next 2 weeks
 - i. Start on May 13-May 24
 3. Awareness/Distribution: Parks & Recreation email list, Facebook pages, High School announcements, flyers, Assumption newsletter, Lincoln bathrooms, etc
 - iii. Introduce Sub-committees *5 min*
 1. Refreshments & Finance- German, Jen
 2. Marketing & Logistics- Mary, Brian, Travis



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- iv. Split into sub-committees and review roles document *25 min*
 - 1. Outline tasks, establish milestones and deadlines in each sub-committee (hope to do at next meeting.)
 - 2. Assign tasks to sub-committee members, discuss homework
 - 3. MARKETING and LOGISTICS COMMITTEE:
 - a. Set-up: Hobie, Kayla K, Brian
 - i. Checklist of equipment for set-up
 - b. Marketing: Kayla H, Clare, Hobie
 - i. Create marketing list
 - c. Clean up: Lauren O, Claire F
 - i. Checklist of what needs to be cleaned up
 - 4. REFRESHMENTS and FINANCE COMMITTEE:
 - a. Chat R Box for food-Brianna
 - b. Would like to sell something for fundraising-popcorn? City water along with it.
 - c. Would like to know a dollar amount they could work with but would still reach out for donations for the event.
- v. Reconvene as a whole and report sub-committee work *10 min*
- b. **Kids to Parks Day** - June 22nd, 1-3pm, Robinson Park shelter -5 min
 - i. Review video created at last meeting; Reminder to share the Facebook event and use the 'invite' feature.
 - ii. Identify 2-3 'sponsors' for light refreshments and volunteers to make contact
 - 1. Ocean Spray and Politos have supported in the past
 - iii. Sign up for activities- Scavenger hunt, kickball, and craft (others?)
 - 1. Each member will sign up for a time slot and activity they will help run at the event -a sign up sheet will be sent via email to the group.
 - iv. Reach outs for Kids to Park Day donations
 - 1. Nick: Ocean Spray
 - 2. Kaylie and Claire: IGA
 - 3. Clare and Allison: Kwik Trip
- c. Potentially make volunteer t shirts.

3. Additional Business



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a. Community Cleanup Day 5 min

- i. Option: Saturday, May 11th 9-11 a.m.
- ii. Option 2: Friday, May 10th 4-5 pm.
 1. Along with the cleanup, there is a treasure hunt and raffle giveaway
- iii. Confirmed: Going to move to a different date and should put this on the next agenda.
- iv. Cleanup areas- 1) east and west riverbank south of Grand Avenue, 2) east riverbank north of Grand avenue toward Biron; 3) County Road W to 32nd Street (across from Home Depot). Others include West Grand Overpass; HWY 54

4. Set next meeting and agenda

- a. June 12, 2019, 3:30 p.m. @ Robinson Park? Confirmed
- b. Kids to Park Day planning
- c. Bicycle Benefits
- d. Movie Night Updates

5. Adjourn 4:35 pm.

Friendly Reminders:

- *Attendance conflicts MUST be communicated in advance*
- *If transportation is a need, please coordinate with a fellow member or contact Jen*