



NOTICE OF PUBLIC MEETING

Parks & Recreation Commission

Dean Veneman, Chairperson

Craig Broeren, Vice Chairperson

Kris Barteck

Mayor Shane Blaser

Tom Ekelin

Patrick Gatterman

Carolynn Martin

Tom Rayome

Lee Thao

Jake Klingforth

Dawn Desorcy

Paul Vollert

Notice is hereby given of a regular meeting of the Wisconsin Rapids Parks & Recreation Commission to be held in the 1st Floor Conference Room, 444 West Grand Avenue, Wisconsin Rapids, WI, on Monday, June 12, 2023, at 4:00 p.m. The meeting will also be streamed LIVE on the City of Wisconsin Rapids Facebook page. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at www.wr-cm.org.

1. Call to order.
2. Approve May 8, 2023, meeting minutes.
3. A request by Public Works Department to dump waste fill from local construction project on south side of sledding hill at Poplar Springs Park.
4. Request by Public Works Department for permission to put up Community Banners by the Welcome to Wisconsin Rapids sign by Boles Creek boat landing in Ben Hansen Park.
5. Review current language and consider changing minimum age to enter the Aquatics Center. Current language: Children under 13 must be accompanied by someone over the age of 16.
6. Aquatics Center update.
7. Legacy Grant update.
8. Update on Dog Park.
9. Update on Prairie Dog Exhibit.
10. Bills.
11. Staff reports.
12. Adjourn.

The City of Wisconsin Rapids encourages participation from all its citizens. If participation via telephone at this meeting is not possible due to a disability, notification to the City's IT Manager prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the IT Manager at (715) 421-8288 to request accommodations.

CITY OF WISCONSIN RAPIDS
PARKS / RECREATION / BUILDINGS
220 3rd Avenue South, Suite 3, Wisconsin Rapids, WI 54495, (715) 421-8240

Parks & Recreation Commission Minutes

May 8, 2023

The Parks & Recreation Commission met on Monday, May 8, 2023, at 4 p.m. in the first floor conference room at City Hall, 444 West Grand Avenue, Wisconsin Rapids, WI. The meeting was also streamed LIVE on the City of Wisconsin Rapids Facebook page.

1. Call to order.

Commissioner Veneman called the meeting to order at 4 p.m.

Commissioners present in the 1st floor conference room were Mayor Blaser, Craig Broeren, Lee Thao, and Dean Veneman. Kris Barteck and Carolynn Martin appeared via videoconference. Tom Ekelin, Patrick Gatterman, and Tom Rayome were excused. Staff present were Dawn Desorcy, Jake Klingforth, Samantha Lom, and Mike Potocki. Also attending were Alderperson Dennis Polach and Elizabeth Whelen.

2. Approve April 10, 2023, meeting minutes.

A motion was made by Mayor Blaser, seconded by Commissioner Broeren, to approve the minutes of April 10, 2023. Motion carried.

3. Election of officers.

Mayor Blaser nominated Dean Veneman for chairperson. No other nominations were received. Blaser made a motion to close nominations and that a unanimous ballot be cast for Dean Veneman as chairperson, this was seconded by Commissioner Thao. Motion carried. Veneman was voted chairperson.

Commissioner Veneman nominated Craig Broeren for vice-chairperson. No other nominations were received. Veneman made a motion to close nominations and that a unanimous ballot be cast for Craig Broeren as vice-chairperson, this was seconded by Mayor Blaser. Motion carried. Broeren was voted vice-chairperson.

4. Discussion on Skate Park.

Staff met to discuss the skate park and how to make it safer and more enjoyable for people to visit. We hope to develop an app for the Police Department to give the ability to watch the park 24/7 from their squads so that issues may be addressed immediately. We do not want to close the park, but focus on removing the troublemakers. Policies and rules are being developed to address the skate park specifically (having regular hours and locking gate when closed; may require that users have a skateboard, bike, etc., in order to be in facility), as well as general conduct rules for all of our parks which would allow us to properly deal with those who damage park equipment or grounds or who are otherwise disorderly in our parks. These policies and rules will be available for consideration at the next meeting.

5. Update on Dog Park.

Fence is installed for both large and small dog park areas. Entrance gate areas have been poured. The water source is in. Pulverizing has begun, and we are waiting for drier weather to start seeding. The parking lot approaches will be poured soon. Grass must be established prior to opening, and we are planning to open in the fall of this year.

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6. Update on Prairie Dog Exhibit.

We are currently waiting for the tunnel to be delivered, as we are unable to fill the exhibit in until that is received. We were under budget for concrete. The glass bid is in, but the amount should be less because project is smaller than the original plan. We hope to open the exhibit in mid-June.

7. Bills.

A motion was made by Commissioner Thao, seconded by Commissioner Broeren, to approve the bills. Motion carried.

8. Staff reports.

Dawn and Jake presented staff reports.

Future agenda items: Ideas for remaining Teske money, naming dog park, and skate park policies.

9. Adjourn.

A motion was made by Commissioner Thao, seconded by Commissioner Broeren, to adjourn. Motion carried.

Dawn Desorcy, Recording Secretary

Parks & Recreation Bills

June 12, 2023

Bill	Date	Detail	Amount
Ace Hardware	5/8/2023	Aquatics Equipment	52.75
Ace Hardware	5/9/2023	Aquatics Equipment	21.88
Ace Hardware	5/11/2023	Aquatics Equipment	41.97
Ace Hardware	5/16/2023	Witter Field Materials	65.31
Ace Hardware	5/22/2023	Aquatic Equipment	58.93
Ace Hardware	5/23/2023	City Zoo Materials	30.76
Ace Hardware	5/28/2023	Witter Field Materials	112.28
Ace Hardware	5/28/2023	Witter Field Materials	(65.97)
Ace Hardware	5/30/2023	Aquatic Equipment	9.98
Ace Hardware	6/5/2023	City Zoo Materials	23.31
Aldi	5/22/2023	City Zoo Materials	77.53
Aldi	6/2/2023	City Zoo Materials	27.44
Amazon	5/1/2023	Mead Field Materials	115.83
Amazon	5/2/2023	Aquatics Training	13.77
Amazon	5/16/2023	Aquatics Training/Cert	43.49
Amazon	5/17/2023	Rec Materials	35.98
Amazon	5/17/2023	Aquatics	35.99
Amazon	5/18/2023	Rec Office Supplies	9.09
Amazon	5/18/2023	Aquatic Center Equipment	38.85
Amazon	5/22/2023	Aquatics Office Supplies	51.95
Amazon	5/25/2023	Aquatics First Aid	59.99
American Fence Company	4/28/2023	Dog Park Outlay	49,547.85
Bryan's Water Quality Store LLC	5/30/2023	Aquatic Chemical	170.30
Carrico Aquatic Resources	5/4/2023	Aquatic Center Equipment	567.89
Carrico Aquatic Resources	5/22/2023	Aquatic Chemical	1,816.00
Casper Stump Tracking	5/23/2023	Black Dirt	613.50
Crescent Electric Supply Comp.	4/10/2023	Witter Field Materials	5,500.59
Crescent Electric Supply Comp.	5/10/2023	Witter Field Materials	131.69
Crockett Septic	4/25/2023	Witter Field Materials	130.00
Crockett Septic	5/18/2023	Witter Field Materials	130.00
eLifeguard	5/4/2023	Aquatics Uniforms/First Aid	223.58
Ferguson	5/18/2023	Witter Field Materials	153.58
General Distribting LLC	5/23/2023	City Zoo Materials	63.84
Home Depot	5/1/2023	Prairie Dog Pen/Zoo	111.07
Home Depot	5/2/2023	Zoo Materials	367.41
Home Depot	5/5/2023	Zoo Materials	11.54
Home Depot	5/8/2023	Zoo Materials	209.80
Home Depot	5/17/2023	Aquatic Center Equipment	208.91
Home Depot	5/18/2023	Aquatic Center Equipment	622.98
Home Depot	5/24/2023	Witter Field Materials	148.65
Metcalf Lumber	4/17/2023	Park Dept. Materials	52.16
Metcalf Lumber	4/24/2023	Park Dept. Materials	23.25
Mobile Lock & Security	5/23/2023	Witter Field Materials	127.37
Per Mar Security Services	5/30/2023	Witter Field Materials	143.75
Quality Foods	5/25/2023	Training	134.74
Quality Printing	5/4/2023	Rec Adv/Pub	770.00

Bill	Date	Detail	Amount
Rapids Rental & Supply Co.	5/25/2023	Witter Field Materials	75.00
Ryan's Custom Concrete	5/17/2023	Prairie Dog Exhibit	6,150.00
Screenmaster	5/23/2023	Rec Materials	703.00
Screenmaster	5/25/2023	Aquatics Uniforms	780.00
Screenmaster	6/20/2023	Rec Materials (oversight from '22)	1,619.60
Spring Green	5/2/2023	Aquatic Equipment	110.00
Spring Green	5/3/2023	Other Green Areas Equipment	116.05
Spring Green	5/4/2023	Mead Field Equip	165.00
Spring Green	5/8/2023	Park Department Contract Payment	373.00
Temu	4/28/2023	Rec Materials	25.15
Tractor Supply	5/22/2023	City Zoo Materials	139.39
Tractor Supply	5/22/2023	City Zoo Materials	47.99
Tractor Supply	5/24/2023	City Zoo Materials	14.58
Tractor Supply	5/30/2023	City Zoo Materials	59.97
Tractor Supply	6/5/2023	City Zoo Materials	77.04
Valley Aquatic Solutions	5/30/2023	City Zoo Materials	711.43
Valley Aquatic Solutions	5/30/2023	Aquatics Chemical	2,139.44
Wayne Vandeberg	5/3/2023	Parks Misc. Contract Work	256.00
Wil-Kil Pest Control	5/24/2023	City Zoo Materials	63.30
Williams Plumbing/Heating	1/27/2023	Dog Park Outlay	404.70
Wisc. Valley Building Products LLC	5/16/2023	Aquatics Equipment	193.00
Wolosek Landscaping	4/12/2023	Parks Dept. Mat./Other Green Areas	990.00
Wolosek Landscaping	4/30/2023	Other Green Areas Equipment	210.60
Wunrow's Greenhouse	5/14/2023	Other Green Areas Equipment	119.85
Wunrow's Greenhouse	5/23/2023	Special Events Materials	1,178.00
			79,563.65