



## NOTICE OF PUBLIC MEETING

### Parks & Recreation Commission

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Dean Veneman, Chairperson

Elizabeth Whelan, Vice Chairperson

Kris Barteck

Susan Faust

Jeff Penzkover

Ron Rasmussen

Lee Thao

Rick Wellnitz

Mayor Matt Zacher

Jake Klingforth

Dawn Desorcy

Jake Guse

Notice is hereby given of a regular meeting of the Wisconsin Rapids Parks & Recreation Commission to be held in the 1st Floor Conference Room, 444 West Grand Avenue, Wisconsin Rapids, WI, on Monday, November 11, 2024, at 4 p.m. The meeting will also be streamed live on the City of Wisconsin Rapids Facebook page. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at [www.wr-cm.org](http://www.wr-cm.org).

1. Call to order.
2. Approve the October 14, 2024, meeting minutes.
3. Consider project ideas from ACE Leadership class for park improvements.
4. Discuss Rapids Room to Zoom dog park volunteers and activities.
5. Bills.
6. Staff reports.
7. Adjourn.

The City of Wisconsin Rapids encourages participation from all its citizens. If participation via telephone at this meeting is not possible due to a disability, notification to the City's IT Manager prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the IT Manager at (715) 421-8288 to request accommodations.

CITY OF WISCONSIN RAPIDS  
*PARKS / RECREATION / BUILDINGS*  
220 3<sup>rd</sup> Avenue South, Suite 3, Wisconsin Rapids, WI 54495, (715) 421-8240

**Parks & Recreation Commission Minutes**

October 14, 2024

The Parks & Recreation Commission met on Monday, October 14, 2024, at 4 p.m. in the first floor conference room at City Hall, 444 West Grand Avenue, Wisconsin Rapids, WI.

1. Call to order.

Chairman Veneman called the meeting to order at 4 p.m.

Commissioners in attendance were Kris Barteck, Jeff Penzkover, Lee Thao, Dean Veneman, and Elizabeth Whelan. Mayor Matt Zacher, Ron Rasmussen, and Rick Wellnitz were excused. Staff in attendance were Dawn Desorcy and Jake Klingforth. Also in attendance were Susan Faust and Barb Scanlan.

2. Approve the September 16, 2024, meeting minutes.

A motion was made by Commissioner Thao, seconded by Commissioner Barteck, to approve the minutes of September 16, 2024. Motion carried.

3. Aquatics update.

Concessions profits were approximately \$20,000. In total, \$269,000 was brought in; projections were at \$280,000, but this is positive considering the challenging summer weather. The facility is now fully winterized.

4. Discuss Aquatics Center day pass rates, season pass rates, and early bird specials.

It was suggested to run the early bird special for season passes longer, so the special will run through May 15, 2025. Day pass and season pass rates will remain the same for 2025.

5. Update on the Zoo playground.

We were awarded a discount from the playground cost, but installation will need to go out for public bid. The cost for pour and play and installation is approximately \$50,000. We will be ordering the playground soon, with the installation next spring/summer. Commissioner Whelan suggested that benches be placed around the outside perimeter of the playground.

Work on winterizing Helen's House will begin now that rental season is over. Gas lines will be installed for Helen's House and river otters. River otter exhibit should be complete next year.

6. Bills.

A motion was made by Commissioner Thao, seconded by Commissioner Barteck, to approve the bills in the amount of \$7,915.48. Motion carried.

7. Staff reports.

Dawn and Jake provided reports.

It was suggested that dog park volunteers and activities be discussed at the next meeting.

8. Adjourn.

A motion was made by Commissioner Thao, seconded by Commissioner Barteck, to adjourn. Motion carried.

Dawn Desorcy, Recording Secretary



# Woods Grove Park

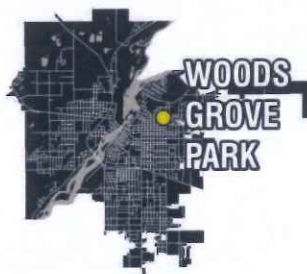
Woods Grove Park is a 1.7-acre mini park south of Apricot Street between 14<sup>th</sup> Street N and 16<sup>th</sup> Street N. The park consists of a sandlot baseball backstop and open space. The site was being used as a staging area for utility construction on 15<sup>th</sup> Street at the time this plan was being prepared.

### Existing Facilities:

- Sandlot backstop
- Open space
- Regulatory signage

### Issues:

- Lack of facilities (active-use facilities & support components)
- No park sign
- No clear entry point or park boundary. Hard to distinguish between private property or park.



### Programs, Events & Revenue Generators

- None

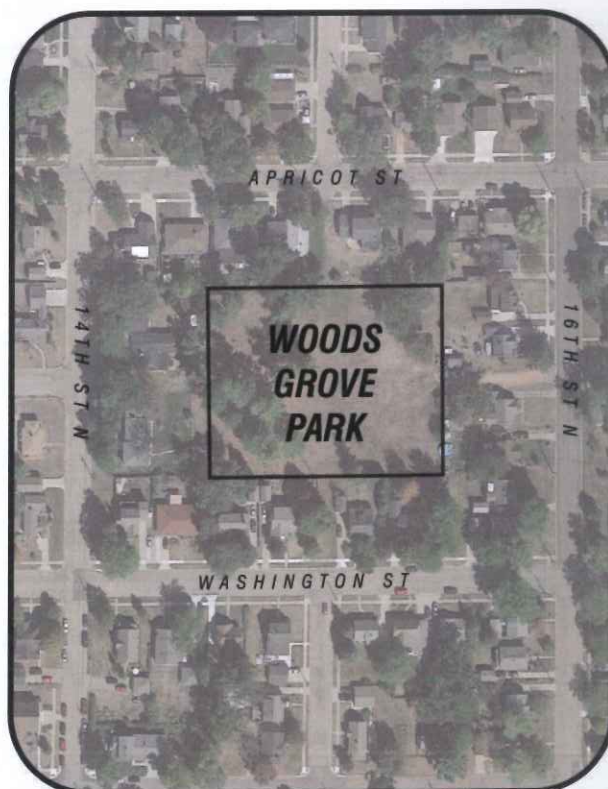
### Maintenance Program

- Mowing weekly
- String trimming twice a month

### Improvement Options & Estimate

- Install 2 to 12-year old play structure .....\$65,000
- Construct concrete or asphalt path from park entrance to proposed play structure .....\$12,500
- Install park sign with a style consistent with the City's wayfinding and signage plan (See Chapter 1.3.3) .....\$10,000
- Install benches (2) .....\$3,000
- Install trash and recycling receptacles .....\$2,000

**TOTAL \$92,500**



# Woods Grove Park

Site Photos:



Park during utility work



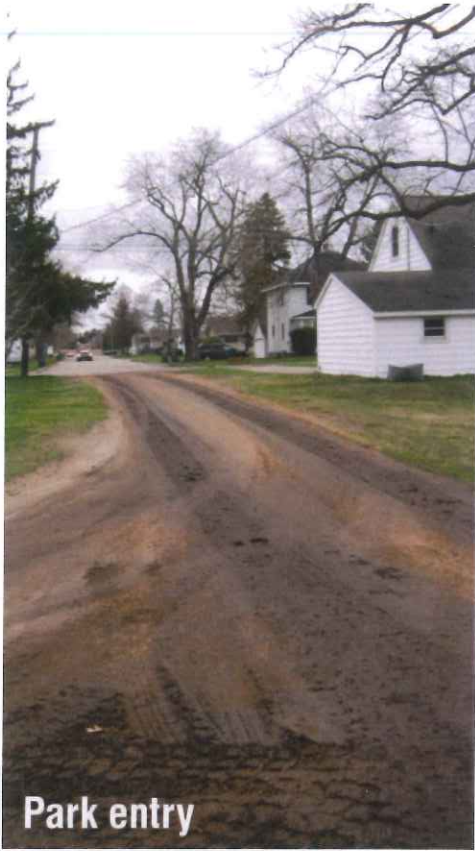
Open space



Open space



Backstop



Park entry



Open space

## Parks & Recreation Bills

November 11, 2024

Bill	Date	Detail	Amount
Ace Hardware	10/10/2024	Tree Care	95.98
Ace Hardware	10/18/2024	Tree Care	12.99
Amazon	9/6/2024	Rec Materials	88.17
Amazon	9/25/2024	Rec Materials	(88.17)
Amazon	10/24/2024	Mead Park / Rec Office Supplies	143.87
Amazon	10/25/2024	Other Green Areas	43.50
Awards 'n' More	10/21/2024	Parks Department	50.00
Crockett Septic LLC	8/6/2024	Parks Department	150.00
Crockett Septic LLC	10/15/2024	Parks Department	200.00
Haas Tree Care LLC	10/7/2024	Tree Care Contract	280.00
Heart of WI Chamber of Commerce	11/17/2024	Rec Materials - Swim Team	35.00
Holiday Wholesale, Inc.	10/9/2024	Concessions Supplies	(408.73)
Homebase	10/5/2024	Recreation/Aquatics Software	576.00
Home Depot	10/11/2024	Tree Care	27.97
Linzmeier, Ron	10/21/2024	Zoo	440.00
We Energies	10/9/2024	Park Outlay	5,564.19
Winsupply	9/26/2024	Special Events	68.83
			<b>7,279.60</b>