

REPORT OF THE PLANNING COMMISSION

Date of Meeting: April 6, 2020

Report #1

Reported to Council: April 21, 2020

The Planning Commission met via remote videoconference at 4:00 p.m. on Monday, April 6, 2020 at : <https://zoom.us/j/7890698440> or by calling **1-312-626-6799; Access Code 7890698440#**. The meeting was also streamed LIVE on the City of Wisconsin Rapids Facebook page - <https://www.facebook.com/WIRapids/>. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at <http://www.wr-cm.org>.

Members present included Chairperson Zach Vruwink, Tom Brey, Shane Burkart, Daniel Hanson, and Sue Wesley. Members absent were Lee Thao and Joseph Zurfluh. Others in attendance include Kyle Kearns, Joe Terry, Lee Chipman, John Moffat, Angel Whitehead, and JR Stewart.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from the November 18, 2019 Planning Commission meeting

Motion by Wesley, second by Brey to approve the report from the November 18, 2019 Planning Commission meeting. Motion carried (5-0)

2. **Bullseye Golf Club Extraterritorial CSM.** request for Certified Survey Map approval for the creation of 3 lots and 1 outlot within the Town of Grand Rapids. The subject property is located at 2800 Ridge Wood Trail (Parcel ID 0701048)

Motion by Burkhart, second by Brey to approve Bullseye Golf Club Extraterritorial CSM located at 2800 Ridge Wood Trail (Parcel ID 0701048). Motion carried (4-0) with Wesley abstaining.

3. **PLAN-20-0121; Arc. Central Inc.,** representing the business owner: request for a site plan review to construct a café building, with drive-through, at 3820 8th Street South (Parcel ID 3413806)

Motion by Burkhart, second by Hansen to approve **PLAN-20-0121; Arc. Central Inc.** with the following conditions:

- a) Parking in front (east) of the principal building shall not exceed 50% of the total onsite.
- b) A complete landscaping plan shall be submitted for review and approval by the Community Development Department.
- c) A lighting plan shall be submitted for review and approval by the Community Development Department.
- d) Details on any refuse enclosure shall be provided for review and approval by the Community Development Department.
- e) All applicable permits through the City of Wisconsin Rapids and other jurisdictions, such as the Wisconsin Department of Natural Resources, shall be obtained.
- f) Necessary plans for erosion control and stormwater requirements per the City of Wisconsin Rapids Municipal Code shall be submitted and approved by the Public Works Department.
- g) Community development staff shall have the authority to approve minor modifications to the plans.

Motion carried (5-0)

4. **PLAN-20-0146; Lucky's on 2nd LLC.** request for an architectural review to perform façade improvements to the building at 126 2nd Street North (Parcel ID 3408139), which falls within the Downtown Design Overlay District.

Motion by Burkhart, second by Wesley to approve PLAN-20-0146; Lucky's on 2nd LLC with the following conditions:

- a. A 3-lite casement design window, with a stationary center window, shall be permitted to be reviewed and approved by the Community Development Department.
- b. Half glass commercial doors on the first floor shall be installed, with the exception that the right (southernmost) first-floor door leading to the basement shall be allowed to have a different design. Updated renderings of the doors shall be submitted for review and approval by the Community Development Department.
- c. All window and door framing on new units shall match in color for the doors and windows; an anodized aluminum frame shall be permitted.
- d. Removal of the projecting sign shall be permitted.
- e. Replacing entryway tile with exterior carpet shall be approved, with a neutral carpet color matching the building exterior colors.
- f. Minor modifications to the façade improvements can be approved by the Community Development Department.

Motion carried (5-0)

5. **PLAN-19-0938; Community Development.** discussion on the new Sign Ordinance (Chapter 46 of the Municipal Code); Community Development Director's review.

The proposed sign plan was reviewed and discussed.

6. **PLAN-20-0155; Community Development.** discussion on amending the Zoning Ordinance (Chapter 11 of the Municipal Code) to define and incorporate a mobile vending use within zoning districts

The zoning ordinance relating to incorporating mobile vending use was reviewed and discussed.

7. Adjourn

Motion by Burkhart, second by Wesley to adjourn. Motion carried (4-0).

Meeting adjourned at 5:17 pm

Respectfully submitted by Joe Terry, secretary.