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PLANNING COMMISSION MEETING

May 11, 2023 4:00 PM

Public Meeting Notice

PLANNING COMMISSION

Mayor Blaser, Chairperson Ryan Austin, Alderperson Lee Thao Eric Daven Ben Goodreau Thaddeus Kubisiak Jeff Marutz

AGENDA ITEM RECIPIENTS

Sue Schill, City Attorney Erika Esser, Secretary Jennifer Gossick, City Clerk

Notice is hereby given of a meeting of the Wisconsin Rapids Planning Commission to be held in the Council Chambers at City Hall, 444 West Grand Avenue, Wisconsin Rapids, on **Thursday**, **May 11**, **2023**, **at 4:00 PM**. The meeting will be streamed live on the City of Wisconsin Rapids Facebook page and will also be broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. If a member of the public wishes to access this meeting live via Zoom audio conferencing, you must contact the City Clerk at least 24 hours prior to the start of the meeting to coordinate your access. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at www.wr-cm.org. It is possible that members of the Planning Commission may appear remotely via video or audioconferencing for this meeting.

AGENDA

- 1. Approval of the report from the May 1, 2023, Plan Commission meeting.
- 2. 23-000285; The Dental Suite, LLC. request for site plan and architectural review for a commercial building addition and site improvements at 2301 Chestnut Street (Parcel ID 3410789).
- 3. City of Wisconsin Rapids conceptual Comprehensive Plan Future Land Use Map Amendment review and Zoning Map Amendment review for the properties located between Clyde Avenue and Grove Avenue and between 12th Street South and 14th Street South.
- 4. Adjourn

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at this meeting is not possible due to a disability or other reasons, notification to the city clerk's office at least 24 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.

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REPORT OF THE PLANNING COMMISSION

Date of Meeting: May 1, 2023

Report #1

The Planning Commission met at 4:00 p.m. on May 1, 2023 in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present included Chairperson Shane Blaser, Ryan Austin, Lee Thao, Eric Daven and Jeff Marutz; Thad Kubisiak attended via Zoom. Ben Goodreau was absent. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderpersons Patrick Delaney and Dennis Polach, Tom Altmann, Kyrea Hamilton, and Leo Dewitt. David Zielke and Darren Simler were present via Zoom.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from the April 3, 2023, Plan Commission meeting.

Motion by Daven to approve the report from the April 3, 2023, Plan Commission meeting; second by Thao.

Motion carried (6 – 0)

2. 23-000224; David Zielke – public hearing and action on a request for a conditional use permit amendment for site reconfiguration to a previously approved conditional use permit to establish an auto repair facility at 2240 8th Street South (Parcel ID 3412139).

Carrie Edmondson provided a summary of the request. Approval of the proposal was recommended with the conditions specified in the staff report.

Public hearing opened at 4:06 p.m.

Speaking in favor: Leo Dewitt, 2241 6th St S.

Speaking against: none

Public hearing closed at 4:08 p.m.

Kyle Kearns and Darren Simler addressed Mr. Dewitt's concerns regarding building codes. Ms. Edmondson answered Eric Daven's questions concerning parking.

Motion by Austin to approve the request for a conditional use permit amendment for site reconfiguration to a previously approved conditional use permit to establish an auto repair facility at 2240 8th Street South (Parcel ID 3412139), subject to the following conditions:

- 1. No more than 15 vehicles shall be stored out-of-doors overnight.
- 2. Parts and equipment associated with the use shall be stored in-doors or within a fully screened area.
- 3. Overnight vehicles must be screened from public view from 8th Street South with fencing to be approved by the Community Development Department.
- 4. Motor vehicles shall not be serviced or repaired outside of the principal structure.
- 5. All designated parking must be striped to meet current dimensional standards.
- 6. Applicable building permits though the City shall be obtained.
- 7. The Community Development Department shall have the authority to approve minor modifications

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to the plans.

Second by Blaser

Motion carried (6 - 0)

3. 23-000251; Meehan Development – request for site plan and architectural review for an industrial building addition at 2211 Industrial Street (Parcel ID 3400912).

Carrie Edmondson provided a synopsis of the request. Approval was recommended with the conditions as outlined in the staff report:

Motion by Austin to approve the request for site plan and architectural review for an industrial building addition at 2211 Industrial Street (Parcel ID 3400912), subject to the following conditions:

- 1. The exterior materials of the building shall match the design and color of the principal building.
- 2. Light from the business shall not exceed 0.1 foot-candles at neighboring property lines to the north and west and 0.2 footcandles at properties to the south.
- 3. Applicable permits through the City shall be obtained, including those applicable for fences and asphalt.
- 4. A landscape plan is required to be submitted and approved by the Community Development Department.
- 5. The refuse storage shall be screened with an enclosure made of brick, textured concrete masonry units, wood, and/or chain-link with slats, to be reviewed and approved by the Community Development Department
- 6. Community development staff shall have the authority to approve minor modifications to the plans.

Second by Daven

Motion carried (6 - 0)

4. **23-000259**; **Jonathan Ruder** – request for a sign exception for an off-premise sign at 2730 8th Street South (Parcel ID 3412599).

Carrie Edmondson provided a review of the request. Staff recommended approval of the request due to the unique site characteristics, and since it would be difficult for the applicant to meet their signage needs under the current sign code requirements. Approval was recommended with the condition outlined in the staff report.

Motion by Daven to approve 23-000259, a request for a sign exception for an off-premise sign at 2730 8th Street South (Parcel ID 3412599), subject to the following condition:

1. The off-premise sign shall include signage for tenants at 2660 8th Street South (Parcel # 3412598) and at 2730 8th Street South (Parcel # 3412599).

Second by Marutz

Motion carried (6 - 0)

5. 23-000234; City of Wisconsin Rapids – public hearing and action on a request to amend Chapter 11 – Zoning Ordinance, specifically Section 11.06.67(c), Parking of a commercial vehicle as an ancillary residential use, to allow for greater flexibility in standards for commercial vehicles.

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Kyle Kearns provided a synopsis of item 23-000234. The impetus for the request was to achieve consistency with the language regarding commercial vehicle parking in Chapter 27 of the City Ordinances. Staff recommended approval of the request.

Public hearing opened at 4:25 p.m.

Speaking in favor: none

Speaking against: Emily Kent, 231 5th St N – via an e-mail to Plan Commission members.

Public hearing closed at 4:28 p.m.

Mr. Delaney inquired about the penalty for being in violation of the code and Mr. Daven asked for clarification about parking and idling, to which Kyle Kearns replied.

Motion by Austin to approve the request to amend Chapter 11 – Zoning Ordinance, specifically Section 11.06.67(c), Parking of a commercial vehicle as an ancillary residential use, to allow for greater flexibility in standards for commercial vehicles; second by Marutz.

Motion carried (6 – 0)

6. Adjourn

Motion by Daven to adjourn; second by Kubisiak.

Meeting adjourned at 4:35 p.m.

Respectfully Submitted by Erika Esser, Secretary

Administrative Staff Report

The Dental Suite, LLC.
Site Plan & Architectural Review
2301 Chestnut Street
May 4, 2023



Applicant(s):

• The Dental Suite, LLC.

Staff:

- Kyle Kearns, Community Development Director
- Carrie Edmondson, Associate
 Planner

Parcel Number(s):

• 3410789

Lot Information:

Effective Frontage: 305.02 feet
Effective Depth: 295.01 feet
Square Footage: 91,179
Acreage: 2.093 Acres

Zone(s):

• "B-5" Mixed Use Commercial District

Council District:

District 6 - Polach

Master Plan:

Commercial

Current Use:

• Health Care Clinic (dental clinic)

Applicable Regulations:

- Chapter 11 Zoning
- Woodland Business Center Protective Covenants

Request

23-000285; The Dental Suite, LLC. – request for site plan and architectural review for a commercial building addition and site improvements at 2301 Chestnut Street (Parcel ID 3410789).

Attachment(s)

- 1. Application
- 2. Plans

Findings of Fact

- 1. The project is to add approximately 939 square feet of commercial square footage to the northwest of the building.
- 2. Additionally, approximately 2,504 square feet of additional paved area is proposed including additional parking and drive aisle areas.
- 3. The proposed building addition will consist of materials that match the existing structure.
- 4. The property is zoned "B-5" Mixed Use Commercial District.
- 5. A health care clinic (dental clinic) is permitted in the B-5 District
- 6. A building plan architectural review (AR), plan of operation (PO), site plan (SP), and zoning permit (ZP) are required.

Staff Recommendation

Approve the request from the applicant for site plan review and architectural review for a commercial building addition and site improvements at 2301 Chestnut Street (Parcel ID 3410789), subject to the following condition(s):

- 1. All exterior materials including siding, windows, doors, and lighting shall match the existing structure.
- 2. The installation of six parking spaces to the south along Chestnut Street are contingent upon a Variance approved by the Zoning Board of Appeals to permit over 35% of onsite parking in front of a principal building. If a variance is not granted or obtained an updated site plan shall be submitted for review and approval by the Community Development Department.
- 3. Cut-off lighting fixtures or equivalent shall be used for the development.

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- 4. Light from the business shall not exceed 0.1 foot-candles at all neighboring residential property lines and not exceed 0.2 foot-candles at all neighboring commercial property lines.
- 5. Applicable stormwater and building permits through the City shall be obtained as required.
- 6. Community development staff shall have the authority to approve minor modifications to the plans.

Vicinity Map



Site Photos





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Background

The existing dental clinic building was constructed in 2007. Due to need resulting from the growing businesses, a commercial building addition and site improvements are proposed. The proposed addition is approximately 939 square feet and includes new treatment room space, office space, and a restroom. The property is located within the Mixed-Use Commercial "B-5" District. Additionally, properties located within this district are regulated by the Woodlands Business Center Protective Covenants (WBCPC). A health care clinic (including dental clinics) are permitted by right in this district and are described in Chapter 11 – Zoning as follows:

Health Care Clinic

Description: A place where medical services are offered and patients do not stay overnight. The term includes dental clinics, medical offices, chiropractic offices, acupuncture centers, and sports medicine facilities. The term does not include those uses as classified as a health care center.

Vehicle Parking: 1 space for each examination room or equivalent; plus 1 space for each 300 square feet of gross floor area not devoted to examinations

Supplemental Standards: Aside from generally applicable standards, no special standards apply to health care clinics.

As part of this proposal, there is also an additional 2,504 square feet of paved area proposed, including a total of nine new parking spaces. Six parking spaces to the south of the property are included but are contingent upon a Variance approval by the Zoning Board of Appeals, which is reviewed further below. As the proposed addition and site improvements will impact site configuration and overall aesthetic, Plan Commission is providing a site plan and architectural review. The submitted plans and renderings are attached and have been reviewed further below.

Standards of Review

1) Use

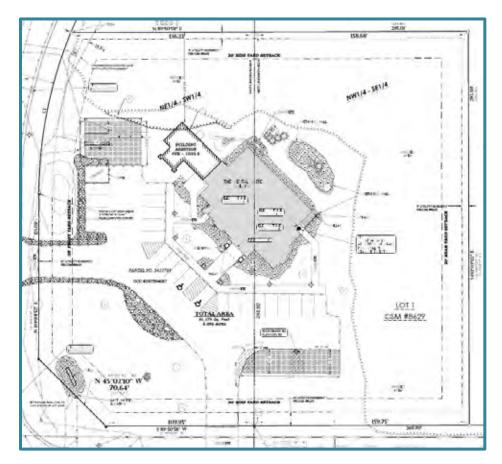
Analysis: A health care clinic (including dental clinic) is permitted in the B-5 District. The use exists and there is a need for expansion.

Findings: Note that a building plan – architectural review (AR), plan of operation (PO), site plan review (SP), and zoning permit (ZP) are required.

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2) Dimensional Standards

Analysis: The WBCPC requires front yard setbacks of 50 feet and a rear yard setback of 30 feet, which are proposed to be met. Setbacks areas are considered tree preservation zones, no trees are permitted to be removed without permission from the City in these areas. The existing lot coverage is approximately 5% and would increase to 6% with the building addition, meeting the 50% lot coverage maximum. The existing impervious surface is 20% and would increase to approximately 23% with the building addition, meeting the 75% impervious surface coverage maximum.



Findings: The addition and parking lot expansion meet all dimensional requirements of the B-5 Mixed Use Commercial District. A condition has been added requiring trees within setback areas to be preserved.

3) Ingress/Egress

Analysis: The existing driveways on Chestnut Street and 23rd Street South will remain and be the source of ingress and egress for all vehicles on the lot.

Findings: Driveway standards are met and the point of ingress and egress from Chestnut Street and 23rd Street South will not change. Vehicles will maintain the same circulation pattern on the lot.

4) Parking

Analysis: The use requires 1 parking space for each examination room or equivalent and 1 space for each 300 square feet of gross floor area not devoted to examinations. There are a total of 9 examination rooms (6 existing and 3 proposed) that total approximately 1,296 square feet (approximately 12 feet by 12 feet each). The total proposed building area is 5,041 square feet including 3,745 square feet not dedicated to examination room space. Therefore, a total of 22 parking spaces (9 examination rooms, 13 remaining square footage) are required. Additionally, 1 ADA approved accessible parking space is required.

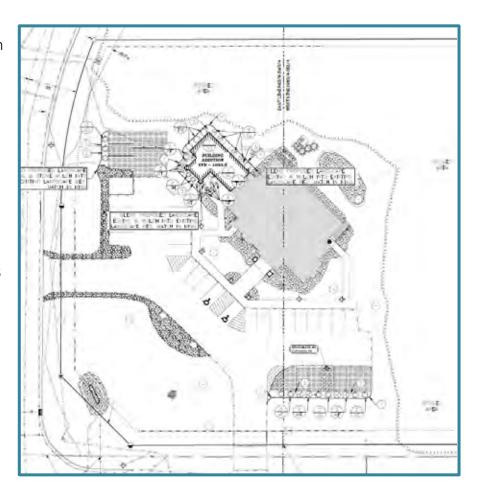
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Findings: The development meets the parking requirement ratio with a total of 32 parking spaces and 2 ADA approved accessible parking spaces. A Special Exception is required to permit up to 35% of the parking to be located in front of the building. This proposal includes 17 of 32 parking spaces in front of the building (for a total of 53%), which is not permitted even with a Special Exception. The applicant will likely pursue a Variance application to exceed the 35% parking allowed in front of the building to incorporate the six proposed parking spaces along Chestnut Street. Note that as a corner lot, the front of the building has been interpreted to be on the larger classified Street (Chestnut Street), which is consistent with other site plan reviews. If the 6 proposed stalls are not pursued the parking ratio would be met, and the existing stalls would be considered legally nonconforming. Therefore, this portion of the Site Plan Review is contingent upon Zoning Board of Appeals approval of the Variance to exceed 35% of the parking in front of the building.

Chapter 11 – Zoning allows Plan Commission to grant a Special Exception when the proposed number of parking spaces on a ground surface parking lot exceeds the minimum number required by over 15 percent (in this case an excess of 26 parking spaces). They have this ability when they determine that the additional number of spaces are required for the particular use or location. Staff is suggesting that the Special Exception to exceed the 15 percent be granted based upon the needs of this particular use.

5) Landscaping

Analysis: The proposed addition creates the need to meet foundation planting requirements and the additional paved area creates the need to meet parking lot points requirements. There are 133 linear feet of building being added, requiring 53 foundation points. The additional 2,504 square feet of paved area, for a total of 26 points. A total of 85 square feet must be located within the paved area perimeter. The Woodlands Business **Center Protective Covenants** requires that all setback areas be considered "tree preservation zones". No trees greater than six inches diameter and four feet above existing grade be removed without special permission from the City. Setbacks at this location are 50 feet from both street frontages and 30 feet rear.

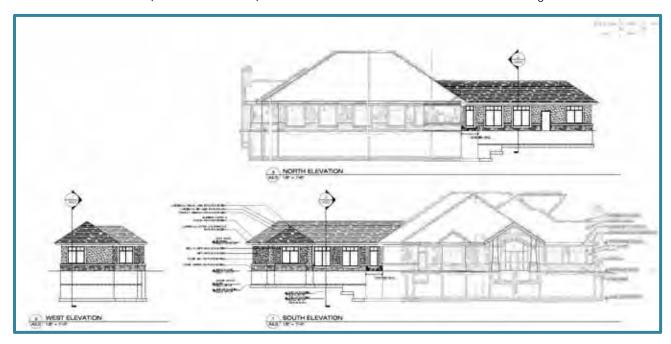


Findings: A landscaping plan has been submitted. A total of 57 foundation landscaping points are proposed including a mix of medium and low evergreen and deciduous shrubs. In addition, 31 parking lot points are proposed. Chapter 11 – Zoning requires that 60% of the points be devoted to tall trees. Because tall trees are a minimum of 30 points and 26 points total area required, the proposed points are sufficient. There are 8 trees proposed to be removed as part of this proposal, however none are within the required setback areas.

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6) Architectural Review

Analysis: Renderings have been submitted, showing façade finishing materials primarily of EIFS, accent EIFS, and a stone veneer base with stone sill to match existing. Additionally columnar elements and bump out accents have been incorporated to match the existing structure. The new windows include mullions (vertical beams) and transom elements (horizontal beams) to add visual interest and to match the existing windows.



Findings: The exterior materials proposed for the commercial building addition will blend nicely with the existing structure. From an architectural standpoint, the style and form of the addition ties well into the existing commercial building and includes a nice blend of materials and features. The south elevation is most visible from the street side and includes the highest level of enhancement.

7) Lighting & Photometric Plan

Analysis: Proposed lighting for the development is primarily building lighting and therefore will be down lighting and cut-off fixtures.

Findings: A condition of approval has been added requiring that a lighting plan be submitted. Chapter 11 – Zoning requires that lighting from the business not exceed 0.1 foot-candles at neighboring residential property lines and not exceed 0.2 foot-candles at neighboring commercial property lines.

In summary, the proposed commercial building addition and parking lot expansion meets the needs of the existing business and is consistent with the City's planning vision for that area. There are changes to the parking configuration that are required to meet code requirements. Overall, the proposal is being done in a way that is consistent with the surrounding commercial business park. Therefore, staff would recommend approval of the site plan and architectural review, subject to the items mentioned above and summarized on page one of the staff report.



Site Plan & Plan of Operation Application City of Wisconsin Rapids, Wisconsin Version: January 3, 2019

Community Development Department 444 West Grand Avenue Wisconsin Rapids, WI 54495-2780 P: (715) 421-8228 Fax: (715) 421-8291

land uses specifically requiring	mmission reviews site plans and plans of operation for those ng such review as listed in the land-use matrix (Appendix A of	Office Use Only	
the zoning code).		Date Received	
	e procedures and standards governing the review of this le 5 of the City's zoning code (Chapter 11 of the municipal	Received By	
General instructions: Comp	plete this application and submit one copy to the Community	Fee	
Development Department. A https://wisconsinrapids.zonin	Iternatively, you can submit your application online at ghub.com/	Case #	
Application fee: \$175.00 for	r new; \$125 00 for amendment of prior approval	Aldermanic District	
Note: Site plan/plan of cone application fee.	operation review and architectural review can be combined into	Plan Commission Date	
Application submittal dead the meeting. Please consult t	line: Applications must be submitted at least 3 weeks prior to the annual Planning Commission schedule for specific dates.		
Mandatory meeting with sta applicant must meet with City appointment.	aff: To ensure that all the required information is provided and that to a staff to discuss the request and necessary items. Please contact the	nere is a complete understanding of the pro e Community Development Department to	ocess, the schedule a
1. Applicant information	п		
Applicant name	The Dental Suite, LLC		
Street address	2301 Chestnut Street		
City, state, zip code	Wisconsin Rapids, WI 54494		
Daytime telephone number	(715) 424-2301		
Email	drdoolittle17@gmail.com		
2. Agent contact inform	nation Include the names of those agents, if any, that helped	prepare this application including the se	upplementa
mormation Agents ma	ay include surveyors, engineers, landscape architects, architects, pla Agent 1	gent 2	
Name	Jim Lundberg		
Company	Point of Beginning, Inc.		
Street address	4941 Kirschling Court		
City, state, zip code	Stevens Point, WI 54481		
Daytime telephone number	(715) 344-9999		
Email	jiml@pobinc.com		
3. Type of application (c	heck all that apply)		
Site plan	Complete Part A, B and D		
☐ Plan of operation	Complete Part A, C and D		
New project			
Amendment of prior app	proval (if any)		
If an amendment, the	e date of last approval (if any):		

Site Plan & Plan of Operation Application City of Wisconsin Rapids, Wisconsin Page 2

Part A. About the Property	Part A. About the Property				
4. Subject property information					
Physical address 2301 Chestnut Str	eet.	Wisconsin Rapids, WI 54494			
Parcel number(s) 3410789	0.440700				
Note: The parcel num	ber ca	an be found on the tax bill for the property of	r it may be obtained from the Community		
Development Departn	nent.				
Is the subject property currently in violation of the Cit	ty's zo	oning ordinance as determined by the City's	zoning administrator?		
■ No					
Yes					
If yes, please explain.					
Comment: Pursuant to Section 11 04.10 of the City' land that is in violation of the zoning code, except to	's zon	ing code, the City may not issue a permit o	other approval that would benefit a parcel of		
Are there any unpaid taxes, assessments, special ch	narge	s, or other required payments that are spec	rically related to the subject property?		
No					
☐ Yes					
If yes, please explain.					
Comment: Pursuant to Section 11,04,11 of the City					
land where taxes, special assessments, special char	rges,	or other required payments are delinquent	and unpaid.		
5. Zoning information (refer to https://wisconsinr	apīds	.zoninghub.com/zoningmap.aspx)			
The subject property is located in the following base	zonir	ng district(s) (check all that apply)			
RR Rural Residential		R 8 Manufactured Home Park	M 1 Gonoral Industrial		
R-1 Single-family Residential		B-1 Downtown Commercial	☐ M-2 Heavy Industrial		
R-2 Mixed Residential		B-2 General Commercial	☐ I-1 Institutional		
R-3 Multi-family Medium Density Residential		B-3 Neighborhood Commercial	P-1 Park and Recreation		
R-4 Multi-family High Density Residential		B-5 Mixed Use Commercial	C-1 Conservancy		
The subject property is also located in the following	overla				
Planned Development (PDD) Shoreland Floodplain Shoreland Welland Wellhard Protection					
Downtown Design		Shoreland-Wetland	Wellhead Protection		
Part B. Site Plan (See the standards and requireme	ents ir	Division 6 of Article 6)			
6. Building type. Which of the following building t	types	best describes the building?			
Townhouse		Commercial	Industrial		
Multi-family		Work/live	Parking structure		
☐ Institutional					
Please refer to Appendix D for any design requirement	ents t	hat may apply			

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Site Plan & Plan of Operation Application City of Wisconsin Rapids, Wisconsin Page 3 Encroachments. Aside from driveways connecting to the street, will any part of the proposed project encroach into a public right-of-way? No If yes, please explain. Site parameters (area in square feet or acres) 91,179 SF Subject property 4,193 existing (950 proposed) **Building coverage** Outdoor storage Stormwater facilities Impervious surfaces include buildings, parking areas and driveways, 18,140 existing (2,504 proposed) sidewalks, decks, patios, and other types of 'hard' surfaces. Impervious surfaces 78,532 SF Landscaping and other undeveloped areas Attach appropriate documentation if there are any wetlands, 100-year floodplain Street access Change to No Change to **Existing** Existing Name **New Access** Access Access 23rd Street South Chesnut Street 10. Traffic generation Will the proposed project create 500 trips per day or more? Attach a traffic impact report to this application. See s. 11.06.151 of the zoning code for additional details Yes Will the proposed project create 300 trips per day or more, but less than 500? No Yes The city may require a traffic impact report as described in s. 11.06.151 of the zoning code. Please contact the Community Development Department for further guidance. 11. Parking (See the standards and requirements in Article 17 of the zoning code.) See Appendix B of the zoning code for parking requirements for the Minimum number of required spaces 5 new spaces proposed land use(s). If the number of proposed spaces exceeds what is required by more than 15 percent, the Planning Commission may grant a special exception to Proposed number of spaces 9 new spaces allow oversized parking areas. (See s. 11.17.03(r) of the zoning code.) ADA van accessible spaces 2 existing spaces

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Other ADA accessible spaces		
Number of electric charging stations (if any)		Charging stations are not required, but are recommended.
Bicycle parking spaces		Bike parking is not required, but is recommended. (See s. 11.17.06 of the zoning code.)
Dicycle parking spaces	-	The number of spaces in front of the building may be limited depending on
Number of spaces in front of the building	19 existing spaces	the zoning district. (See Appendix C of the zoning code.)
Number of spaces on the side(s) of the building		
Number of spaces to the rear of the building	4 existing spaces	
12. Outdoor lighting (See the standards and rec	guirements in Article 18	of the zoning code.)
Number of		
Fixtures	Lumens	
Building 1		
Building 2		
Building 3		
Parking lot 1		
Parking lot 2		
Parking lot 3		
Other		
Other		
Total		
-		
Maximum lighting levels at each property boundary line (in footcandles):		Attach a photometric plan to this application along with manufacturer's cut sheets for the different kinds of light fixtures.
Height of parking lot lights above grade (if any):		
 Fencing. Will the proposed project include fe 	encing?	
■ No		
Yes (See Article 15 of the zoning code for		irements that apply.)
If yes, please describe and/or attach a fencing	pian.	
14. Stormwater. Describe how stormwater gene	erated on the site will be	handled
Stormwater is not applicable to this p	roject as the cons	struction site does not have 1 or more acres of
disturbing land activity.		

Month/year

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Part C. Plan of Operation	
16. Operating conditions	
Hours of operation:	
Estimated number of full-time employees	
Estimated number of part-time employees Maximum number of employees onsite at peak hours	
Will the proposed business operation create any noise outside of the building?	Refer to s. 11.06.147 of the zoning code.
Will the proposed business operation create any emissions (e.g., fumes, smoke, steam, vapor, dust,) to the atmosphere?	Refer to s. 11.06.148 of the zoning code.
Will the proposed business operation create any vibrations outside of the building?	Refer to s. 11.06.149 of the zoning code.
Will the proposed business operation involve any explosives or other flammable materials?	Refer to s. 11.06.150 of the zoning code
Will the proposed business operation involve any radioactive materials?	
Will the proposed business operation create special needs for wastewater disposal?	
Will the proposed business operation require unusually high levels of public water?	
17. Licensing. What kind of federal, state, county or city licensees will be required to	a appete the arranged business 0
Part D. Other	
18. Attachments List any attachments included with your application.	
Site Plan	
Survey Map	
19. Other information You may provide any other information you feel is relevant to	the review of your application.
20. Mandatory meeting with staff	
When did you meet with the Community Development Director?	Month/year

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Site Plan & Plan of Operation Application City of Wisconsin Rapids, Wisconsin Page 5

15. Site plan. Attach a site plan drawn to scale with the following information to the extent it applies to the proposed project. The items with an asterisk are required. Check those elements that are included.

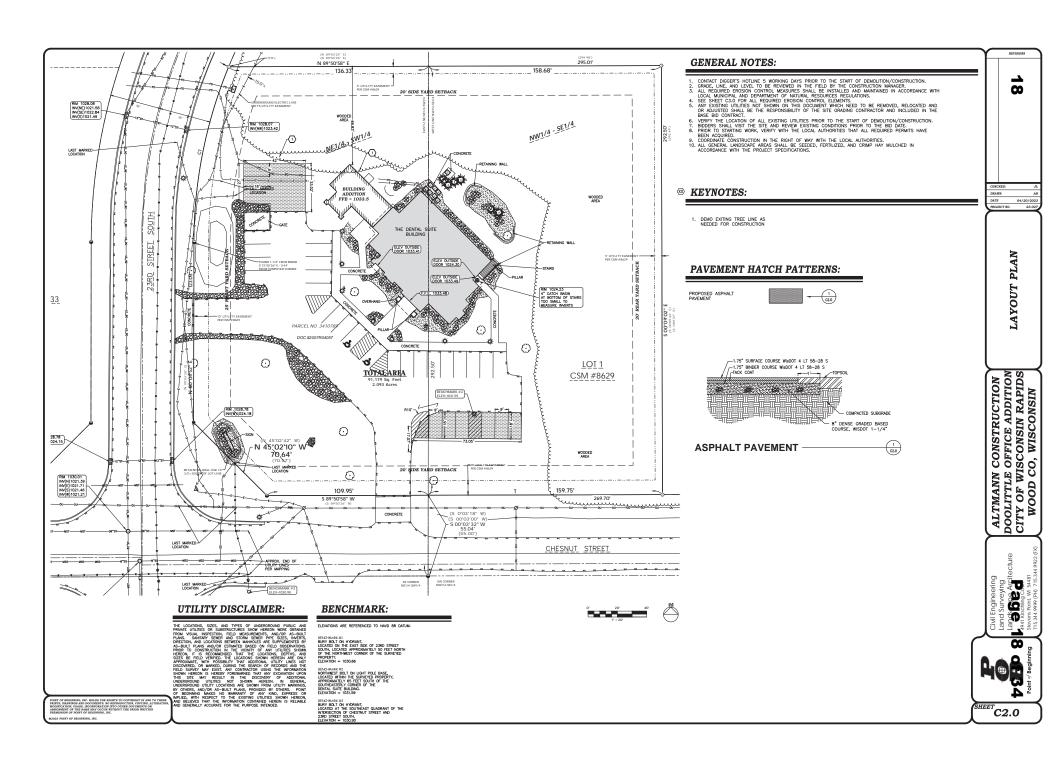
Background Project Information		Buildings and Outdoor Storage/Activity Areas		Transportation Facilities (existing and proposed)		
	Project name*		Existing and proposed		Streets	
	Applicant name*		Existing within 50 feet of subject property		Driveways and road access onto public and private roads	
	Preparation date/revision*	Req	ulred Setbacks		Sidewalks and trails	
	Name of preparer*		Yard setbacks (front, side, rear and shore)		Fire lanes (i.e., fire apparatus access)	
Surv	ey Information		On-site septic systems		Clear visibility triangles (location and dimensions)	
	North arrow and graphic scale*		On-site wells and off-site wells within 10 feet of the perimeter of the subject property	On-	Site Parking (existing and proposed)	
	Address of subject property or legal description*	Lane	dscaping Features (existing and proposed)		Access aisles and parking spaces by size	
	Property boundaries *		Fences, buffers, and berms		Location of accessible parking spaces	
	Acreage of subject property*		Pervious and impervious surfaces by type		Location and specifications/dimensions for accessibility ramps	
Proj	ect Development Information		Site amenities (benches, fountains, etc.)		Type and location of on-site parking signs and traffic control signs	
	Land use summary table by density/intensity and acreage*		Existing trees and other prominent vegetation		Surface materials for parking lot (e.g., concrete, bituminous concrete, pavers)	
	Easements/rights-of-ways (location, width, purpose, ownership)		Trees / shrubs to be planted, including a plant list and specs.		Snow storage areas	
	Common areas/conservancy areas (location, purpose, ownership)	Tree	es / shrubs to be retained		Areas designated for queuing of vehicles for drive-through facilities (e.g., car washes, drive-up service windows, etc.	
	Land to be dedicated to the public (boundaries, area, purpose)	Out	door Lighting (existing and proposed)		Pedestrian walks between the parking lot and the building	
e - 11			Location		Designated areas of a parking area for pedestrian walks	
Sett	Property boundaries within 50 feet of the		Fixture specifications		Loading lanes and loading docks	
	subject property	_	Time of positions and the second seco	_		
	Land uses within 50 feet of the subject properly	Stor	mwater Facilities (existing and proposed)		Stormwater drainage	
	Zoning district boundaries within 50 feet of the subject property		Location		Distance between parking areas and adjoining properties if less than 20 feet	
	Municipal boundaries within 50 feet of the subject property		Specifications for each facility		Areas designated for bicycle parking	
Site	Features (existing and proposed)	Utili	ties (existing and proposed)	Sig	ns (existing and proposed)	
	Ground contours when slopes exceed 8 percent		Location		Location	
	Watlands		Type (sewer, telephone, etc.) (buried or overhead, if applicable)		Specifications for each sign including type, height, dimensions, lighting, and other factors considered during the review process	
	Woodlands		Size/capacity, if applicable			
	Wildlife habitat, including critical wildlife habitat					
	Environmentally sensitive features					
	Water resources (rivers, ponds, etc.) and ordinary high-water mark for navigable waters					
	Floodplain boundaries and elevations of the same					

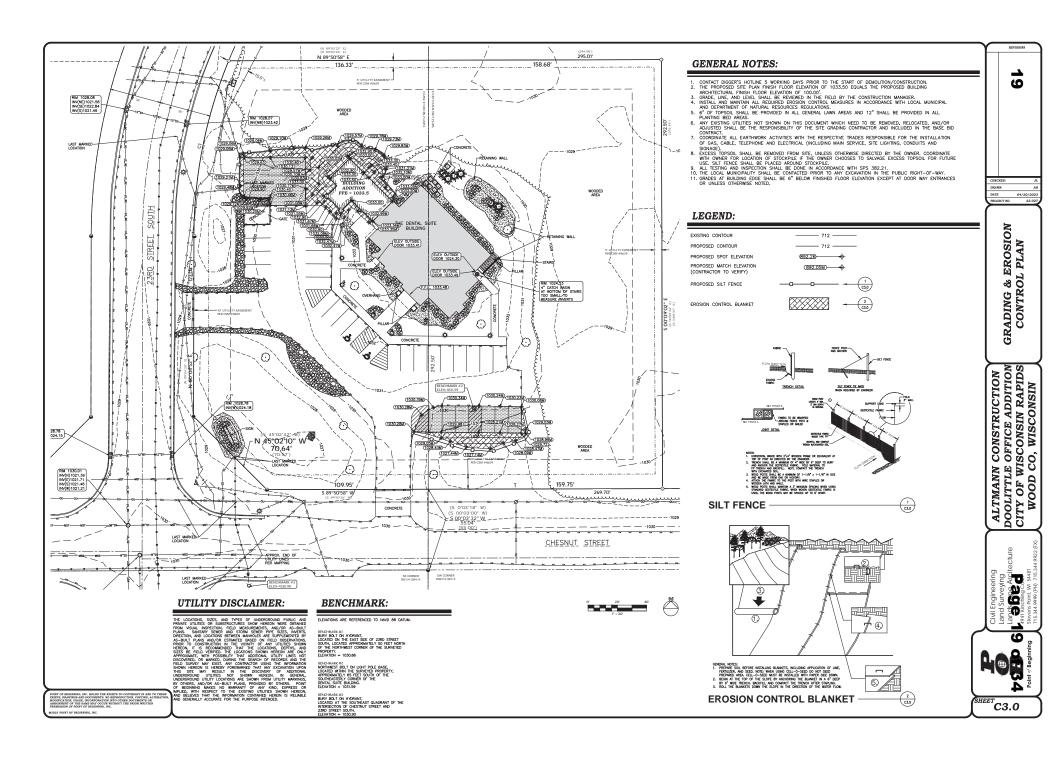
Site Plan & Plan of Operation Application City of Wisconsin Rapids, Wisconsin Page 7

21. Applicant certification

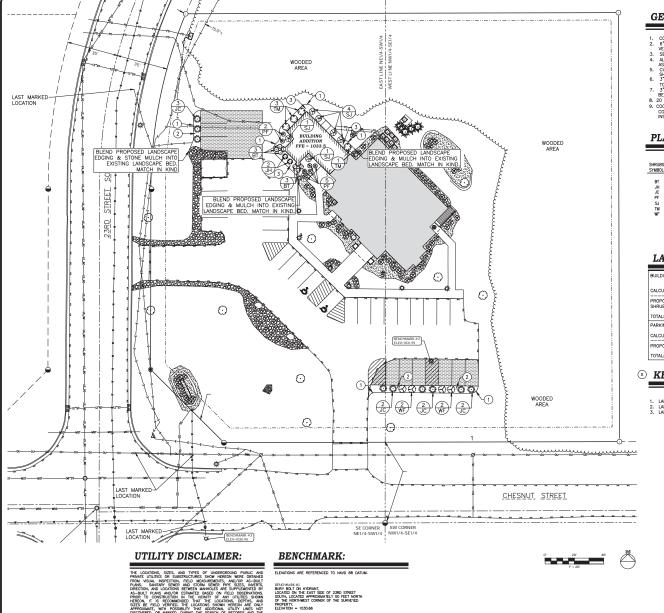
- I certify that all of the information in this application, along with any attachments, is true and correct to the best of my knowledge and belief.
- I understand that submission of this application authorizes City officials and employees, and other designated agents, including those retained
 by the City, to enter the property to conduct whatever site investigations are necessary to review this application. This does not authorize any
 such individual to enter any building on the subject property, unless such inspection is specifically related to the review of this application and
 the property owner gives his or her permission to do so.
- I understand that this application and any written materials relating to this application will become a permanent public record and that by submitting this application I acknowledge that I have no right to confidentiality. Any person has the right to obtain copies of this application and related materials or view it online.
- I understand that the zoning administrator will review this application to determine if it contains all of the required information. If he or she
 determines that the application is incomplete, it will not be scheduled for review until it is deemed to be complete.

Property Owner: M. Elizabeth Da Name – print	Name - Signature	17 April 2023
Name – print	Name – Signature	Date





SHEET L1.0



GENERAL NOTES:

- CONTACT DIGGER'S HOTLINE 5 WORKING DAYS PRIOR TO THE START OF DEMOLITION/CONSTRUCTION.
- CONTINCT DISSER'S MOLINE'S VIOLENCE DATA PRIOR TO THE START OF ENDICTION THE START OF ENDICTIONS TO THE START OF ENDICTIONS THE START OF ENDICTIONS TO THE START OF ENDICTIONS TO THE START OF ENDICTIONS TO THE START OF THE STAR

- SEED/FERRILIZE/CRIMP HAY MULCH 'ALL GENERAL LANGSCAPE' AREAS DISTURBED DURING CONSTRUCTION.
 ALL PLANT MERRIALS LISTED SHALL MEET THE STRANDARDS OF THE AMERICAN LUNSERY & LANDSCAPE ASSOCIATION FOR THE SIZES GIVEN.
 CURY-RIFE LANDSCAPE EDGEN (STRIEGS) EGGEN, AND HIS MOND TO EXISTING.
 3" OF SHREDDED BARK MULCH SHALL BE PLACED IN ALL PLANTING BEDS AS NOTED ON PLAN. MATCH IN KIND TO EXISTING LONDSCAPE BEDS. OWNER TO CONFIRM FIRML COLOR AND SIZE OF BARK MULCH.
 3" DEPTH STONE MULCH SHALL BE PLACED IN ALL PLANTING BEDS AS NOTED ON PLAN. MATCH IN KIND TO EXISTING LANDSCAPE BEDS. OWNER TO CONFIRM FIRML COLOR AND SIZE OF BARK MULCH.
 3" DEPTH STONE MULCH SHALL BE PLACED IN ALL PLANTING BEDS AS NOTED ON PLAN. STONE FOR LANDSCAPE BEDS TO BE WASHED, MATCH IN KIND TO EXISTING, OWNER TO CONFIRM FIRML COLOR AND SIZE OF STONE MULCH.
 20 CHER WEED BARRER FILTER PASHES SHALL BE PLACED BENEATH ALL STONE MULCH.
 CONDITION AND SKINDARD ON WIN WITH CAS, LECTIFIC, (MICLION) AND SKINDARD SKINDARD CONDITIONS AND SKINDARD CONDITIONS ON THE STONE MULCH.
 STONE AND SKINDARD CONDITIONS ON THE PROPERTY OF THE METERS.

PLANTING SCHEDULE:

SHRUBS SYMBOLS	BOTANICAL NAME	COMMON NAME	INSTALLATION SIZE	SIZE AT MATURITY	QUANTIT
BT	BERBERIS THUNBERGII	CRIMSON PYGMY BARBERRY	18"	3'T X 3'W	6
JH	JUNIPERUS HORIZONTALIS 'WILTONII'	BLUE RUG JUNIPER	12*	2 T X 6 W	2
JC	JUNIPERUS CHINENSIS	SEAGREEN JUNIPER	18"	5T X 6W	9
PF	POTENTILLA FRUTICOSA	GOLD DROP POTENTILLA	18"	3'T X 3'W	7
SJ	SPIRAEA JAPONICA 'ANTHONY WATERER'	ANTHONY WATERER SPIREA	24"	5'T X 5'W	6
TM	TAXUS X MEDIA 'TAUNTONII'	TAUNTON YEW	18"	4 T X 6 W	4
WE	WEIGELA ELORIDA 'COLIRTALOR'	CARNAVAL WEIGELA	18*	5T X 5W	4

LANDSCAPE REQUIREMENTS:

CALCULATIONS: 133 LF/100 = 1.33 X 40 = 53 PTS REQUIRED PROPOSED: 6 MEDIUM SHRUBS (18 PTS), 13 LOW SHRUBS (13 PTS), 4 MEDIUM EVERGREEN SHRUBS (20 PTS) & 2 LOW EVERGREEN SHRUBS (6 PTS)

PARKING LOT REQUIREMENT: 100 PTS PER EVERY 10,000 SF OF PAVED AREA

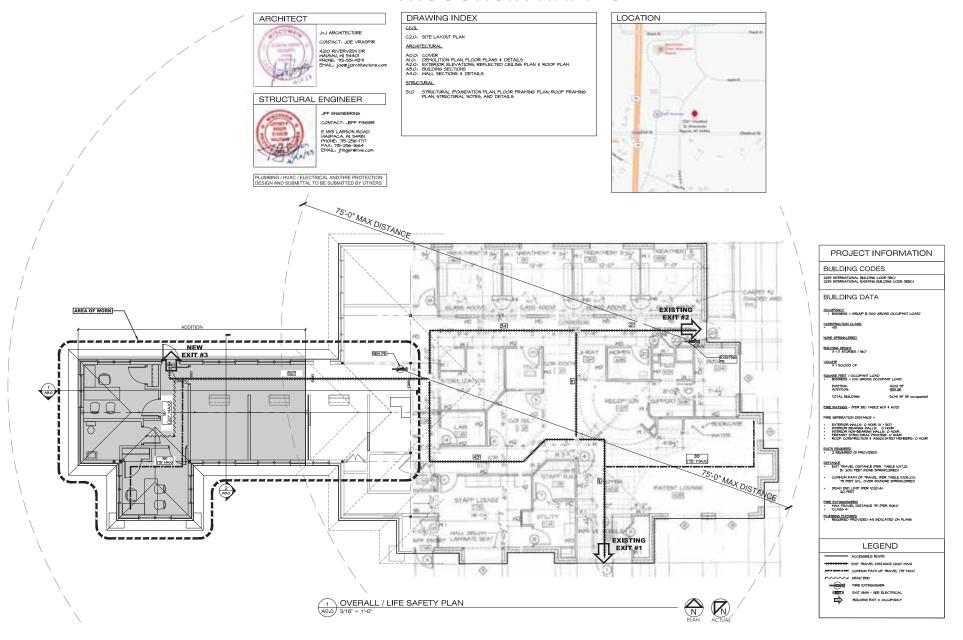
CALCULATIONS: 2,504 SF/10,000 = 0.25 X 100 = 25 PTS REQUIRED PROPOSED: 4 LOW SHRUBS (4 PTS) & 9 LOW EVERGREEN SHRUBS (27 PTS)

TOTAL: 31 PTS

XEYNOTES:

- LANDSCAPE EDGING SEE GENERAL NOTE #5 LANDSCAPE STONE SEE GENERAL NOTES #7 LANDSCAPE BARK MULCH SEE GENERAL NOTES #6

THE DENTAL SUITE ADDITION WISCONSIN RAPIDS



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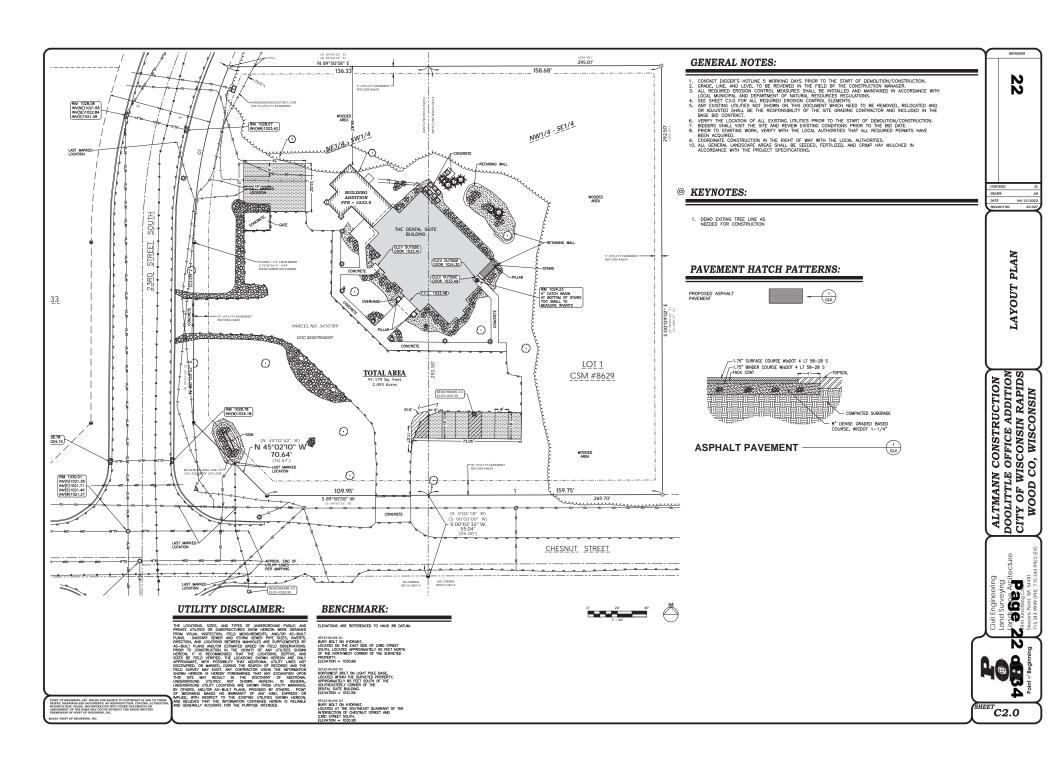
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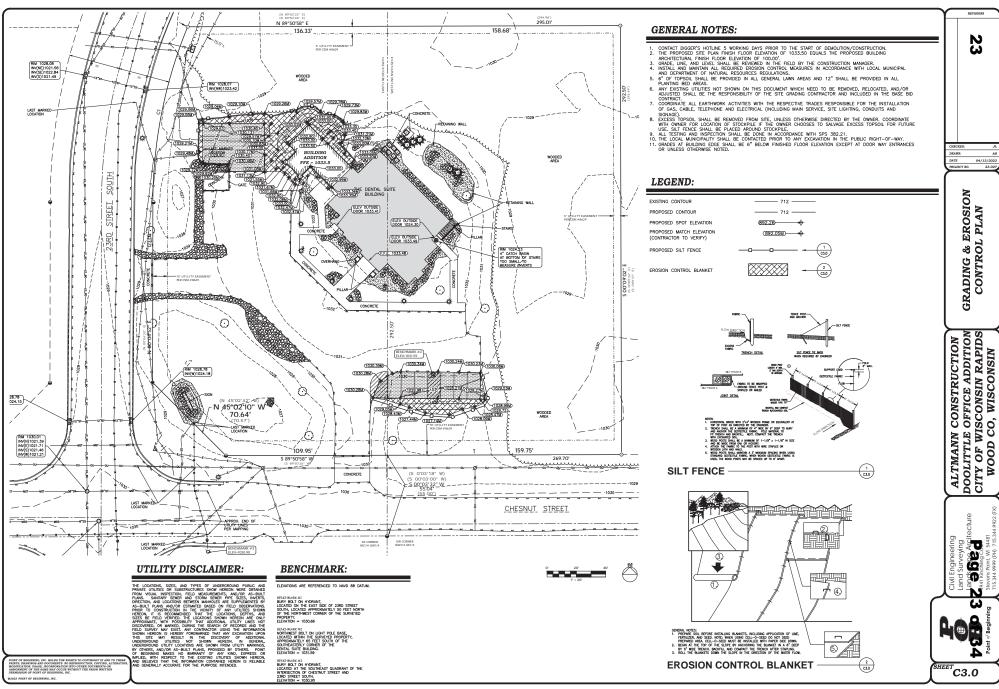
Revisions:
Item No. Date

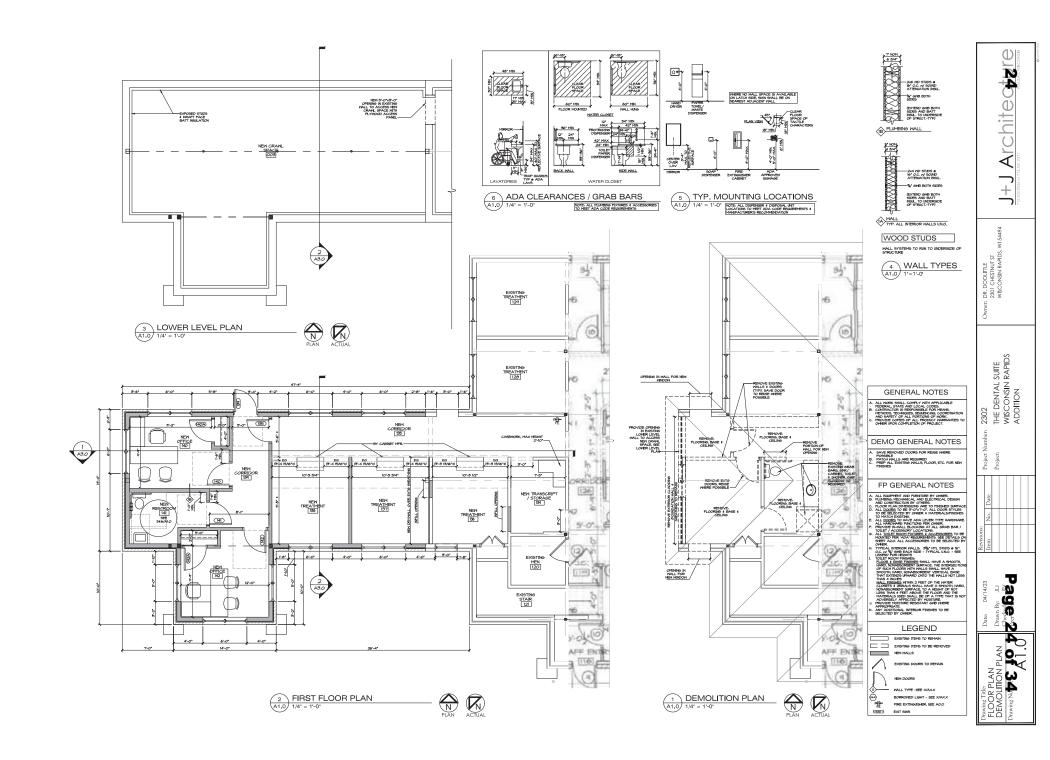
Date: 04/14/23
Drawn By: JLJ
Checked CEC

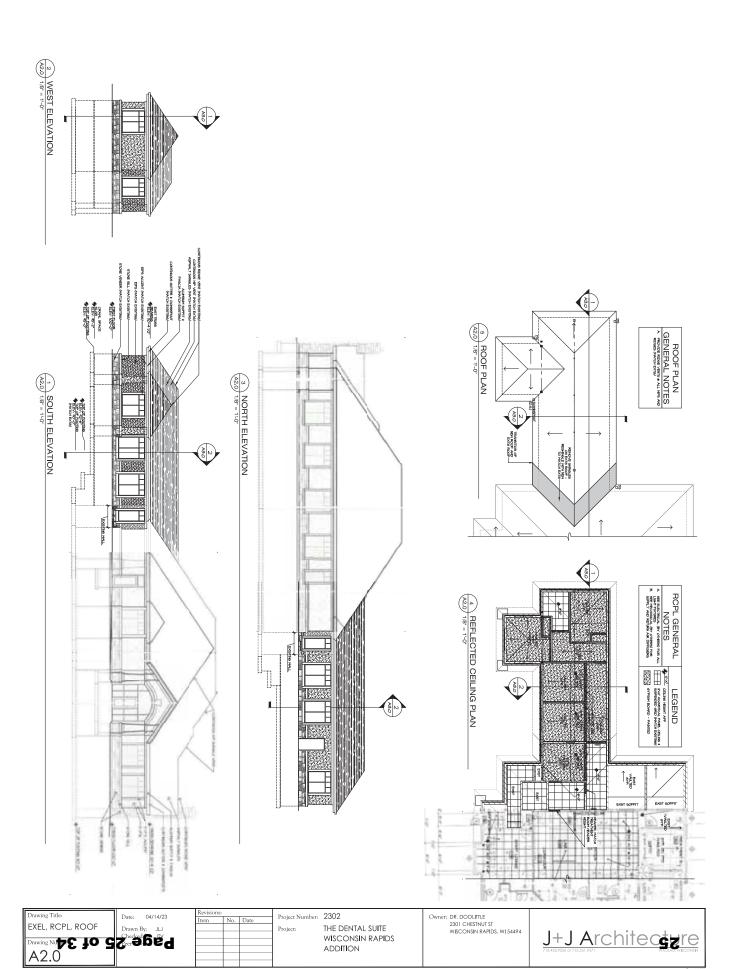
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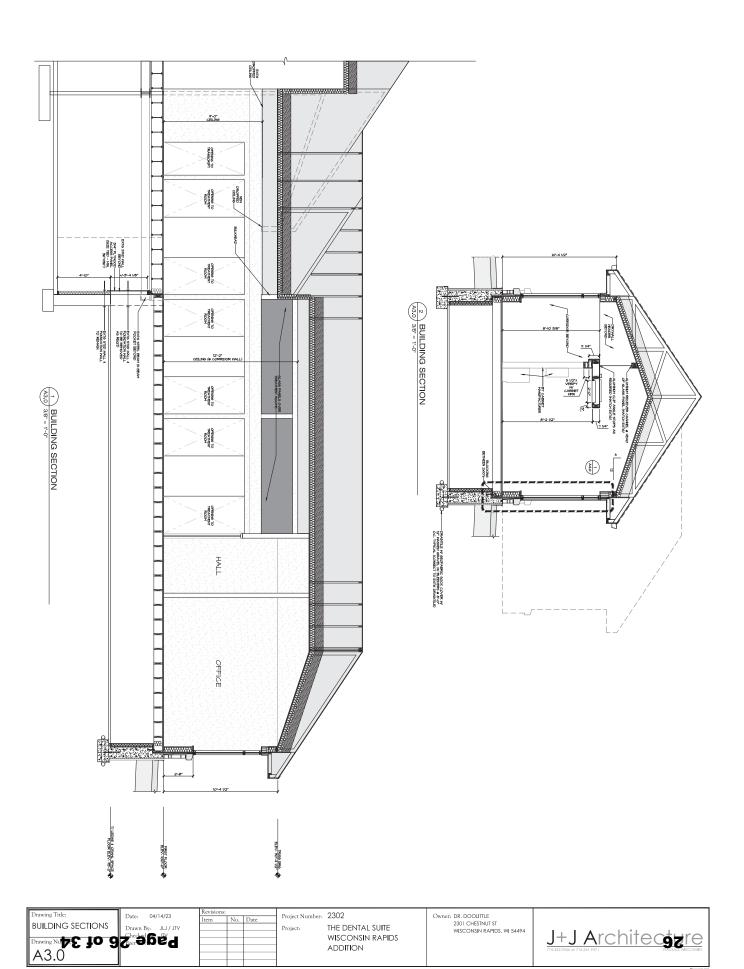
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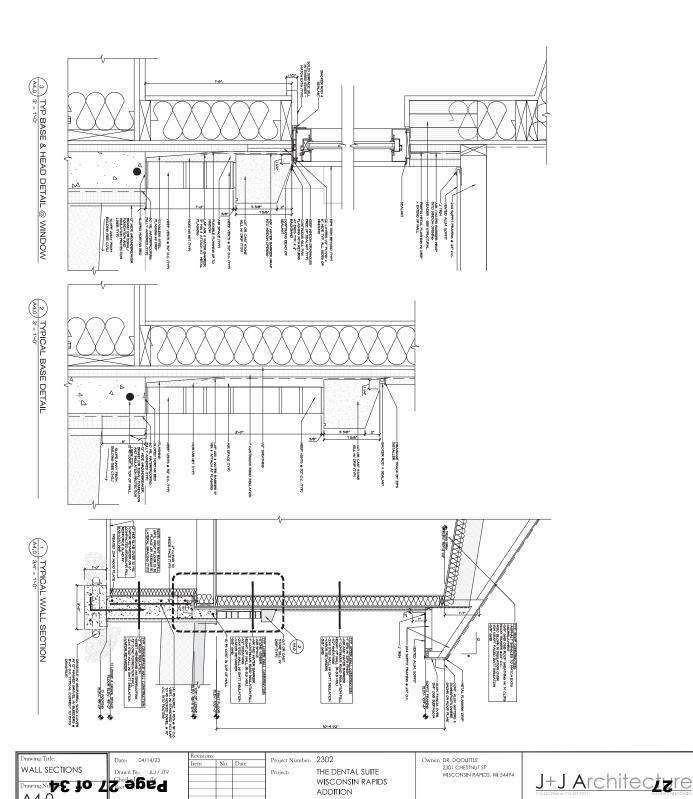


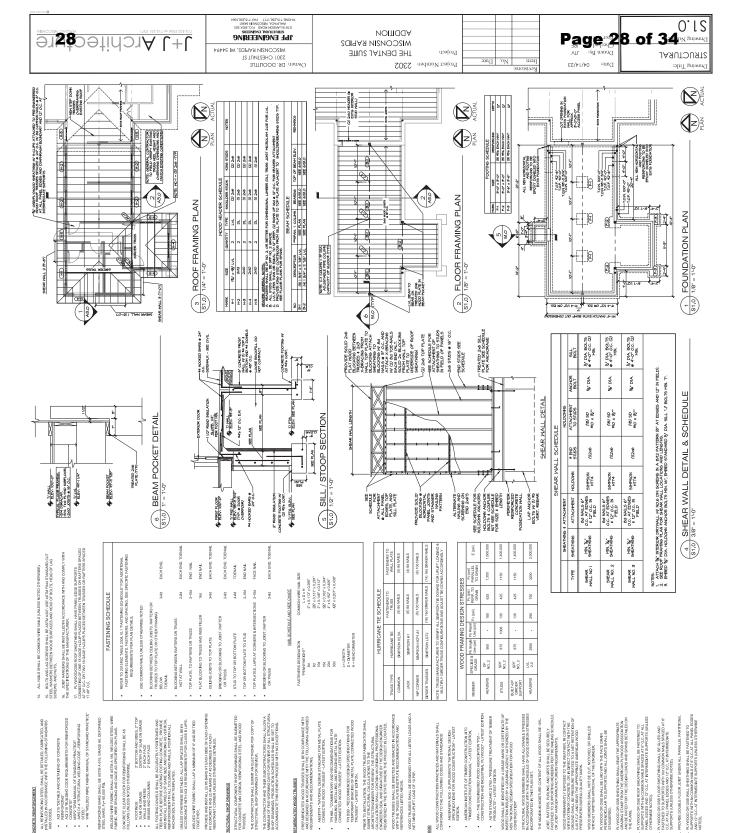












WOOD TRUSSES SHALL BE DESIGNE NET WIND UPLIFT LOAD OF 10 PSF.

THE STRUCTURE LENGHERE AND RESPONDED EPICHTA ACCURACY OR CONTEXT OF THE SUBSIDIATION STREET OF THE SUBSIDIATION STREET OF THE STREET ON THE CONTRACTOR OR OWNER SHALL BIFLY ON A CERTIFIED SOCIET CHANGLA, GRANGER DE NEWS CONSTRUCTION TO TEST, INSPECT AND VIEW YALL ASSUMED SOLL CONDITIONS.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN OF FORM WORK TO ALCOMELY WITH DIABISISMS INDICATED ON THE PURISA AND FOR MAINTAINING PRO ALCOMENT DIRBING CONTRETE POLISHIG OPERATONS.

MINIMUM 28 DAY COMPRESSIVE STREN CONCRETE SHALL BE AS FOLLOWS.

Act 318 BULDING CODE REQUIREMENTS FOR REINFORCED CONCRE
 Act 318.1 SPECEFICATIONS FOR STRUCTURAL CONCRETE
 ACT 318.1 BUILDING CODE REQUIREMENTS FOR STRUCTURAL PLAIN ACI MAP MANULA OF CONCRETE FRACTICE.

CONCRETE CLEAR COVER FOR REINFO FOLLOWS UNLESS NOTED OTHERMISE

THE ENGINEER IS NOT RESPO

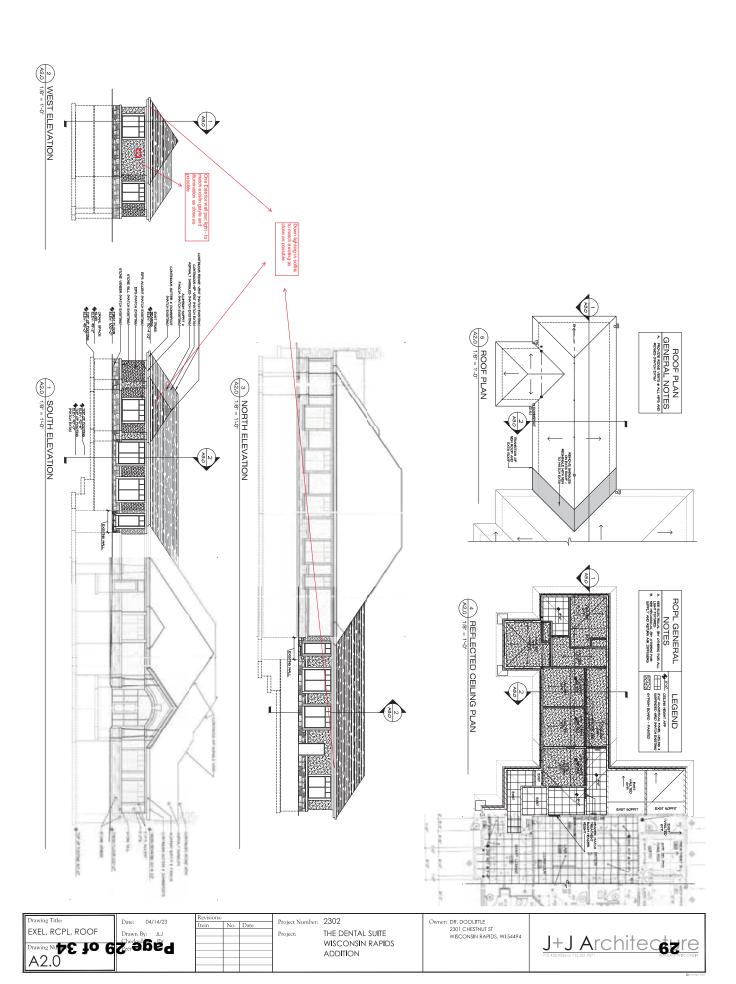
ALL MATERAL, WORKANSHE, AND DETALS SHALL BE IN ACCORDANCE WITH BEST COCKERSHED THE SECONDANIES CURRENT MANUFACTURES RECOMMENDATIONS, AND ALLA DPHIGNELE COCKES AND GOVERNMENT REGILATIONS. CONTRACTOR SHALL FIELD VERBEY ALL DIMENSIONS, ELEVATIONS, AND CONDITION PRIDRY TO STRAFFING WORK, NOTIFY ENGINEER OF ANY DISCREPANCIES OR INCONSTREMES.

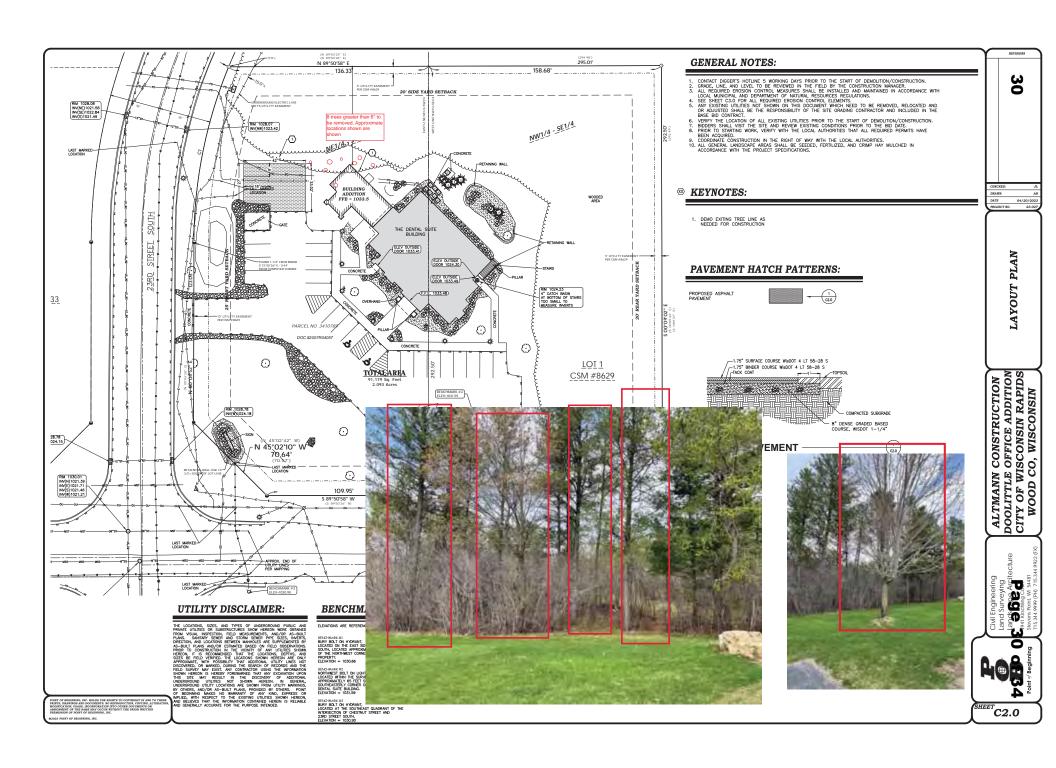
PROVIDE AND INSTALL (2) #5 BARS IN CONCRETE AND (2) #4 BARS AT-PEENTRANT CORNER IN ISSS OTH

25 PSF 50 PSF 15 PSF 100 PSF

+21.80 PSF & 23.80 PSF +21.80 PSF & 27.80 PSF +21.80 PSF & 27.80 PSF 23.80 PSF & 25.80 PSF 23.80 PSF & 31.90 PSF

WALLS ZONE 4 (MAIN AREA) ZONE 5 (CORNERS) OVERHANG ZONE 2 (EDGES) ZONE 3 (CORNERS) ZONE 1 (MAIN AREA) ZONE 2 (EDGES) ZONE 3 (CORNERS)





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City of Wisconsin Rapids 444 West Grand Avenue Wisconsin Rapids, WI 54495 Ph: (715) 421-8228

MFM0

To: Plan Commission

From: Kyle Kearns, Director of Community Development

Carrie Edmondson, Associate Planner

Date: May 4, 2023

Conceptual Comprehensive Plan Future Land Use Map Amendment review and Zoning Map Amendment review for the properties located between Clyde Avenue and Grove Avenue and

between 12th Street South and 14th Street South

developed and zoned. It exists within a key transitional area, separating the Commercial 8th Street Corridor to the west from single-family residential to the east (below). The block bound by Clyde Avenue, Grove Avenue, 12th Street South and 14th Street South, is uniquely

AERIAL MAP





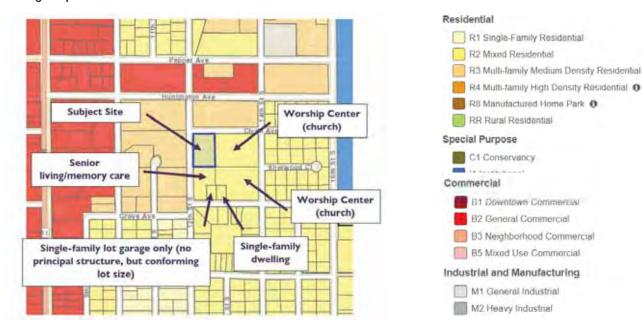
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City of Wisconsin Rapids 444 West Grand Avenue Wisconsin Rapids, WI 54495 Ph: (715) 421-8228

Zoning throughout the block is Mixed Residential "R-2" District described here:

Mixed residential (R-2) district. This district is intended to accommodate single-family dwellings and duplex units along with compatible community and civic uses.

Zoning Map and Use



	B-2	B-3	I-1	R-2	R-3
General Services (Salon)	Р	Р	Prohibited	Prohibited	Prohibited
Senior Living/Memory Care	С	Prohibited	С	Prohibited	С
Single Family Dwelling	Prohibited	Р	Prohibited	Р	Р
Worship Center (Church)	Р	Prohibited	С	Prohibited	Prohibited

Furthermore, many of the existing uses are due to a special approval or conditional use and have since shifted to a legal nonconforming use when the Zoning Ordinance was rewritten in 2018.

Special Permits and Approvals

Address	Previous Approvals
2611 12 th St. S.	CUP allowing rezoning for a new Human Services Center August 1986
2711 12 th St. S.	CUP granted in 1993 to operate Community Based Residential Facility
1221 Grove Ave.	Variance request postponed for a storage building

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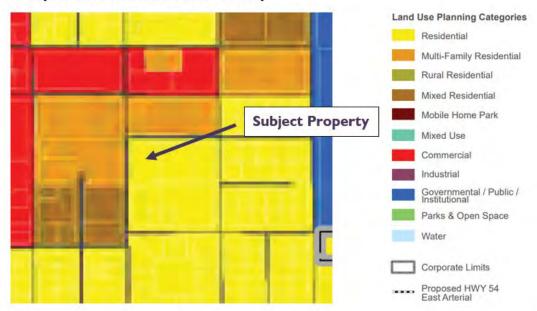
City of Wisconsin Rapids 444 West Grand Avenue Wisconsin Rapids, WI 54495 Ph: (715) 421-8228

1231 Grove Ave.	Variance request for a garage that exceeded the maximum allowable size
2740 14 th St. S.	1982 Rezone to R-3 for Multi-Family to be reviewed every 5 years
2640 14 th St. S.	1982 CUP granted for rezoning for church, amended in 2007 for addition, to be reviewed every 5 years

The current uses and development have become significantly limited given the existing zoning limitations and previous approvals, making it difficult for owners to continue to develop, expand, or utilize the property. Therefore, staff have elected to bring this item before the Plan Commission for conceptual review before any formal action. A realistic option would be to rezone entire block, but a rezoning shall be consistent with the City's Comprehensive Plan. The Comprehensive Plan Future Land Use Map designates the entire block as:

Residential Areas for typical single-family residential development, consisting of smaller lot sizes served by municipal services. This area may also include lands designated for environmental protection and compatible civic uses.

Comprehensive Future Land Use Map



Staff are seeking guidance on the land use vision that the Plan Commission has for this area. As noted above, one option is to rezone property to Institutional "I-1" District, Neighborhood Commercial "B-3" District, and Multi-Family Medium Density Residential "R-3" District, with appropriate amendments to the Comprehensive Plan Future Land Use Map, such as the following:

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City of Wisconsin Rapids 444 West Grand Avenue Wisconsin Rapids, WI 54495 Ph: (715) 421-8228

Mixed Uses Areas for a complimentary mix of residential and commercial land uses. Over time, most of the land uses will be commercial in nature. This area may also include lands designated for environmental protection and compatible civic uses.

However, it is unique to have three zoning designations (I-1, B-3, R-3) on one City Block, surrounded by two other zoning classifications (B-2, R-2). Another option may be to rezoning the entire block singly to a B-3 which is more transitional in nature, in hopes the uses would evolve overtime, but it would result in continued nonconformity of several uses. Lastly, another approach may be to handle development individually and possibly seek use variances for each scenario, but that may set bad precedent for future requests.

Further details may be provided at the meeting along with a presentation of this unique area. Please be prepared to provide feedback on this item.