

**Public Works Committee**

Madalyn Palmquist, Chairperson
 Ryan Austin, Vice Chairperson
 Jeff Penzkover

Notice is hereby given of a meeting of the Public Works Committee to be held in the **Council Chambers** at City Hall, 444 West Grand Avenue, Wisconsin Rapids, at **5:00 p.m. on Thursday, May 8th, 2025**. The meeting will be streamed live on the City of Wisconsin Rapids Facebook page and will also be broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. If a member of the public wishes to access this meeting live via Zoom audio conferencing, you must contact the City Clerk at least 24 hours prior to the start of the meeting to coordinate your access. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at www.wr-cm.org. It is possible that members of the Committee may appear remotely via video or audioconferencing for this meeting.

Agenda

1. Call to order
2. Review Engineering & Street Department Monthly Activity Report
3. Consider an ordinance to amend Ch. 27 Parking to add ten permit parking stalls to the Market Square Lot.
4. Consider a resolution to set the permit parking fee.
5. Review and consider a preliminary resolution for public work and improvements on 2nd St N from E Jackson St to Market St in 2026.
6. Review and consider a preliminary resolution for public work and improvements on 3rd St N from Spring St to Cherry St in 2026.
7. Review and consider removing the sidewalk adjacent to the property at 1240 14th St N.
8. Review and consider removing the sidewalk adjacent to the property at 1141 16th St N and 1131 16th St N.
9. Review and consider a preliminary resolution for public work and improvements on 12th St N (Baker St to Franklin St in 2026.
10. Review and consider a preliminary resolution for public work and improvements on Franklin St from 12th St N to 14th St N in 2026.
11. Review Referral List
12. Set Next Meeting Date
13. Adjourn

Madalyn Palmquist, Chairperson

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Notice is hereby given that one half of the membership of the Common Council may be present at the above meeting and may gather information about a subject over which they have decision-making responsibility. Pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993), such attendance by Council members may be considered a meeting of the Common Council. This notice is given so that members of the Common Council may attend the meeting, although the Common Council will not take any formal action at this meeting.

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.



PUBLIC WORKS DEPARTMENT

1411 CHASE STREET
WISCONSIN RAPIDS, WI 54495
(715) 421-8218 FAX (715) 421-8281

April 2025

Refuse and Recycling

- Garbage Collection estimate 462 tons, 448.55 tons in 2024
- Recycling Collection estimate 98 tons, 96.56 tons in 2024

Construction

Plover Street (1st St. North – Apricot St.)

Completed removals from 1st St – 3rd St.

Installed 260' of 12" water main

Installed 2 Storm catch basins

Streets Maintenance

- Assisted WWLC with water main breaks.
- Assisting Parks with tree care, and cleaning up of landscape areas
- Cold Patching streets
- Installed Mastic Patch on 8th Street south in both the north and south bound lanes from city limits to Two Mile Ave
- Saw cutting patches for curb and gutter repair area
- Repaired three sanitary sewer issues
- Rebuilt multiple catch basins in curb maintenance area and pavement maintenance area
- Removed and replace driveway approach and curb and gutter at Fire Station 1
- Completed April brush collection
- Removed and replaced some broken sidewalk and curb and gutter at the Dixon Hotel lot on 4th Ave and West Grand Ave
- Completed restoration on last fall projects:
 - Reddin Road Sanitary manhole
 - Downtown bridge lighting project
 - Pickle ball court construction
 - Mead Field splash pad playground equipment addition
 - Wylie Street construction project (8th Street N – 12th Street N)
- Fixed snow plow damage along bike trails and alleys
- Cleaned up Eastside compost site and got ready for the season
- Swept and cleaned up highways, islands and paved boulevards
- Cleaned up city pit after crushing contractor left
- Annual Confined Space training
- Continue to work with Fire Department to get all staff CPR, First Aid and EPI pen trained
- Assist IT with computer, phone and computer monitor cleanup
- Completed some roof repairs on 1960 City Garage
- Worked on grading gravel roads

- Assisted Police Department with street closure and detour for Gas leak on 8th street south

Paint and Signs

- Replaced sign post and signs damaged during winter events
- Finished installation of Stop and Yield Signs on East side
- Finished installation of Parking Ordinance signs
- Installed No Passing Zone signs on 48th Street at Rail Crossing
- Installed in Road Pedestrian crossing sign for the season
- Installed remainder of school zone signs on Cook street near Woodside School
- Installed Farmers Market signing

Shop and Repairs

- Routine service work on Public Works Fleet, Police and Fire Fleet
- Removed snow equipment:
 - Patrol trucks – sanders, underbody and rear wings
 - Tandem trucks – front wing and plows
 - Sidewalk tractor – plows and sanders
 - Loaders – plow mounts
 - Grader – rear wing

Dan Fink started employment with the City of Wisconsin Rapids on July 10, 2008. While at the city he has held full time positions as a Common Laborer, Truck Driver, and Five Yard Truck Driver. Also holding relief jobs as Garbage Truck Driver, Recycle Truck Driver and Sweeper Operator. Tuesday May 13th will be Dan's last day, retiring after working 16 years and 10 months for the Department of Public Works.



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
 Engineering (715) 421-8205 FAX (715) 421-8291

ENGINEERING DEPARTMENT Monthly Activity Report

April 2025

Permits & Degradation

- **34 Permits/Licenses** (17 last month) for asphalt paving (1), driveway grades/concrete pour inspections (6), storm water (1), excavating (20), Street Privilege (0), storm connection (0), permit parking (0), banner (0), environmental testing well (0), contractor licenses (6)
 - **2025 – 97 permits & licenses**
 - 2024 – 288 permits & licenses, 2023 – 278 permits & licenses
- **344 Diggers Locates** for Storm Sewer & Sanitary Sewer (69 last month)
 - 12 Emergency locates (2 outside of normal business hours)
- **Degradation fees this month = \$66,141.80**
 - This year = \$44,535.04

Traffic

- Traffic Study
- ITS Standalone Signal Grant
 - 2023 Project @ Expy and W Grand Ave started on September 25th. **Reimbursement request was sent to the DOT on 3/21/2025.**
 - 2024 Project @ Expy and High St and Expy and Chase St – (bid opening 4/4/24) – contracts are signed. Construction began Nov. 4th. **Final punch list items remain. Partial payment request is still pending.**
- Traffic Signals

Project Designs/Construction underway:

2025 & 2026 Projects

- Contracts
 - **Concrete & Asphalt Contracts- contracts have been executed and work is beginning.**
 - **Sidewalk cutting work, by Safe Step, has begun on the west side of the City.**
- Design
 - **14th Ave N (W Grand Ave to Fremont St) – 100%**
 - **McKinley St (8th Ave N to 14th Ave N) – 100%**
 - **Plover St – 100%**
 - **Harrison Ave – 100%**
 - **Zoo Otter Exhibit – 100% (Bids were opened on April 28th)**
 - **2nd St N (Spring St to Pleasant View Drive) – 20% (2026)**
 - **E Jackson St – 50% (2026)**
 - Veterans and Mead Rapids View Park Riverwall Rehabilitation Project –



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- Construction Activity
 - Mead Pickleball Courts – court finish coating will occur in the spring.
 - **Dixon Parking Lot – parking lot is nearly ready for asphalt paving.**
 - **Plover St reconstruction is currently under construction between 1st St N and 3rd St N.**
 - **One Mile Cr Dam Repairs begin May 5th.**
 - **Sidewalk and Curb maintenance work is underway on the east side of town north of Baker St.**
- Future Projects
 - Preliminary Survey for future projects
 - 13th Ave (W Grand Ave to north end) – 5% (spring)
 - **Apricot St (15th St N to 17th St N) – 100%**
 - 15th Ave N (W Grand Ave to High St) – 0% (fall)
 - 16th Ave N (W Grand Ave to High St) – 0% (fall)
 - 2nd St N (Spring St to Pleasant View Drive) – 100%

Projects Involving Grants

- 8th St S and Wood Ave - Highway safety Improvement Grant (HSIP).
 - Bidding is scheduled for March 11th. The contract has a 35-working day duration.
 - Bids came in higher than expected, but the DOT has reviewed the costs and due to the safety enhancements is willing to cover the construction over-runs. City construction costs will remain at \$9,000.
- Flashing Yellow Arrow Signal Modification Project as applied for at Expressway & Plover Rd and Plover Rd and Washington St in April through the DOT's SISP Grant Program. **DOT and City Grant Agreement will be brought to the Finance Committee in June. We will then request proposals to get consultant pricing on these signal projects.**
- Connecting Highway (DOT)
 - 8th St S – Lakewood Ln to Whitrock Ave – proposed DOT project in 2028. **The City hosted a DOT Public Information Meeting on April 22nd.**
 - 8th St S – Whitrock Ave to Expressway – proposed DOT project in 2032.
 - DOT ADA pedestrian curb ramp stand-alone project scheduled for construction in 2029.
- Rail Notification – Predictive Mobility Project
 - **We are nearing a point when the contractor can begin work.**
- Federal Rail Crossing Elimination Grant –The City uploaded the grant document on September 23rd, 2024. It is not anticipated to hear on the grant award for 6-8 months. **It was confirmed that the City did not receive funding for this project.**



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Storm Water Utility

- **One Mile Cr.**
 - **Dam repairs – Work begins May 5th and will take about 2 weeks to complete.**

Other Highlights

- 32nd St railroad crossing near Kingston Road - Office of the Commissioner of Railroads (OCR)
 - A Final Decision was sent to the City on March 12th, 2024 with the following order:
 - A Scheduling Order was issued as part of the Petition for Alteration which requires testimony and proof of the following.
 1. Would alteration of the crossing promote public safety?
 2. What warning devices would be necessary to adequately promote public safety?
 3. How shall No. 1 and 2 above be accomplished?
 4. How should the costs be apportioned?
 5. A public hearing was held on March 25th, 2025. The final order from OCR will likely allow the City's proposed plan to move forward which is comprised of pavement marking and signage modifications, proposed to be accomplished in 2026.
- Kingston Road Grade Crossing –
 - Mailed letter on 2/24/25 to three property owners directly affected by the closure of Kingston Rd to introduce them to the proposal and to have an opportunity to express concerns prior to the upcoming public hearing. No comments received.
 - Met with CN on 2/11/25 and 3/13/25 to begin negotiations on payment of the road closure. We are waiting for a draft closure agreement before bringing negotiated items back to the committee for review and consideration.
 - Following agreement on terms with CN, the City would hold a public hearing and consider a final resolution to close the crossing.
- Bridge Lighting
 - Work began on September 16th. Bridges were lit on 11/27 as part of the Bridge Lighting Ceremony.
 - **The bridge programming complications appear to be remedied at this point and final project close-out is expected to occur in early May.**

ORDINANCE NO. MC_____

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING SECTION 27.12(1)(f) OF THE MUNICIPAL CODE. SAID ORDINANCE ESTABLISHES AREAS FOR PERMIT PARKING.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 27.12(1)(f) of the Wisconsin Rapids Municipal Code is hereby created to read as follows:

27.12 PARKING BY PERMIT.

Parking by Permit. Persons whose vehicles display an appropriate permit issued by the city engineer or his designee shall be entitled to park beyond the usual two-hour limit, subject to the restrictions provided herein, in the following designated places in the East Side Downtown Area and West Side Downtown Area.

(1) Areas where permit parking is allowed are:

- (f) The City owned lot at 3rd Avenue South and Johnson Street (Market Square Lot), which shall have 10 stalls as permit-required parking.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Dated this _____ day of May, 2025.

Matt Zacher, Mayor

Jennifer M. Gossick, City Clerk

PASSED:
APPROVED:
PUBLISHED:

**CITY OF WISCONSIN RAPIDS
RESOLUTION No. _____ (2025)**

A RESOLUTION SETTING PERMIT PARKING FEES

WHEREAS, pursuant to Section 27.12 (2) of the Municipal Code, the Common Council shall, by resolution, set permit parking fees; and

WHEREAS, it has been determined that an adjustment to the City's parking permit fees is necessary.

BE IT RESOLVED, by the Wisconsin Rapids Common Council, as follows:

Yearly permit parking fees shall be set at \$100 per permit, plus a \$4 charge for the decal.

These fees shall be effective September 1, 2025.

Adopted by the Common Council of the City of Wisconsin Rapids, Wisconsin, this 20th day of May, 2025.

APPROVED:

Matt Zacher, Mayor

Jennifer M. Gossick, City Clerk

Ayes: _____

Nays: _____



Public Works Committee

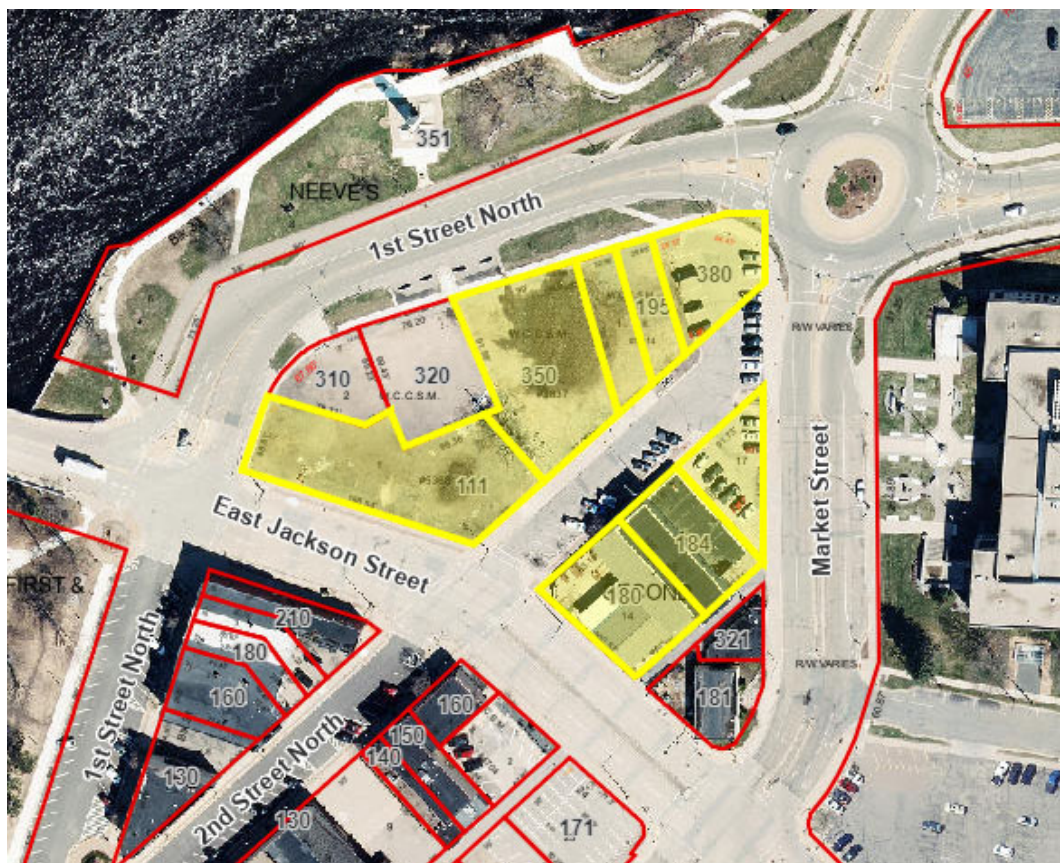
Date of Request: 04/16/2025

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Consider a preliminary resolution for public work and improvements on 2nd Street N, between East Jackson Street and Market Street proposed for construction in 2026.

Background information:

The current 5-year Capital Improvement Plan proposes 2nd Street N in 2026.



Preliminary resolutions are an authorization to notify the public of an upcoming improvement as well as a milestone to begin survey work on upcoming projects.

Options available: Consider approving the preliminary resolution for public improvements

Action you are requesting the committee take: approve the preliminary resolution for public improvements on 2nd Street N between East Jackson Street and Market Street proposed for construction in 2026.

How will the item be financed? Future budget

Resolution #_____(2025)

Initial Resolution Regarding the Common Council's Intent to
Perform Public Work and Improvements

IT IS HEREBY RESOLVED by the Wisconsin Rapids Common Council:

1. The Common Council declares its intention to perform public work and improvements as described below:

Reconstruction of 2nd Street N, between East Jackson Street and Market Street; including permanent street surfacing, sidewalk, concrete driveway approach, curb & gutter, storm sewer, sanitary sewer, water main and associated service lines.

The property to be impacted is within the following project area:

Property bordering the following roadways with the following parcel numbers:
2nd Street N, between East Jackson Street and Market Street;
3408170, 3408174, 3408176, 3408177, 3408178, 3408151, 3408150, 3408149

2. The Common Council determines that the above improvements are for the health, safety, and general welfare of the City and its citizens.
3. The Common Council does approve of the scope of the project and authorizes the City to proceed with these improvements upon passage of this Resolution.
4. The City Engineer shall cause notice of this Resolution to be given stating the nature of the proposed improvements and the general boundary lines of the proposed project area.
5. This Resolution shall take effect immediately upon passage.

Adopted this _____ day of May, 2025.

Matt Zacher, Mayor

Jennifer M. Gossick, City Clerk



Public Works Committee

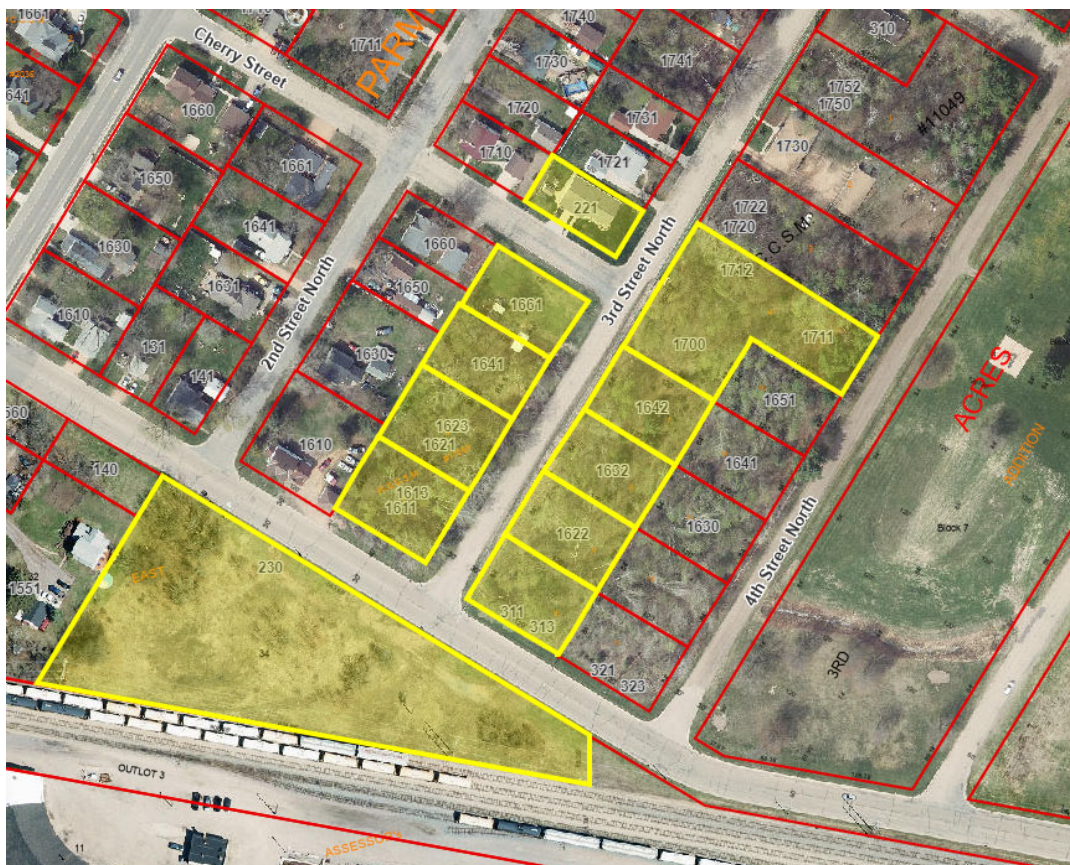
Date of Request: 4/16/2025

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Consider a preliminary resolution for public work and improvements on 3rd Street N between Spring Street and Cherry Street proposed for construction in 2027.

Background information:

The current 5-year Capital Improvement Plan proposes 3rd Street N in 2027.



Preliminary resolutions are an authorization to notify the public of an upcoming improvement as well as a milestone to begin survey work on upcoming projects.

Options available: Consider approving the preliminary resolution for public improvements

Action you are requesting the committee take: approve the preliminary resolution for public improvements on 3rd Street N between Spring Street and Cherry Street proposed for construction in 2027.

How will the item be financed? Future budget

Resolution #_____(2025)

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Reconstruction of 3rd Street N, between Spring Street and Cherry Street; including permanent street surfacing, sidewalk, concrete driveway approach, curb & gutter, storm sewer, sanitary sewer, water main and associated service lines.

The property to be impacted is within the following project area:

Property bordering the following roadways with the following parcel numbers:
3rd Street N, between Spring Street and Cherry Street;
3405501, 3405223, 3405222, 3405221, 3405220, 3405308, 3405228, 3405230,
3405231, 3405232, 3405233

2. The Common Council determines that the above improvements are for the health, safety, and general welfare of the City and its citizens.
3. The Common Council does approve of the scope of the project and authorizes the City to proceed with these improvements upon passage of this Resolution.
4. The City Engineer shall cause notice of this Resolution to be given stating the nature of the proposed improvements and the general boundary lines of the proposed project area.
5. This Resolution shall take effect immediately upon passage.

Adopted this _____ day of May, 2025.

Matt Zacher, Mayor

Jennifer M. Gossick, City Clerk



Public Works Committee

Date of Request: 05/02/2025

Requestor: Joe Eichstadt, City Engineer

Request/Referral: Consider removing sidewalk adjacent to the property at 1240 14th St N.

Background information:

Sidewalk maintenance work in this neighborhood identified sidewalk panels requiring replacement at 1240 14th St N. In hearing from the adjacent owner about sidewalk maintenance activities we are referring this to the committee to consider removal of the sidewalk considering sidewalk does not connect to a network of sidewalk.





Options available: Consider approving the removal of sidewalk at this location to avoid perpetual maintenance since the sidewalk does not connect to a sidewalk network.

Action you are requesting the committee take: remove the sidewalk adjacent to 1240 14th St N.

How will the item be financed? Existing maintenance budgets.



Public Works Committee

Date of Request: 05/02/2025

Requestor: Joe Eichstadt, City Engineer

Request/Referral: Consider removing sidewalk adjacent to the property at 1141 16th St N and 1131 16th St N.

Background information:

Sidewalk maintenance work in this neighborhood identified sidewalk panels requiring replacement at 1141 16th St N and 1131 16th St N. This sidewalk does not connect to a network of sidewalk and should be considered for removal.



W I S C O N S I N



Options available: Consider approving the removal of sidewalk at this location to avoid perpetual maintenance since the sidewalk does not connect to a sidewalk network.

Action you are requesting the committee take: remove the sidewalk adjacent to 1141 16th St N and 1131 16th St N

How will the item be financed? Existing maintenance budgets.



Public Works Committee

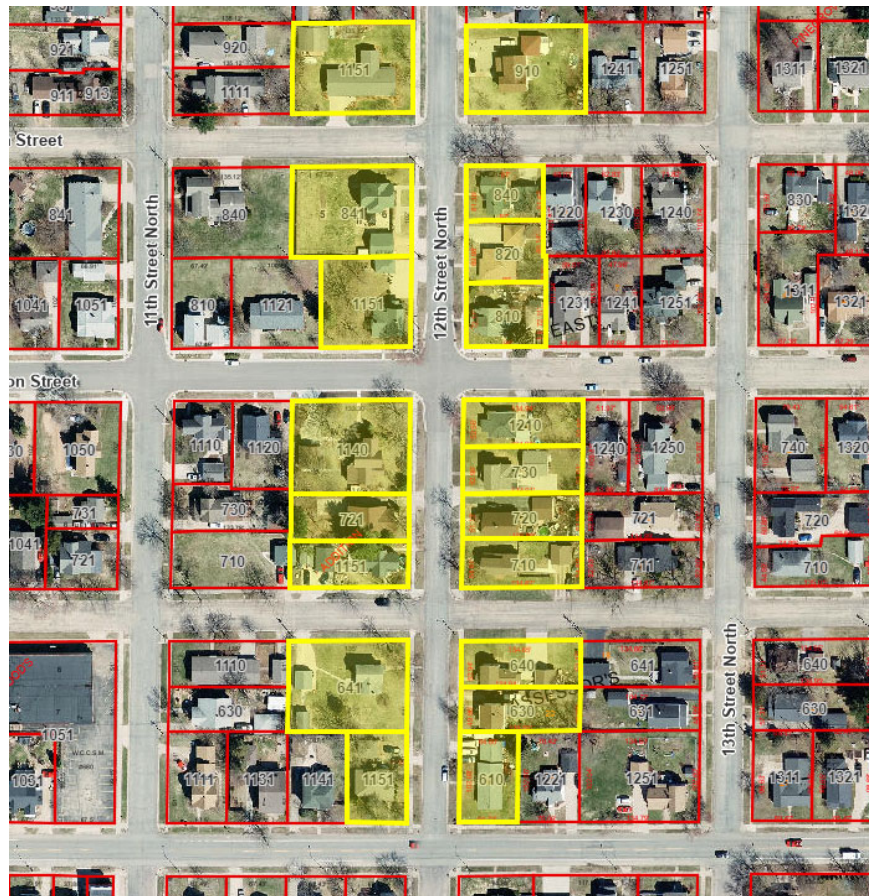
Date of Request: 4/16/2025

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Consider a preliminary resolution for public work and improvements on 12th Street N between Baker Street and Franklin Street proposed for construction in 2027.

Background information:

The current 5-year Capital Improvement Plan proposes Plover St in 2027.



Preliminary resolutions are an authorization to notify the public of an upcoming improvement as well as a milestone to begin survey work on upcoming projects.

Options available: Consider approving the preliminary resolution for public improvements

Action you are requesting the committee take: approve the preliminary resolution for public improvements on 12th Street N between Baker Street and Franklin Street proposed for construction in 2027.

How will the item be financed? Future budget

Resolution #_____(2025)

Initial Resolution Regarding the Common Council's Intent to Perform Public Work and Improvements

IT IS HEREBY RESOLVED by the Wisconsin Rapids Common Council:

1. The Common Council declares its intention to perform public work and improvements as described below:

Reconstruction of 12th Street N, between Baker Street and Franklin Street; including permanent street surfacing, sidewalk, concrete driveway approach, curb & gutter, storm sewer, sanitary sewer, water main and associated service lines.

The property to be impacted is within the following project area:

Property bordering the following roadways with the following parcel numbers:
12th Street N, between Baker Street and Franklin Street;
3407206, 3407103, 3407104, 3407109, 3407110, 3407111, 3405550,
3405554, 3405556, 3405856, 3405861, 3405862, 3405863, 3405870,
3405871, 3405872, 3405873, 3405925, 3405926, 3405927, 3405932

2. The Common Council determines that the above improvements are for the health, safety, and general welfare of the City and its citizens.
3. The Common Council does approve of the scope of the project and authorizes the City to proceed with these improvements upon passage of this Resolution.
4. The City Engineer shall cause notice of this Resolution to be given stating the nature of the proposed improvements and the general boundary lines of the proposed project area.
5. This Resolution shall take effect immediately upon passage.

Adopted this_____day of May, 2025.

Matt Zacher, Mayor

Jennifer M. Gossick, City Clerk



Public Works Committee

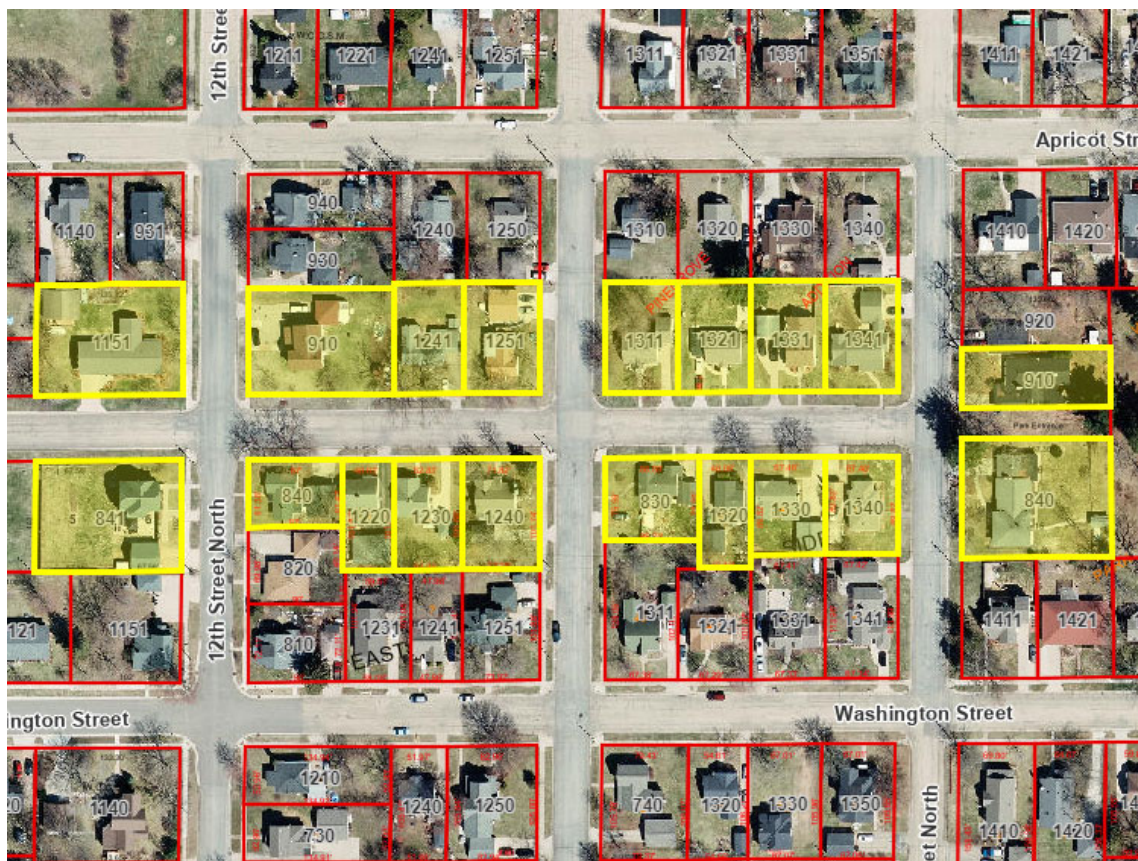
Date of Request: 4/16/2025

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Consider a preliminary resolution for public work and improvements on Franklin Street between 12th Street N and 14th Street N proposed for construction in 2027.

Background information:

The current 5-year Capital Improvement Plan proposes Plover St in 2027.



Preliminary resolutions are an authorization to notify the public of an upcoming improvement as well as a milestone to begin survey work on upcoming projects.

Options available: Consider approving the preliminary resolution for public improvements

Action you are requesting the committee take: approve the preliminary resolution for public improvements on Franklin St between 12th St N and 14th St N proposed for construction in 2027.

How will the item be financed? Future budget

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Reconstruction of Franklin Street, between 12th Street N and 14th Street N; including permanent street surfacing, sidewalk, concrete driveway approach, curb & gutter, storm sewer, sanitary sewer, water main and associated service lines.

The property to be impacted is within the following project area:

Property bordering the following roadways with the following parcel numbers:
Franklin Street, between 12th Street N and 14th Street N;
3405556, 3405856, 3405857, 3405858, 3405757, 3405756, 3405755,
3405754, 3405740, 3405739, 3405761, 3405760, 3405759, 3405758,
3405867, 3405868, 3405869, 3405861, 3405554

2. The Common Council determines that the above improvements are for the health, safety, and general welfare of the City and its citizens.
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Adopted this_____day of May, 2025.

Matt Zacher, Mayor

Jennifer M. Gossick, City Clerk

PUBLIC WORKS COMMITTEE REFERRAL LIST:

2025 (5/2/25)

1. Request from Tom Rayome to discuss the future of 8th St S. (2016)
2. Request from Tom Rayome for Quiet Zones for trains on the east side of city. (2023)
3. Review the Change Order policy and consider updates. (2023)
4. Request from Tom Rayome and Alderperson Penzkover to pave 3rd St N and 4th St N between Spring St and Poplar St due to the new residential development. (4/15/24)
5. Request from Tom Rayome to light the railing and/or the riverbank in both Veterans Park and Mead Rapids View Park. (4/15/24)
6. ~~Request from Alderperson Delaney to discuss and consider garbage and recycling services for mobile home parks. (10/03/2024)~~
7. Request from Nathan Flinders to consider extending 2-hour parking limit or no parking (9am – 5pm) for an additional 170 feet east along Dale Street in front of the N & N Auto Outlet building. (3-14-25)
8. ~~Request from Alderperson Austin to consider reducing the permit parking fee.~~