

**Public Works Committee**

Ryan Austin, Chairperson

Madalyn Palmquist, Vice Chairperson

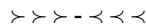
Jeff Penzkover

Notice is hereby given of a meeting of the Public Works Committee to be held in the **Council Chambers** at City Hall, 444 West Grand Avenue, Wisconsin Rapids, at **5:00 p.m. on Thursday, July 11th 2024**. The meeting will be streamed live on the City of Wisconsin Rapids Facebook page and will also be broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. If a member of the public wishes to access this meeting live via Zoom audio conferencing, you must contact the City Clerk at least 24 hours prior to the start of the meeting to coordinate your access. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at www.wr-cm.org. It is possible that members of the Committee may appear remotely via video or audioconferencing for this meeting.

Agenda

1. Call to order
2. Review Engineering & Street Department Monthly Activity Report
3. Review 2023 sales of raw compost and consider a multi-year sales contract.
4. Review Referral List
5. Set Next Meeting Date
6. Adjourn

Ryan Austin, Chairperson



The City of Wisconsin Rapids encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.



PUBLIC WORKS DEPARTMENT

1411 CHASE STREET
WISCONSIN RAPIDS, WI 54495
(715) 421-8218 FAX (715) 421-8281

June 2024

Refuse and Recycling

- Garbage Collection estimate 508.52 tons, 448.96 tons in 2023
- Recycling Collection estimate 86.63 tons 100.75 tons in 2023

Construction

Lincoln Street (Peach Street – East Riverview Expressway)

- Removed asphalt, curb and gutter, sidewalk and black dirt from 700' of roadway
- Installed 1070' of 8" sanitary main, 75' of 21" main 11 Services and 5 manholes
- Installed over 850' of 12" ductile water main 4 Services, 3 fire hydrants and valves
- Installed 7 Storm Manholes, 4 Catch basins' and associated piping
- Sub graded existing sand and hauled in road base for 700' of roadway
- Sub graded existing sand and hauled in road base for 900' of rec trail

Streets Maintenance

- Started hand spraying cracks and radiuses in the chip seal area
- Assisted Waste water with loading Class A sludge off of the drying bed
- Screened Compost
- Screened Topsoil for construction projects
- Saw cut asphalt patches in curb repair areas
- Saw cut asphalt patches in sanitary repair areas
- Catch basin maintenance in curb and gutter maintenance areas
- Repaired two catch basins on 2nd Ave South
- Mowed road right of ways and city pit and compost sites
- Participated in the Cranberry Blossom Parade
- Finished restoration behind curb and gutter patches
- Asphalt patches
- Finish graded and paved alley between 15th Ave S and 16th Ave S
- Repaired broken storm pipe on STH 34/13
- Assisted WWLC with water main break at 8th St S and Airport Ave
- Replaced concrete after water main was fixed on 8th St S
- Installed Catch basin on 19th Street S to get rid of storm water in low spot
- Shaped and paved Oak Street Cul de sac
- Completed third brush pickup for the year
- Cold Patch City Streets
- Began string trimming around signs and light poles
- Finished patching asphalt in curb and gutter repair areas
- Cleaned out catch basins from storm debris

- Swept bike trails from wind debris
- Began sweeping entire streets to clean up from storms where needed
- Started mowing road R/W on days that it wasn't raining

Paint and Signs

- Removed existing signs in Lincoln Street Construction areas
- Continue painting crosswalks and parking stalls throughout the city as well as 8" Channel line
- Installed banners for Cranberry Blossom Festival
- Installed Flags and Banners for July 4th Celebration
- Took delivery of remainder of traffic paint for summer painting

Shop and Repairs

- Routine service work fleet trucks
- Service Police and Fire's fleet
- Change mower blades on lawnmower weekly
- Put new pickup truck into service, removed other
- Replaced radiator in Cat Roller
- Replaced bearings and rollers on the Trummel screen



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
 Engineering (715) 421-8205 FAX (715) 421-8291

ENGINEERING DEPARTMENT Monthly Activity Report

June 2024

Permits & Degradation

- 21 Permits/Licenses (30 last month) for asphalt paving (2), driveway grades/concrete pour inspections (4), storm water (0), excavating (11), Street Privilege (0), storm connection (0), permit parking (0), banner (0), environmental testing well (0), contractor licenses (4)
 - 2024 – 136 permits & licenses to date
 - 2023 – 278 permits & licenses
- 181 Diggers Locates for Storm Sewer & Sanitary Sewer (252 last month)
 - 3 Emergency locates (1 outside of normal business hours)
- Degradation fees this month = \$7,128.81
 - This year = \$37,956.15

Traffic

- Stop Sign / Yield Sign Requests / Speed Studies
- Traffic Study
- Vision Issues
- ITS Standalone Signal Grant
 - 2023 Project @ Expy and W Grand Ave started on September 25th. Reimbursement Request was made to the DOT and received. Punch list items continue.
 - 2024 Project @ Expy and High St and Expy and Chase St – (bid opening 4/4/24) – contracts are signed. Waiting to schedule preconstruction meeting and obtain a construction schedule.
- Signal complaints – N/A
 - Left turn arrows at Expressway and Lincoln are on constant call until a new detection processor can be obtained. Repaired in June.
 - W Grand Ave video detection processor failure occurred. Repaired in June.

Project Designs/Construction underway:

2024 Projects

- Contracts
- Design
 - 9th St S (Peach St to Chestnut St) – 100%
 - Lincoln St (Expressway to Peach St) – 100%
 - Wylie St (8th St N to 12th St N) – 100%
 - Sewer Manhole Connecting to Rudolph's Force Main – 100%
 - Dixon Parking Lot – 99%.



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- Mead Field Pickleball Courts – 100% (Contract is being signed and Notice to Proceed will be issued early July)
- Library alternative ADA entrance – design complete and working with contractor to schedule activity.
- Construction Activity – see Public Works' monthly report.
- Future Projects
 - Preliminary Survey for future projects
 - 14th Ave N (W Grand Ave to Fremont St) – 100%
 - McKinley St (8th Ave to 14th Ave) – 100%
 - E Jackson St (Jackson St Bridge to E Grand Ave) – 100%
 - Harrison St (9th Ave N to 7th Ave N) – 100%
 - 13th Ave (W Grand Ave to north end) – 0% (late summer)
 - Plover St (1st St N to Apricot St) – 5% (setting vertical and horizontal control scheduled for first week of July)
 - 2nd St N (Spring St to Pleasant View Drive) – 0% (late summer)
 - Design for future Projects
 - 14th Ave N (W Grand Ave to Fremont St) – 60%
 - McKinley St (8th Ave N to 14th Ave N) – 50%
 - E Jackson St – 40%
 - Veterans and Mead Rapids View Park Riverwall Rehabilitation Project – design is complete and permitting efforts are underway. We are working with contractors on means & methods as well as the DNR on permitting requirements.

Projects Involving Grants

- 8th St S and Wood Ave - Highway safety Improvement Grant (HSIP).
 - Design has started with construction proposed in 2025.
- DOT awarded the City's application for Local Road Improvement Funding for Lincoln St through the MSIS program. Eligible projects costs are \$468,000 and the grant dollars are \$234,000.
- Flashing Yellow Arrow Signal Modification Project as applied for at Expressway & Plover Rd and Plover Rd and Washington St in April through the DOT's SISP Grant Program.
- Connecting Highway (DOT)
 - 8th St S – Lakewood Ln to Whitrock Ave – proposed DOT project in 2028 (2026 advanceable).
 - 8th St S – Whitrock Ave to Expressway – proposed DOT project >2030.
- Rail Notification – Predictive Mobility Project
 - Project funding has been authorized so this project can resume. Next steps are completion and submission of environmental and procurement documentation.

Transportation Utility – n/a



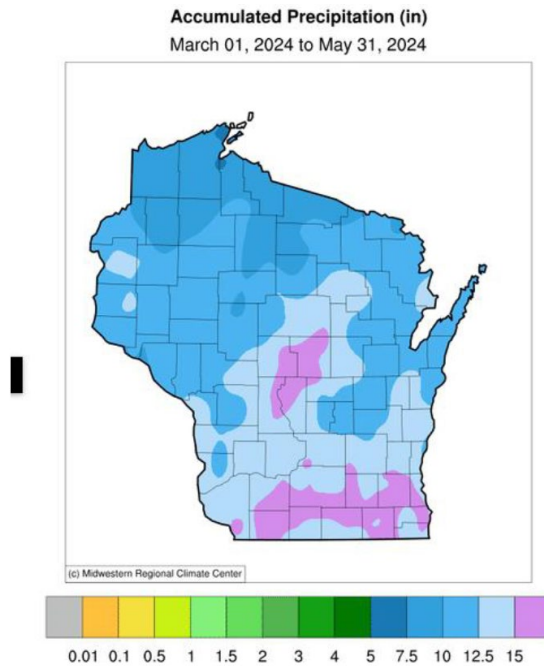
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Storm Water Utility – n/a

- One Mile Cr.
 - Project Update letters were sent out May 1st, 2024 to adjacent property owners notifying them of the status of the project.
 - Dredging Permit – This permit has been granted.
 - Dam Permit – This permit is in a public notice period through the month of June and early part of July. The final stamped plans have also been provided to DNR.

Other Highlights

- Concerns have come in from several residents regarding water in their basement. These include the west side, northeast side and southeast side of town.
 - From April 15 to June 26th (~10.5 weeks) the City received around 20-inches of rainfall. That is >60% of the annual rainfall in 1/5 of the year. Furthermore, many of these events were spread out allowing for more rainfall to infiltrate, further increasing the water table rise.
 - We are investigating every call that comes in to make sure that downstream infrastructure is operating as it should be.

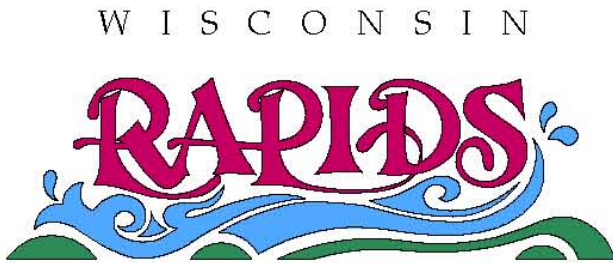


○ Figure 5. Total spring precipitation (March-May).



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- Meeting with DOT (6/26/24) on Pedestrian Curb Ramp project on all Connecting Highways in Wisconsin Rapids. Project is scheduled for construction in 2029 with an advanceable date of 2028.
- Meeting at the Zoo (6/27/24) regarding potential upcoming improvement projects (playground, otter exhibit, etc.).
- 32nd St railroad crossing near Kingston Road - Office of the Commissioner of Railroads (OCR)
 - A Final Decision was sent to the City on March 12th, 2024 with the following order:
 - City of Wisconsin Rapids, in consultation with the Village of Biron and Wisconsin Central Limited, shall file a petition for alteration for the 32nd St crossing by April 29th, 2024. (Document is attached)
 - Engineering Dpt filed for an extension request until October 31st, 2024.
 - A concept plan was developed in June and will be submitted to OCR for review.



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Requestors Name:

Paul Vollert, Public Works Superintendent

Referral Language:

Review and Consider compost site operations and expectations.

Background Information:

The City of Wisconsin Rapids operates compost site's on both the East and Westside. The compost sites receive 10,000cy – 15,000cy of compost annually. The Public Works Dept. annually budgets \$140,000 of labor and equipment rental to maintain these sites and screen and produce compost. Over the past few years there has been an increase demand from vendors looking to purchase unscreened compost. If the committee wishes it could be an opportunity to reduce some costs and free up some labor for other activities. Attached is Section 7.14 for review:

Section 7.14 Compost site regulations.

- 1. The City may maintain compost sites for yard waste drop off. No bags or reusable containers may be disposed of at the compost site, other than plastic bags which may be deposited in the containers marked for same. Compost sites are for City residents, and for other persons who live in a municipality who has an agreement with the City to provide compost services to that municipality, for a fee.*
- 2. Persons transporting yard waste shall cover or otherwise contain the waste in such a manner as to prevent scattering or dumping of yard waste in transport.*
- 3. The hours of operation of the compost site shall be published by the Department of Public Works.*
- 4. Composted material may be available for City residents' use.*
- 5. Yard waste from commercial operations is prohibited, except as may be allowed with a permit approved by the Department of Public Works.*
- 6. Home composting is encouraged by the city. Bins, compost piles, etc., shall be located in a rear yard, screened from the view of neighbors' living areas, and maintained in a clean odor-free condition.*

7. No compost materials shall be deposited at the compost drop-off sites or outside of the facility fence and/or gates except in the areas and/or containers designated for compost. Persons depositing unauthorized material or material in areas not specifically designated for compost material shall be subject to the penalties as provided in this ordinance.

Recommendation:

1. Continue to operate Compost sites as they have been operated.
2. Send out a request for proposals from local vendors to see if they are willing to guarantee a price and a desired quantity to purchase and get rid of the entire quantity of compost.
3. Retain 1000cy-3,000cy of unscreened compost to be screened and made available for compost site users, and send out request for proposals from local vendors to sell the remaining quantity.

If financing is needed, how will it be financed?

No additional financing is needed.

PUBLIC WORKS COMMITTEE REFERRAL LIST:

2024 (6/11/24)

1. Request from Alderperson Tom Rayome to discuss the future of 8th St S. (2016)
2. Request from Rayome for Quiet Zones for trains on the east side of city. (2023)
3. Review the Change Order policy and consider updates. (2023)
4. ~~Consider a request to allow residential properties additional garbage bins for an additional fee. (2023)~~
5. Request from Melanie Minervini (1722 3rd St N) to review, revise and update Ch 27 Parking regarding parking meters and overnight parking 27.13(4)(e).
6. ~~Request from Jake Cattnach on behalf of Bob and Marlene Holtz at 740 Oak St to consider adjusting parking and signage on Oak St directly next to their home. (3/27/24)~~
7. Request from Tom Rayome to pave 3rd St N and 4th St N between Spring St and Poplar St due to the new residential development. (4/15/24)
8. Request from Tom Rayome to light the railing and/or the riverbank in both Veterans Park and Mead Rapids View Park. (4/15/24)
9. ~~Request from Patrick Flatoff to install a stop sign on Apricot St at 14th St N. (3/1/24)~~