

## REPORT OF THE PUBLIC WORKS COMMITTEE

Ryan Austin

Matt Zacher

Patrick Delaney

Date of Meeting: 8/17/21  
Reported to Council: 8/17/21

The Public Works Committee met on Tuesday, August 17, 2021 in the Common Council Chambers and via remote videoconference. Ryan Austin, Matt Zacher, and Patrick Delaney were in attendance. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 5:00 pm

2. Review an administrative appeal requested from the Mead Witter Foundation resulting from a denial of street privilege. The Mead Witter Foundation wishes to install private conduits in the West Grand Ave public street right-of-way.

Motion by Zacher second by Austin to approve the appeal with the conditions presented by the engineering department wherein only low voltage power and water can exist. Said conditions include:

1. Insurance is required per the Street Privilege requirements. Insurance certificates must be updated on an annual basis. The city shall be a certificate holder so that the city is notified of any cancellation/nonpayment.
2. The bore occurred with a 6-inch borehole and two conduits within the same borehole leaving a significant amount of soil settlement that could damage pavement and other infrastructure. Payment in lieu of remediation of void space and settlement is required. Value to be determined.
3. Degradation Fees need to be paid and concrete panels replaced for three pothole locations per the deadline to contractors.
4. 10-day notice of termination is required per the Street Privilege Requirements
5. Applicant is liable and responsible for all damages and injury.
6. File with Diggers Hotline to be notified of locate requests in the vicinity of this line and promptly mark this facility to avoid damage / injury. Must have a long-term contract with the utility locator to make sure that this line gets marked.
7. Irrigation and Electric Conduits shall be properly abandoned to avoid further damage to other infrastructure in the following circumstances:
  - a. Line is damaged and requires repair
  - b. Line needs to be relocated due to other public utility needs
  - c. Line becomes unsafe to continue operations within the public right-of-way.
  - d. Excavations for abandonment cannot occur with the ROW. All abandonment shall occur using water and soil tight plugs/caps.
  - e. City requires abandonment / termination as determined to be in the best interests of the city.
8. Tracer wire is required.

9. As-built records shall be provided on City drawings. This shall include sufficient vertical and horizontal information across the ROW for sharing with utilities that are planning for infrastructure improvements. A location and depth shall be recorded every 5 feet along the conduit length.

Motion carried (3-0)

3. Adjourn

Motion by Delaney second by Zacher to adjourn. Motion carried

The meeting was adjourned at 5:48 pm

Respectfully submitted, Joseph M. Terry

**Others in attendance:**

Aldersperson Tom Rayome  
Aldersperson Dean Veneman  
Aldersperson Jay Bemke  
Mayor Shane Blaser  
Sue Schill  
Joe Terry  
Joe Eichsteadt  
Sean Johnston  
Susan Feith  
Jerry Feith  
Bill Clendenning