



Community Development Department

444 West Grand Avenue
Wisconsin Rapids, WI 54495

RAPIDS REDISCOVERED – A NEW HOUSING INVESTMENT PROGRAM

The Rapids Rediscovered program is intended to increase investment in new single family homes found within the community. More information is available in the program guidelines and on the City's website www.wirapids.org under the Community Development section. You can also contact the Community Development Department at 715-421-8225 or kkearns@wirapids.org

Application Process

- Builder and buyer meet with Community Development staff to review the program and view the eligible properties list.
- Builder and buyer develop preliminary plans and complete the application materials.
- Pre-application meeting with Community Development staff before plans are finalized.
- Application is submitted a minimum of 30 days before the next regularly scheduled Planning Commission meeting.
- If staff determines that the application is incomplete, the applicant will be provided an additional 30 days to provide the missing items and/or information.
- Staff reviews the application to ensure conformance with the program.
- Staff prepares a report and recommendation for the Planning Commission.
- The application and report is placed on the next regularly scheduled Planning commission meeting agenda.
- Planning Commission reviews the application and recommendation from staff in order to make a recommendation to the City Council.
- If recommendation from the Planning Commission is for approval, a draft Contract for Private Redevelopment is developed between the City and the applicant.
- City Council reviews the recommendations from staff and Planning Commission and takes action to approve or deny.
- If City Council approves the application, the Contract for Private Redevelopment is executed and the lot is closed on by the buyer.



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Required Application Materials Checklist

Complete	Incomplete	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Completed Application Form
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$250 Application Fee
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Copy of Proposed Purchase Agreement
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Floor Plans (one copy, to scale 11" x 17" and digital version)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Elevations (one copy, to scale 11" x 17" and digital version)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Site Plan (one copy, to scale 11" x 17" and digital version)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Material List
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Construction Timeline
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Signed Contract Between Builder and Buyer (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Financial Capability Statement from Lender
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proof of Liability Insurance and Worker's Compensation Insurance



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Project Team Information

Property Purchaser: _____

Name of Builder: _____

Builder Contact Person: _____

Builder Address: _____

Builder Phone & Email: _____

Name of Lender: _____

Lender Contact Person: _____

Lender Phone & Email: _____

Project Information

Property Address of Project: _____

Purchase Price of Property: _____

Type of Home Planned: 1 Story 1½ Story 2 Story

Number of Finished Bedrooms: _____

Number of Finished Bathrooms: _____

Number of Garage Stalls: _____

Finished Square Footage: _____

Total Square Footage: _____

Estimated Value Upon Completion: _____

Estimated Closing Date: _____

Estimated Start of Construction: _____

Estimated Project Completion: _____