



ENGINEERING DEPARTMENT
 444 W GRAND AVE
 WISCONSIN RAPIDS, WI 54495-2780
 PHONE – 715.421.8205 FAX – 715.421.8291

Date:	Right-of-Way Permit Application		
Property Address:			Parcel Number:
Owner Name:			Phone number:
Description of Work:			Begin Date:

Applicant Name:	Email address:		
Company Name:	Phone number:		
Applicant Address:			

Asphalt <https://tinyurl.com/y4tp5r5p>

<input type="checkbox"/> \$50	<input type="checkbox"/> Overlay	<input type="checkbox"/> Patching	<input type="checkbox"/> New Construction
Contractor:		Phone number:	

Concrete <https://tinyurl.com/y5r2qfuf>

<input type="checkbox"/> \$40	<input type="checkbox"/> \$80	<input type="checkbox"/> Driveway Approach	<input type="checkbox"/> Curb & Gutter	<input type="checkbox"/> Concrete Pavement	<input type="checkbox"/> Other
Contractor:			Phone number:		

Excavating within Right-of-Way <https://tinyurl.com/y453b3ty>

<input type="checkbox"/> \$50	<input type="checkbox"/> Sanitary	<input type="checkbox"/> Gas	<input type="checkbox"/> Other
<input type="checkbox"/> +\$100 as-built deposit	<input type="checkbox"/> Storm	<input type="checkbox"/> Fiber Optic	
<input type="checkbox"/> +\$50 Storm	<input type="checkbox"/> Water	<input type="checkbox"/> Electric	
<input type="checkbox"/> \$Degradation	Contractor:		Phone number:

Sewer Access / Lateral Lining <https://tinyurl.com/yyihgvw4>

<input type="checkbox"/> \$50	<input type="checkbox"/> Sanitary Main	<input type="checkbox"/> Sanitary Lateral	<input type="checkbox"/> Other
Contractor:		Phone number:	

Street Privilege <https://tinyurl.com/y4s65skt>

<input type="checkbox"/> \$50	<input type="checkbox"/> Sump Pump line	<input type="checkbox"/> Irrigation line/Sprinkler	<input type="checkbox"/> Construction safety fence	<input type="checkbox"/> Dumpster	<input type="checkbox"/> Other
Contractor:			Phone number:		

Environmental Testing Wells

<input type="checkbox"/> \$200	Length of time well be in R.O.W.:	Type of well & Cover:
Contractor:		Phone number:

Banner Permit <https://tinyurl.com/y4ms7dzs>

<input type="checkbox"/> \$150 per banner, plus \$25 base fee	<input type="checkbox"/> West Grand Ave & George Road	<input type="checkbox"/> Hwy 54 & Kingston Road	<input type="checkbox"/> West Riverview Expy & Wilson Street	<input type="checkbox"/> 8 th Street S & Griffith Avenue
<input type="checkbox"/> 1 week	<input type="checkbox"/> 2 weeks	<input type="checkbox"/> 3 weeks		

[] Road/Lane closure needed. **Correct road/lane closure signs must be installed prior to excavating.**

Duration of road/lane closure: _____ days

Work Zone Safety Manual Page # _____

[] Schedule of Work [] Plans [] License / Bond / Insurance

Add cost of all boxes checked.

FEE:	FOR DEPARTMENT USE ONLY		
\$	Date Received:	Receipt #	Check #



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DISCLAIMER: PERMIT EXPIRES 60 DAYS AFTER ISSUANCE, UNLESS OTHERWISE STATED IN THIS PERMIT.

I, the undersigned ("Permit Holder"), have read the City of Wisconsin Rapids policies, procedures and requirements for the requested permits and agree to comply with these requirements along with any additional permit conditions as specified in the issued ROW Permit. In consideration of the issuance of a Right-of-Way Permit, the Permit Holder hereby agrees to indemnify, defend, and hold harmless the City of Wisconsin Rapids, its officers, elected officials, employees, and agents from and against all costs, damages, losses, claims and expenses incurred, directly or indirectly, as a result of the Permit Holder's use of municipal property and right of way. Such costs, damages, losses, claims and expenses shall include, without limitation, any damage to the municipal property, the cost of employee overtime if occasioned by the use of the property, any claim asserted by any third person against the City of Wisconsin Rapids, its elected officials, employees, and agents, on account of any alleged injury or damage related to the use of the public right of way, together with defense costs, including reasonable attorneys' fees. The undersigned warrants and represents specific authority to enter into this agreement on behalf of the Permit Holder and to bind the Permit Holder.

Owner or Agent: _____

Print Name _____

Date: _____



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Asphalt

A concrete driveway approach and a concrete sidewalk section must be in place before paving *if curb & gutter exists*. If curb & gutter *does not exist* asphalt may be paved between the street and the lot line. New construction over 3,000 sq. ft. requires internal drainage connected to City storm sewer, Drains toward internal drainage. If no storm sewer available, must drain towards a grassy area. Also 3' from lot line with paving. Patching existing pavement: If over 3,000 sq. ft. internal drainage is required

Concrete

The concrete contractor must provide a concrete permit prior to each project.
The staking of line and grade for sidewalk sections will be done by the Engineering Department for each permit requiring such work. Permit must be obtained **at least five (5) working days** prior to commencement of work to allow time for staking.

Excavating & Storm Water Connection

The contractor must provide an excavating permit prior to each project. Prior to the approval of the excavating permit, the excavating contractor must provide an approved licensed and bonded concrete and asphalt subcontractor on the excavating permit, if concrete and asphalt work is needed for the project. Also a concrete permit and asphalt permit is required prior to the approval of the excavating permit. Plumbers and excavators are responsible for providing traffic control to protect the public during excavation process. Traffic control must be done in accordance with the US Department of Transportation's Manual on Uniform Traffic Control Devices. The contractor can request traffic control to be done by the City at the cost of the contractor. Please call City Engineering (715-421-8205) for City inspection of the sewer main and lateral connection in the City right-of-way.

Sewer Lining / Lateral Lining

Contractor to provide live video tape of sewer before and after work is completed. Traffic control must be done in accordance with the US Department of Transportation's Manual on Uniform Traffic Control Devices.

Street Privilege

In making this application, the undersigned is aware and agrees to the following statutory and city requirements:

1. Any privilege granted by the City shall be on condition that the applicant shall become primarily liable for damages to persons or property by reason of the granting of the privilege and applicant will be required to furnish a certificate of insurance evidencing existence of general public liability and property damage insurance in minimum limits of \$1,000,000 per occurrence with the City being named as an additional insured.
2. The applicant shall remove the encroachment or obstruction upon ten (10) days written notice by the City.
3. An application fee of \$50 shall accompany this application.
4. The applicant will be required to comply with additional conditions as imposed as a condition of approval.
5. The application submittal does not guarantee approval.
6. Provide all necessary maps, drawings, specifications for proper review and placement of the encroachment.

Environmental Testing Wells

Note: \$200.00 permit fee is required to be submitted with application.

Contractors must provide certificate of insurance for current calendar year to the City of Wisconsin Rapids. Additional \$100.00 charge will be assessed per well if the City of Wisconsin Rapids Engineering Dept. needs to determine the coordinates of each well.

Banner Permit

I, the undersigned ("Permit Holder"), have read the City of Wisconsin Rapids Community Banner Policy and agree to comply with the Policy. In consideration of the issuance of a banner permit, the Permit Holder hereby agrees to indemnify, defend, and hold harmless the City of Wisconsin Rapids, its officers, elected officials, employees, and agents from and against all costs, damages, losses, claims and expenses incurred, directly or indirectly, as a result of the Permit Holder's use of municipal property and right of way for placement of a banner. Such costs, damages, losses, claims and expenses shall include, without limitation, any damage to the municipal property, the cost of employee overtime if occasioned by the use of the property, any claim asserted by any third person against the City of Wisconsin Rapids, its elected officials, employees, and agents, on account of any alleged injury or damage related to the banner and/or use of the public right of way, together with defense costs, including reasonable attorneys' fees. The undersigned warrants and represents specific authority to enter into this agreement on behalf of the Permit Holder and to bind the Permit Holder.

Owner or Agent: _____ Print Name _____ Date: _____

Permit Issued By: _____ Date: _____