



EMPLOYMENT OPPORTUNITY

City of Wisconsin Rapids

The City of Wisconsin Rapids is searching for a Senior City Inspector. This position is responsible for the development and implementation of overall residential and commercial inspection programs and policies. This individual will provide direction to the City Inspector as it pertains to building inspection services and programs. This position may assist with enforcement of other municipal codes, such as zoning, subdivision, sign and maintenance and occupancy.

Primary responsibilities of this position include the following (but not limited to):

- Performs plan reviews for residential and commercial construction projects within the City. This includes compliance review of local and State codes relating to building, heating, ventilation, electrical, plumbing, and erosion control activities.
- Oversees the residential and commercial inspection programs. Provides direction to the City Inspector.
- Inspects various commercial and residential structures during various stages of construction and remodeling to ensure compliance with applicable codes, ordinances and regulations, including those relating to building, electrical, HVAC, plumbing and zoning; performs follow-up inspections to ensure compliance.
- Provides input into zoning and land use issues within the City.
- Receives inspection requests and complaints concerning code violations; identifies and documents violations; prepares and issues notices to comply; follows up on all corrective action by reviewing and re-inspecting sites to assure corrections have been made. Issues citations to those who fail to correct violations.
- Inspects existing building, structures, and premises for change of use, occupancy, proper use of construction materials, or compliance with applicable codes and ordinances.
- Inspects location of new structures; check distances between buildings in relation to neighboring structures and property lines to ensure compliance with zoning code.
- Advises design professionals and contractors in matters relating to code requirements.

Requirements for this position include a Bachelor or technical school degree in Architecture, Engineering, or a related field is required. May consider relevant experience as a building contractor or engineer in lieu of a degree. Five years as building, electrical, HVAC, or plumbing inspector, or any combination of education and experience that provides equivalent knowledge, skills and abilities. State certifications for UDC Electrical, Plumbing, Construction, and HVAC is required. State certifications for International Building Code for Commercial Building, Heating, Ventilation, and Air Conditioning (HVAC) is required. Certifications for Commercial Electrical and Plumbing is preferred. Knowledge of approved methods and materials used in building construction and related mechanical and structural work is required. Knowledge of State and local laws and codes governing building construction, use, and occupancy is required.

The successful candidate will demonstrate the ability to communicate effectively and analyze situations objectively. Demonstrated competency using Microsoft Office products and permit software is required.



Compensation: The salary range is \$68049-76990. The City offers attractive benefits (including Wisconsin Retirement System, health and dental insurance, vacation and sick leave, and paid holidays). Additional information can be located on our website: <https://www.wirapids.org/>.

Applications will be accepted through February 22, 2019. Qualified candidates should submit a resume and application via email to Recruitment@wirapids.org. Candidates must be the minimal requirements of this position in order to be considered. Applications are located at this link: https://www.wirapids.org/uploads/1/0/3/3/103347874/application_form_-_3-2018.pdf

The City of Wisconsin Rapids is an Equal Opportunity Employer. We consider applicants for all positions without regard to race, religion, gender, sexual orientation, age, marital status, veteran status, disability, or any other protected status. If you need assistance at any time during this application process, please contact Human Resources at 715 - 421 - 8215.