

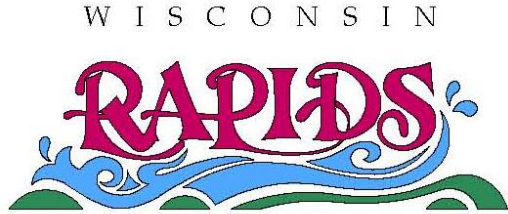
City Clerk

444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Ph: (715) 421-8200 • Fax: (715) 421-8280

Permit Application Packet for Obtaining a Sidewalk Cafe Permit

The following items must be completed and submitted as a packet:

- Sidewalk Cafe Permit Application.
- A dimensioned plot plan showing the location of the sidewalk café, trees, poles, furniture equipment, fixed barriers and other items that will be located as part of the café area.
- Photographs, pictures from a sales catalog or detailed drawings of the furniture and equipment proposed for use, with dimensions and colors.
- Proof of valid restaurant license.
- Proof of required insurance.
- Details for a sandwich board sign, if one is desired.
- If alcohol beverages are to be sold, applicant must apply for an expansion of the alcohol license for the restaurant.



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Sidewalk Cafe Permit Application

For Office Use Only

Date Received:	Date Permit Issued:
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PRINCIPAL RESTAURANT INFORMATION:

Site Address:		Parcel #: 34-
Owner Name:		
Owner Address, City, State, and Zip:		
Owner Phone Number:	Owner Fax Number:	Owner Email Address:

TENANT INFORMATION (IF APPLICABLE):

Tenant Name:		
Business Name:		
Tenant Address, City, State, and Zip:		
Phone Number:	Fax Number:	Email Address:

PROJECT INFORMATION:

Project Description (Use of Café, Hours of Operation, Type of Seating, etc.)

Applicant (Print): _____ **Sign:** _____ **Date:** _____

Owner (Print): _____ **Sign:** _____ **Date:** _____



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Conditions, Other Requirements and Approval

Conditions

This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.

Other Requirements

- Plot Plan
- Furniture Information
- Proof of Valid Restaurant License
- Proof of Required Insurance
- Details of Sandwich Board Sign (if applicable)
- Alcohol License Modification (if applicable)
- Building Permit Application for Parking Space Deck (if applicable)

Approvals

Approved by City Finance and Property Committee on: _____ (not required if a renewal permit)

Approved by the City Planning and Economic Development Director on: _____