

Tax Payment Information



Contacts

Tax Collections: 715-421-8254

All payments made at: Wisconsin Rapids City Hall, 3rd floor Finance Department
Receipts mailed only if you provide a self-addressed stamped envelope or emailed if email address is provided
Receipts can also be printed online at <https://propertytax.co.wood.wi.us/gcswebportal/Search.aspx>

Checks / money orders payable to: City of Wisconsin Rapids

3 Due Dates

January 31– Full payment or 1st Installment; 100% of personal property taxes due

April 30 – 2nd Installment

July 31 – 3rd Installment (balance)

Interest & penalties applied to late payments according to State Statutes. (See back for grace period details.)

Reminders & Delinquent Notices

Delinquent notices will be mailed after each installment due date.

REMINDERS WILL NOT BE MAILED.

Drop Box

All the principles of paying by mail apply. City Drop box is located in front of City Hall by the Police Department, and is emptied each morning by the Police Department personnel.

Payments in drop box after 4:30 on grace period due date will be receipted per the Statute.

Payments deposited in the drop box through, December 31, at 4:30 p.m. are receipted as 2017 payments.

Payments after December 31, are receipted as 2018 payments. (see back for grace period details)

Mail

January 31, April 30 and July 31 postmarked payments (official due dates) are receipted based on **postmark** and will include the grace period (see back for grace period details) allowed by State Statutes. All other mailed payments are receipted based on **date received** at City Hall.

Mail to: **City of Wisconsin Rapids**, Finance Department, Tax Collection

444 W Grand Ave., Wisconsin Rapids, WI 54495

In-Person

Monday-Friday 8:00 a.m. to 4:30 p.m.

City of Wisconsin Rapids, Finance Department, 3rd Floor, 444 W Grand Ave., Wisconsin Rapids, WI

City Hall is closed for Holiday: **December 25 & 26 and January 1**

Online Credit or Debit Card, or ECheck: <https://www.wirapids.org>

Choose the option to Pay Property Tax.

Required information: type of tax: local; your credit card or account information; tax payment amount; tax parcel ID#: 34-xxxxx for real estate, or P34-xxxxx for personal property.

Please be aware there is a fee.



Overpayments on checks

Pay with Escrow check: less than \$20, immediately; more than \$20, refund check, 7 days

Pay with Personal check or M/O: less than \$20, immediately; more than \$20, refund check in 7 days

The Wisconsin Department of Revenue (DOR) would like to provide additional guidance related to property tax payment deadlines and the application of the 5 working-day grace period.

Items to Note

- If a property tax payment due date falls on a Sunday or legal holiday, the due date becomes the next business day (sec. 990.001(4)(b), Wis. Stats.)
- If a property tax payment due date falls on a Saturday, unless the municipality or county has official Saturday office hours, the due date becomes the next business day (sec. 990.001(4)(c), Wis. Stats.)
- Property tax payments received within 5 working days after the due date are not delinquent (see the grace period statutes of secs. 74.11 (7) and (8), 74.12 (7) and (8), 74.69(1), Wis. Stats., which are construed as a whole)

This table shows due dates and 5 working-day grace period. Please note if you are paying your taxes in December, there is no grace period for December 31st.

Original Due Date	Adjusted Due Date	Grace Period	Examples – using a 4:30 close of business day
Wednesday, January 31	Wednesday, January 31	Wednesday, February 7	Walk-in payments accepted through Wednesday, February 7
			Mailed payments (regardless of postmark) accepted if received by Wednesday, February 7
Monday, April 30	Monday, April 30	Monday, May 7	Walk-in payments accepted through Monday, May 7
			Mailed payments (regardless of postmark) accepted if received by Monday, May 7
Tuesday, July 31	Tuesday, July 31	Tuesday, August 7	Walk-in payments accepted through Tuesday, August 7
			Mailed payments (regardless of postmark) accepted if received by Tuesday, August 7

ATTENTION CITY OF WISCONSIN RAPIDS PET OWNERS:

Pet Licenses are no longer available thru the mail, **unless** you send a self addressed envelope with 75 cents postage **and** proof of Rabies vaccination. Licenses are issued at the Finance Department, 3rd Floor of City Hall. The license year is January 1 through December 31. Please see information below for more details on when to license your pet, late fees, and license fees. **** NO LICENSE WILL BE ISSUED WITHOUT PROOF OF RABIES VACCINATION - State Statute 174.05(10)**

Cost: Dogs: \$3.00 for neutered or spayed / \$8.00 for male or female
 Cats: \$2.00 for neutered or spayed / \$5.00 for male or female

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If you wish to purchase a pet license through the mail, please complete this form and return it to the City Finance department with your payment for EACH pet. Please make checks payable to THE CITY OF WISCONSIN RAPIDS. **Remember to include a self addressed envelope with 75 cents postage and proof of rabies vaccination. Not just a date of vaccination; PROOF from your vet.**

Owners Name _____ Address _____

(1) Pet's Name _____ Breed _____ Sex: Male ___ Female ___
 Color _____ **Date of Rabies Shot _____ Neutered ___ Spayed ___

(2) Pet's Name _____ Breed _____ Sex: Male ___ Female ___
 Color _____ **Date of Rabies Shot _____ Neutered ___ Spayed ___

**** NO LICENSE WILL BE ISSUED WITHOUT PROOF OF RABIES VACCINATION -- State Statute 174.05(10)**