

Regular Meeting of the Water Works and Lighting Commission
Wednesday, January 12, 2022

There were present:

Commissioner John Bergin
Commissioner John Harper
Commissioner Rick Merdan
Commissioner Tom Nowak
Commissioner Jay Bemke

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Jeff Kuhn, Dale Scheunemann, Matt Stormoen, Tyler Sneen, Shawn Reimer, Lynn Schroer, and Jason Warren.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held December 8, 2021

There was a motion made by John Harper, seconded by John Bergin, and carried to approve the minutes of the Regular Commission Meeting held on December 8, 2021, and to place them on file. There were no nay votes recorded.

2.2 Special Commission Meeting held December 17, 2021

There was a motion made by Jay Bemke, seconded by Rick Merdan, and carried to approve the minutes of the Special Commission Meeting held on December 17, 2021, and to place them on file. There were no nay votes recorded.

3. Action items

3.1 2022 budgeted bucket truck replacement

Jason Warren explained that over the past two years we have seen costs and build times increase from 250 days to almost 1½ years. With that in mind Jason presented the quotes for the bucket truck/aerial that was included in the 2022 electric department capital budget.

After a lengthy discussion, and based upon staff recommendation, there was a motion made by John Bergin, seconded by Rick Merdan, and carried to award the bid from Terex Utilities in the amount of \$244,626.00. There were no nay votes recorded.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the safety committee minutes and safety coordinator's monthly report. Upcoming bloodborne pathogen training was also discussed.

4.2 Line Superintendent's Report

This report was reviewed and December were discussed. John Bergin wished to thank Josh and his crew for the great job they did restoring power after the December 15th wind storm.

4.3 Water Department Operations Report

This report was reviewed and December water projects were discussed. Dale stated that in December we had 3 water main breaks. Water main breaks especially at this time of the year happen as the ground shifts due to the colder weather and the frost dives deep into the ground.

4.4 Customer Support Supervisor's Report

This report was reviewed and water disconnections were discussed.

4.5 Director of Finance's Report

This report was reviewed and the financial statements/investment reports were discussed at length. Jeff was asked to explain what the degradation fee is that the City has started to charge WW&LC for in 2022.

4.6 Information System's Administrator's Report

This report was reviewed and December projects were discussed. Matt stated he continues to work on the cyber security/multi-factor authentication project and hopes to have it completed by February 1st.

4.7 Conservation Manager's Report

This report was reviewed and discussed. Shawn has been working with Mariani regarding their newly purchased cold storage facility. These discussions led to the most effective ways to eliminate peak demands during their normal seasonal months as well as quarterly maintenance shutdowns and start-ups.

4.8 Electrical Engineer's Report

This report was reviewed. Tyler has been working on an Uninterruptible Power Supply (UPS) inventory management database and replacement program.

4.9 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd stated that in 2021 traffic lights at 4 intersections in the city were upgraded with new GridSmart vehicle detection cameras.

4.10 General Manager's Report

This report was reviewed and discussed. Jem stated that MEUW added a new position of Manager of Legislative and Regulatory Affairs.

5. Review of accounts payables

A listing of all invoices and checks covering December was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to adjourn at 1:53 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary