



Water Works and Lighting Commission

221 16th Street South P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

AGENDA

There will be a Regular Meeting of the Water Works and Lighting Commission in the conference room on Wednesday, March 9, 2022, at 1:00 PM.

Listed below is the agenda for this meeting.

1. Call to order
2. Approval, additions, or corrections to the minutes of the following meeting
 - 2.1. Regular Commission Meeting held February 9, 2022
3. Action items
 - 3.1. Request to hire summer help
 - 3.2. Simplified Water Rate Case
4. Department updates
 - 4.1. Safety Committee
 - 4.2. Line Superintendent
 - 4.3. Water Department Operations
 - 4.4. Customer Support Supervisor
 - 4.5. Director of Finance
 - 4.6. Information Systems Administrator
 - 4.7. Conservation Manager
 - 4.8. Electrical Engineer
 - 4.9. Director of Engineering & Electric Operations
 - 4.10. General Manager
5. Review of accounts payable
6. Adjourn

If given 72 hours' notice, efforts will be made by the General Manager's office to accommodate the needs of disabled individuals through sign language interpreters and other auxiliary aids.

Regular Meeting of the Water Works and Lighting Commission Wednesday, February 9, 2022

There were present:

Commissioner John Bergin
Commissioner John Harper
Commissioner Rick Merdan
Commissioner Tom Nowak
Commissioner Jay Bemke

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Jeff Kuhn, Josh Elliott, Dale Scheunemann, Matt Stormoen, Tyler Sneen, Shawn Reimer, Lynn Schroer and Sean Wall

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held January 12, 2021

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held on January 12, 2021, and to place them on file. There were no nay votes recorded.

3. Action items

3.1 Well #2 Cleaning and Redevelopment

Dale Scheunemann explained that we have seen a decrease in the pumping capacity at Well #2. We sent out requests to bid this project and received bids from 4 companies. Water Well Solutions, from Oconomowoc, came in with the lowest bid and is the same company that we used for the rehab of Well #5. Their bid comes in at \$135,000 and is under the 2022 budgeted amount of \$150,000.

After a lengthy discussion, and based upon staff recommendation, there was a motion made by John Bergin, seconded by Jay Bemke, and carried to award the bid to Water Well Solutions in the amount of \$135,000.00. There were no nay votes recorded.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the safety committee minutes and safety coordinator's monthly report. Sean Wall stated that all safety programs/procedures are reviewed annually and last month the committee reviewed the Emergency Action Plan.

4.2 Line Superintendent's Report

This report was reviewed and Josh Elliott answered questions regarding the January after hour call-ins.

4.3 Water Department Operations Report

This report was reviewed and January water projects were discussed. Dale Scheunemann answered questions regarding frozen residential water services.

4.4 Customer Support Supervisor's Report

This report was reviewed and water disconnections were discussed. Lynn Schroer answered questions regarding the Energy Assistance payments we received in January. WW&LC customers usually receive more in benefits than are paid in. In 2021, ratepayers contributed \$139,026 to low-income programs and our customers received \$545,015 in electric benefits.

4.5 Director of Finance's Report

This report was reviewed and cyber security liability insurance was discussed.

4.6 Information System's Administrator's Report

This report was reviewed and Matt Stormoen answered questions regarding January projects. Matt hopes to finish up the cyber security multi-factor authentication project this week.

4.7 Conservation Manager's Report

This report was reviewed and Shawn Reimer answered questions regarding the various types of conservation assistance WW&LC provides to both commercial and residential customers.

4.8 Electrical Engineer's Report

This report was reviewed. Tyler Sneen stated that we noticed a problem with the VFR (variable frequency drive) for the backwash motor in the filter plant and outlined the process that was used to determine the cause and to resolve this issue.

4.9 Director of Engineering & Electric Operations

This report was reviewed and Todd Weiler also touched on the corrosion issues that were found on the electrical equipment in the filter plant.

4.10 General Manager's Report

This report was reviewed and the potential residential development was discussed.

5. Review of accounts payables

A listing of all invoices and checks covering January was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to adjourn at 1:36 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary



Water Works and Lighting Commission

221 16th Street South P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

To: Water Works and Lighting Commission
From: Dale Scheunemann
Date: February 14, 2022
Subject: Summer Help Request

I would like to formally request one summer help employee to assist in the water department. Duties described will include but are not limited to:

- 1) Maintaining outlying properties (mowing and weed whacking).
- 2) Assist in restoration of lawns from water break or line work damage.
- 3) Assist with saw cutting break holes in preparation for blacktop repair.
- 4) Various maintenance projects in plant and at wells.
- 5) Assist crews with fire hydrant flushing program.
- 6) Keep recycle bins clean.
- 7) Assist crews with valve exercising program as needed.
- 8) Locate valve boxes and mark prior to the city seal coating streets.
- 9) Work with city crews during seal coating covering valves prior to coating then removing covers after sealing.
- 10) Assist with the disconnect process, hang door tags.
- 11) Assist water engineering with various record verifications

Sincerely

Dale Scheunemann



Water Works and Lighting Commission

221 16th Street S, P.O. Box 399 Wisconsin Rapids, WI 54495-0399 (715) 423-6300

2022 SUMMER HELP REQUEST

The office would like to formally request the authority to hire one summer employee. The summer employee will work 40 hours per week.

Office duties will include but are not limited to:

1. Assist at the front counter with customer payments and questions
2. Take our daily run to City Hall, payment stations, and the Post Office
3. Assist with an increase in customer payment arrangements
4. Assist with disconnection/reconnection as needed
5. Assist with other office projects as needed

The office experiences an increase in phone calls and traffic at the front counter due to the number of electric disconnections and customers seeking payment arrangements. This along with the possible implementation of the Transportation User Fee for the City of Wisconsin Rapids this summer are reasons why a summer help employee would be beneficial to help maintain the high standard of customer service we provide.

Thank you for your consideration.



3.2

Water Works and Lighting Commission
221 16th St. So. P.O. Box 399 Wisconsin Rapids, WI 54495-0399
715/423-6300 FAX: 715/423-2831

Simplified Water Rate Case

Included in the 2022 water operations budget, we planned to request a simplified rate case (SRC) early in the year. The last full rate case was filed in 2018 and implemented in September 2019. The rate design and cost of service study included Verso's water usage. Since then, Verso's usage has decreased, and there has been no increased usage to make up for the decrease. The simplified rate case process increases service fees, public fire protection, and rates by 3%. For a typical residential customer using six units of water per month (4,488 gallons), this would equate to an additional **\$1.13** per month for water service.

Item	Current Charge	Updated Charge
Monthly Service Fee	\$8.00	\$8.24
Public Fire Protection	\$7.00	\$7.21
Water Usage Charge (\$3.75/unit) 6 units	\$22.50	\$23.18
Total Monthly Charges	\$37.50	\$38.63

We are requesting permission to file the SRC. Typically, an SRC is approved within 30 days. New rates would likely be effective in May 2022 and billed the following month.

Thank you for your consideration.

Jeff Kuhn

Director of Finance

SAFETY COMMITTEE MEETING MINUTES FOR MARCH 2, 2022

Discussion with: Adam Breunig, Josh Elliott, Justin Armagost, Randy Rosicky and Sean Wall

OLD BUSINESS

There was no old business.

NEW BUSINESS

There were no new safety concerns brought forward at this time.

SAFETY TRAINING/DISCUSSION

The members reviewed the Excavation/Trenching Program and found no changes at this time. Sean Wall stated that he will be doing this training in April and/or May. This training establishes, implements, and maintains, effective procedures to deal with excavation/trench safety while performing job duties.

Safety Committee meeting ended at 7:30 AM.



Municipal Electric Utilities of Wisconsin
Service. Advocacy. Safety.
725 Lois Drive
Sun Prairie, WI 53590
T: 608-837-2263
F: 608-837-0206
www.meuw.org

**Wisconsin Rapids Water Works & Lighting Commission
February 2022**

Prepared By: Sean T. Wall, MEUW Senior Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- a. CPR / AED / First Aid / Bloodborne Pathogens hands on training (Session 2 and 3 of 4)

2. Audits/Inspections

- a. No inspections done in February

3. Compliance/Risk Management

- a. Attended Safety Committee meeting
- b. Attended Commission meeting
- c. Submitted MEUW Annual Safety award application
- d. Revised Excavation & Trenching program for March Safety Committee meeting

GOALS AND OBJECTIVES

1. Training

- a. CPR / AED / First Aid / Bloodborne Pathogens hands on training (Session 4 of 4)

2. Audits/Inspections

- a. No audits / inspections planned

3. Compliance/Risk Management

- a. Attend Safety Committee meeting
- b. Attend Commission meeting
- c. Continued work with Matt S. to get MSDSOnline links on all available PC desktops



Water Works and Lighting Commission

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LINE SUPERINTENDENT'S REPORT February 2022

Work Performed

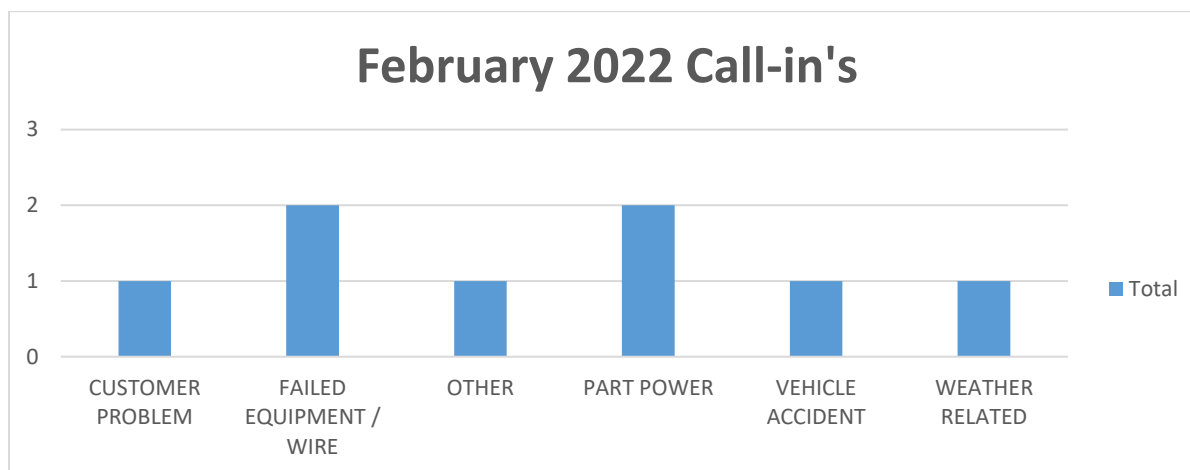
During February, the Electric Department processed 7 work orders, 4 electric service orders, and 39 trouble slips.

Other Projects

- Continued replacement of single phase older wooden poles.
- Continued tree trimming.
- Replaced missing/damaged guy guards throughout service territory.
- Continued 2022 construction season planning.

After Hours Calls

In February there were 8 after hour call-ins.



The call-ins for "Failed Equipment" were for a secondary fault and a bad combination. The call-in for "Other" was for a Charter line down.

Respectfully submitted,

Josh Elliott
Electric Line Superintendent



Water Works and Lighting Commission

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**WATER DEPARTMENT OPERATIONS REPORT
February 2022**

WATER PROJECT

During February, the water department worked on the following projects.

- ❖ Crews repaired 4 water breaks: 1841 2nd Street North; 5th Avenue North and Dura Beauty; 13th Street South and Dewey Street; and 1760 2nd Street North.
- ❖ Crews are replacing two-inch meters that have reached their life span.
- ❖ Crews are doing annual maintenance at the wells.
- ❖ Crews continue working with office staff to hang notices and to shut off water for nonpayment.
- ❖ Crews have been doing maintenance on construction equipment prior to the start of construction season.

TROUBLE CALLS

In February the water crews investigated 33-meter trouble slips.

WATER ELEVATIONS AT MV – 4 MONITORING WELL FOR THE LAST 5 YEARS

The readings given below were taken during the last week of February of the year noted:

2022 – 14'4"	2020 – 15'4"	2018 – 16'3"
2021 – 15'7"	2019 – 15'1"	

The highest elevation for MV – 4 was 12'7" on July 2, 2004.

The lowest elevation for MV – 4 was 21.5 on September 11, 2009.

Sincerely,

Dale Scheunemann
Water Superintendent

**Water Works and Lighting Commission**221 16th Street S, P.O. Box 399 Wisconsin Rapids, WI 54495-0399 (715) 423-6300**CUSTOMER SUPPORT SUPERVISOR'S REPORT
FEBRUARY 2022****COLLECTIONS**

Below is the comparison of active and inactive accounts receivable for February.

ALL PROVIDERS – Active and Inactive Accounts			
	February, 2020	February, 2021	February, 2022
30 day	231,832	254,421	202,148
60 day	101,401	133,094	82,073
90 day	123,173	471,411	79,161
Current	2,231,480	2,353,914	2,336,009
Total Active	2,687,886	3,212,840	2,699,391
Total Inactive	135,027	104,425	32,050
Total AR	2,822,913	3,317,265	2,731,441

In February, 319 water disconnection letters were sent to customers who had a past due water and sewer balance. Sixty-eight tags were placed at properties notifying them of a pending disconnection. Fifteen properties were disconnected and six were reconnected.

Fifty-one commercial accounts were notified of a disconnection. One property was disconnected and reconnected.

Tax Refund Interception Program (TRIP) and State Debt Collection (SDC)

We received \$2,143 through SDC and \$7,903 through TRIP in February. We also sent 89 customers a letter informing them that their past due balance would be sent to TRIP if not paid.

The utility received just over \$31,000 in Energy Assistance (EA) payments in February. Below is a chart showing what the utility received in Energy Assistance in the last three years.

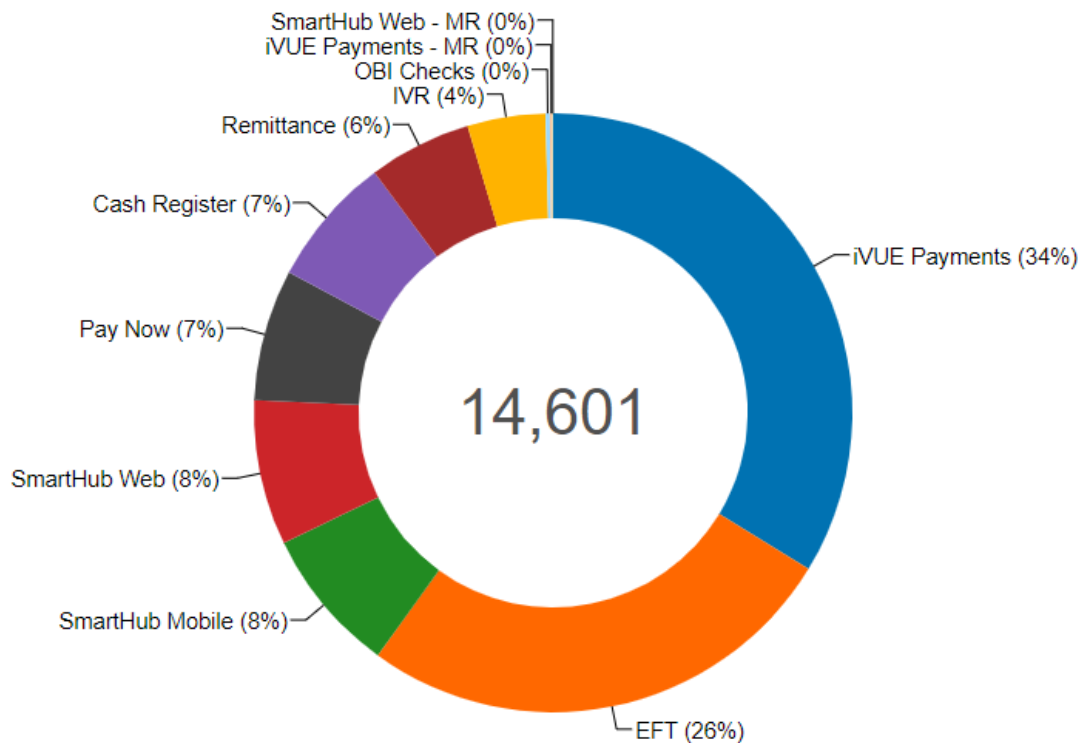
2019	\$246,806
2020	\$309,485
2021	\$543,608

OFFICE INFORMATION

- Office staff processed 164 electric and 69 water move orders in February, 32 orders were received electronically.
- Sixty-six properties were inspected for cross connection.
- Over 1,500 calls were answered in the office. Calls were answered in just over seven seconds and the average call lasted just over two minutes.

OFFICE PAYMENTS

We received 14,601 payments in February with approximately 59 percent received via one of our electronic payment options.



SOCIAL MEDIA AND WEBSITE ANALYTICS



We posted five messages on Facebook generating 4,979 views.
Five messages were posted on Twitter generating 820 impressions.
We had over 2,000 users on our website generating 2,750 sessions.

Respectfully submitted,
Lynn Schroer
Customer Support Supervisor

*Water Works and Lighting Commission**221 16th Street S, P.O. Box 399 Wisconsin Rapids, WI 54495-0399 (715) 423-6300***Director of Finance Report****February 2022****Financial Reports**

Included for your review are the interim January 2022 financial statements. The electric had a net operating loss of \$31,292 for January. While electric revenues were up 5% (\$106,000) compared to 2021, operating expenses are higher. The electric department spent additional time on maintenance activities in January, causing maintenance and distribution expenses to increase. The City also billed January health insurance in the current month. In 2021, January and February insurance was not billed until March.

The water utility also had a net operating loss for January of \$137,188. While revenues are up slightly from 2021's figures (\$7,300), operating expenses are over \$80,000 higher. Pumping expense is higher due to the backup variable frequency drive purchased for the filter plant. Water transmission and distribution expenses are higher due to the increase in cross-connection inspections that Jerry, our water inspector, has completed in 2022. Finally, administrative and general expenses are higher because of the health insurance billing noted above.

Year End

CliftonLarsonAllen (CLA) performed their fieldwork for the audit the week of February 28. The process went well, and we expect to have the final version of the audited statements available before the May Commission meeting.

APPA Key Account Certificate Program

In February, Shawn Reimer and I attended the virtual cohort for APPA's Key Account Certificate Program. The Key Accounts Certificate Program is designed to show how to nurture strategic relationships within the utility and build trust with your customers. It was valuable training with three live webinars to fortify the presenter's concepts in the prerecorded sessions.

Pole Attachment Projects

A couple of months ago, I mentioned that MEUW is working on a standard agreement for the WE Gas AMI project. In February, the group met to discuss the draft contract and some of WE's questions. We hope to have a final draft completed by the end of March.

US Cellular also contacted the utility about placing 5G infrastructure on our utility poles. A group of us had a conference call to determine the project's scope and timeline. They are looking at 14 sites, primarily on the City's east side. After the discussion, they agreed to go back and review the coverage areas and review our draft agreement for small cell attachments. US Cellular is hoping to build its infrastructure this upcoming summer.

A handwritten signature in black ink that reads "Jeff Kuhn". The script is cursive and fluid.

Jeff Kuhn
Director of Finance

Wisconsin Rapids Water Works and Lighting Commission
Cash Flow Summary
for Month Ending February 28, 2022

	<u>Current Month</u>	<u>Year to Date</u>	<u>Prior Year to Date</u>
Cash Receipts:			
Utility Receipts, Net of Returns	\$ 3,270,696	\$ 6,527,958	\$ 5,502,588
Interest and Dividends	\$ 505	\$ 681	\$ 1,124
Transfer from Investments	\$ -	\$ 645,186	\$ 633,226
ATC Dividend Payment	\$ -	\$ 135,001	\$ 132,484
Total Cash Receipts	<u>\$ 3,271,201</u>	<u>\$ 7,308,826</u>	<u>\$ 6,269,422</u>
Disbursements			
AP Payments	\$ (1,260,132)	\$ (2,762,934)	\$ (2,528,434)
GLU Power Bill	\$ (1,566,494)	\$ (3,048,214)	\$ (2,822,460)
Transfer to Investments	\$ (300,000)	\$ (700,000)	\$ (475,000)
ATC - Voluntary Capital Call	\$ -	\$ (132,538)	\$ -
Sales Tax Payment	\$ (31,005)	\$ (63,597)	\$ (63,465)
Payroll	\$ (290,374)	\$ (737,645)	\$ (698,677)
Service Fees	\$ (4,448)	\$ (8,625)	\$ (7,449)
Total Disbursements	<u>\$ (3,452,453)</u>	<u>\$ (7,453,553)</u>	<u>\$ (6,595,485)</u>
Net Cash Flow	<u><u>\$ (181,252)</u></u>	<u><u>\$ (144,727)</u></u>	<u><u>\$ (326,063)</u></u>

**Wisconsin Rapids Water Works & Lighting Commission
Investment Report**

1/31/2022

INSTITUTION	FACE VALUE	FACE VALUE & ACCRUED INT	RATE/ YIELD	MATURITY DATE	DATE ACQUIRED	TYPE
Local Government Investment Pool (LGIP)	387,564.16	387,564.16	0.0700%			
Prevail Bank	6,539,793.94	6,539,793.94	0.7500%			
Ehlers Investments						
HAWAII STATE BOND	250,000.00	250,186.97	0.2100%	2/22/2022	10/22/2021	NOTE
TIAA, FSB	250,000.00	253,181.85	2.8500%	2/22/2022	2/22/2019	CD
WESTON, WI	90,000.00	91,500.00	4.0000% *	3/1/2022	5/20/2020	NOTE
NEW YORK STATE DORMITORY AUTHORITY	75,000.00	75,125.00	2.0000% *	7/1/2022	12/31/2020	NOTE
VILLAGE OF SHOREWOOD HILLS GO NOTE	15,000.00	15,093.75	2.5000% *	5/1/2022	12/29/2020	NOTE
PLEASANT PRAIRIE WI	50,000.00	50,750.00	3.0000% *	8/1/2022	5/19/2020	NOTE
MORGAN STANLEY PRIVATE BANK	250,000.00	251,710.62	1.8500%	9/19/2022	10/11/2019	CD
ALLY BANK	248,000.00	249,695.91	1.9500%	9/26/2022	9/20/2019	CD
SOUTH DAKOTA HOUSING AUTHORITY	65,000.00	65,364.65	2.2440% *	11/1/2022	12/29/2020	NOTE
LIVE OAK BANKING COMPANY	215,000.00	215,319.55	1.7900%	11/28/2022	11/25/2019	CD
SALLIE MAE BANK	250,000.00	250,658.90	1.8820%	12/12/2022	12/12/2019	CD
WELLS FARGO NATIONAL BANK WEST	248,000.00	248,038.73	1.9000%	1/30/2023	1/30/2020	CD
WISCONSIN STATE FINANCE AUTHORITY	70,000.00	71,458.33	5.0000% *	3/1/2023	12/29/2020	NOTE
COLORADO HOUSING AND FINANCE AUTHORITY	150,000.00	150,000.00	1.1000%	5/1/2023	1/31/2022	NOTE
WISCONSIN STATE GENERAL FUND REV BOND	210,000.00	211,075.72	2.0490%	5/1/2023	1/30/2020	NOTE
HOCKING TECHNICAL COLLEGE OHIO	300,000.00	300,254.50	0.7880%	7/1/2023	11/23/2020	NOTE
OKLAHOMA STATE HIGHWAY CAPITAL IMPROVE	50,000.00	50,220.42	5.2900% *	7/1/2023	12/29/2020	NOTE
ILLINOIS HOUSING AUTHORITY	50,000.00	50,475.00	1.9000% *	8/1/2023	12/29/2020	NOTE
NEW YORK STATE DORMITORY AUTHORITY	100,000.00	101,666.67	5.0000% *	10/1/2023	12/29/2020	NOTE
SYNCHRONY BANK	245,000.00	245,312.38	0.4500%	10/23/2023	10/28/2021	CD
WEB BANK	205,000.00	205,143.22	0.7500%	12/29/2023	12/29/2021	CD
FEDERAL HOME LOAN BANK	300,000.00	300,323.00	0.6000%	2/23/2024	11/30/2021	NOTE
CITY OF WATERFORD GO BOND	200,000.00	201,266.67	1.9000% *	4/1/2024	1/30/2020	NOTE
FALLBROOK (CA) PUB UTILITY DIST REV BOND	200,000.00	200,605.83	0.7250%	9/1/2024	1/27/2021	CD
UNITED STATES TREASURY	251,000.00	249,959.72	0.9500%	11/15/2024	12/15/2024	NOTE
FEDERAL HOME LOAN BANK	250,000.00	250,456.25	0.9000%	11/18/2024	10/28/2021	NOTE
COWETA COUNTY (GA) WATER SYSTEM REV BOND	300,000.00	301,000.00	2.0000% *	6/1/2025	6/9/2021	NOTE
CLAYTON WIS WATER SYSTEM REV BOND	250,000.00	253,305.56	2.0000% *	6/1/2026	6/1/2021	NOTE
FEDERAL HOME LOAN BANK	500,000.00	500,543.61	1.0290% *	6/23/2026	6/2/2021	NOTE
SCHWAB TREASURY INVESTMENT	80,000.00	80,000.00				MM
FDIC INSURED MONEY MARKET	108,582.90	108,582.90				MM
		5,848,275.71				
TOTAL INVESTMENTS	12,752,941.00	12,775,633.81				
ACCOUNT BALANCES POST-JOURNAL ENTRY						
ELECTRIC UTILITY DEPRECIATION FUND						
0-1261-00		4,573,478.15				
ELECTRIC REVENUE BOND REDEMPTION						
0-1252-00		486,694.79				
WATER UTILITY DEPRECIATION FUND						
2-1261-00		6,637,910.63				
TAX ESCROW FUND						
0-1361-00		448,267.97				
2-1361-00		415,495.16				
GENERAL FUND						
0-1365-00		181,537.46				
2-1365-00		32,249.66				
TOTAL INVESTMENTS		12,775,633.81				

Wisconsin Rapids Water Works and Lighting Commission
Combined Utility Income Statement
Year to Date for Months Ending January 2022 and 2021

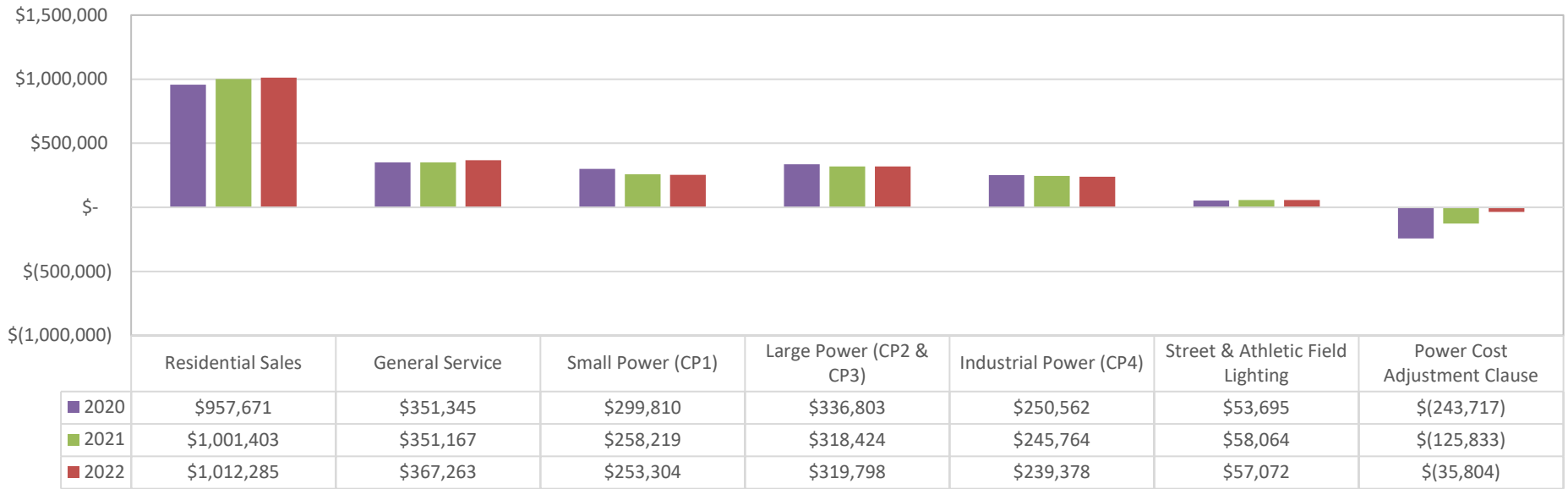
	Current Year to Date			Prior Year to Date			% Increase (Decrease)		
	Electric	Water	Total	Electric	Water	Total	Electric	Water	Total
Charges for Services	\$ 2,213,296	\$ 292,403	\$ 2,505,699	\$ 2,107,207	\$ 285,076	\$ 2,392,283	5.0%	2.6%	4.7%
Other Operating Revenues	\$ 145,703	\$ 148,530	\$ 294,233	\$ 138,403	\$ 146,372	\$ 284,775	5.3%	1.5%	3.3%
Total Operating Revenues	\$ 2,358,999	\$ 440,933	\$ 2,799,932	\$ 2,245,611	\$ 431,448	\$ 2,677,058	5.0%	2.2%	4.6%
Operating Expenses	2,059,693	417,043	2,476,737	1,785,543	337,163	2,122,705	15.4%	23.7%	16.7%
Depreciation Expense	192,772	76,677	269,450	188,378	83,706	272,084	2.3%	(8.4%)	(1.0%)
Taxes Expense	137,825	84,400	222,225	128,250	78,750	207,000	7.5%	7.2%	7.4%
Total Operating Expenses	2,390,291	578,121	2,968,412	2,102,171	499,619	2,601,790	13.7%	15.7%	14.1%
Operating Income (Loss)	\$ (31,292)	\$ (137,188)	\$ (168,479)	\$ 143,440	\$ (68,171)	\$ 75,269			
Non-Operating Income	(2,441)	6,000	3,559	3,101	5,754	8,855			
Interest Charges	13,902		13,902	14,713		14,713	(5.5%)		(5.5%)
Other Non-operating Exp	36,522	8,196	44,718	34,440	8,770	43,210	6.0%	(6.5%)	3.5%
Net Income (Loss)	\$ (84,157)	\$ (139,383)	\$ (223,540)	\$ 97,388	\$ (71,187)	\$ 26,201			

Wisconsin Rapids Water Works and Lighting Commission
Electric Income Statement
Year to Date for Months Ending January 2022, 2021, 2020

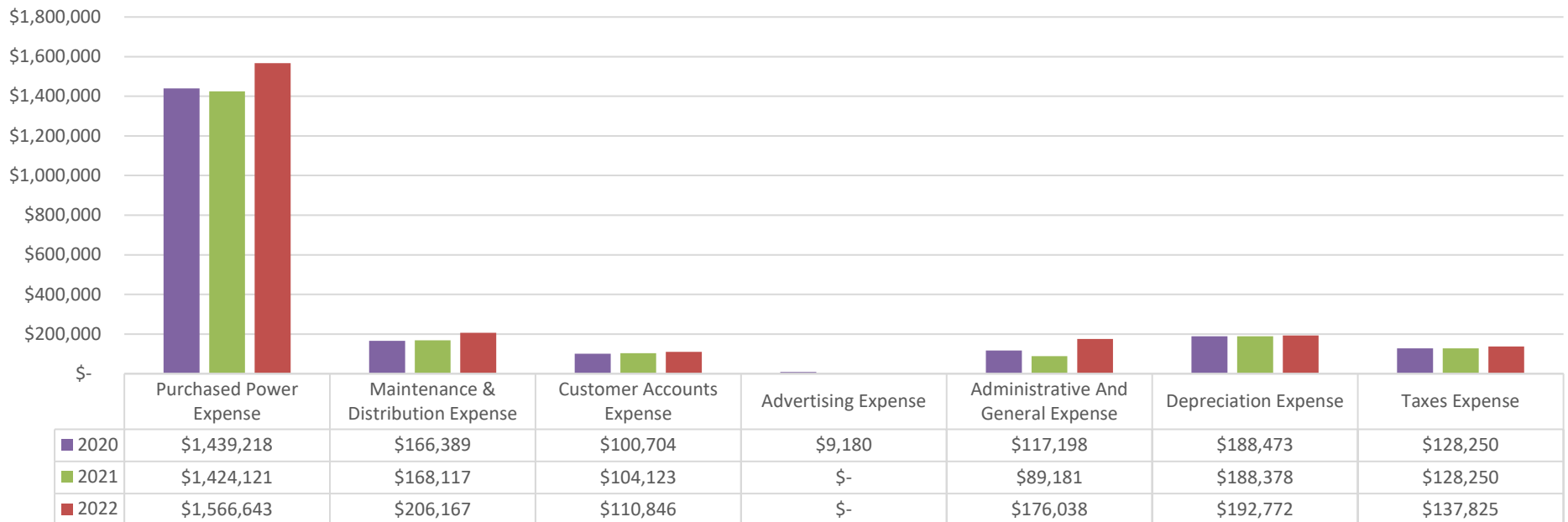
	Current Budget	2022 YTD	2021 YTD	2020 YTD	Remaining Budget
Sales of Electricity					
Residential Sales	\$ 11,298,000	\$ 1,012,285	\$ 1,001,403	\$ 957,671	\$ 10,285,715
General Service	\$ 4,145,000	\$ 367,263	\$ 351,167	\$ 351,345	\$ 3,777,737
Small Power (CP1)	\$ 3,220,000	\$ 253,304	\$ 258,219	\$ 299,810	\$ 2,966,696
Large Power (CP2 & CP3)	\$ 4,270,000	\$ 319,798	\$ 318,424	\$ 336,803	\$ 3,950,202
Industrial Power (CP4)	\$ 3,690,000	\$ 239,378	\$ 245,764	\$ 250,562	\$ 3,450,622
Street & Athletic Field Lighting	\$ 642,500	\$ 57,072	\$ 58,064	\$ 53,695	\$ 585,428
Power Cost Adjustment Clause	\$ (275,000)	\$ (35,804)	\$ (125,833)	\$ (243,717)	\$ (239,196)
Total Sales of Electricity	\$ 26,990,500	\$ 2,213,296	\$ 2,107,207	\$ 2,006,168	\$ 24,777,204
Other Operating Revenues					
Misc Service Revenues - Reconnect Fees	\$ 30,000	\$ 105	\$ -	\$ 105	\$ 29,895
Rent From Electric Property	\$ 274,000	\$ 136,334	\$ 132,808	\$ 129,113	\$ 137,666
Forfeited Discounts	\$ 92,000	\$ 9,100	\$ 5,431	\$ 6,486	\$ 82,900
Other Electric Revenues	\$ 3,500	\$ 164	\$ 164	\$ 204	\$ 3,336
Total Operating Revenues	\$ 27,390,000	\$ 2,358,999	\$ 2,245,611	\$ 2,142,076	\$ 25,031,001
Operating Expenses					
Purchased Power Expense	\$ 18,468,200	\$ 1,566,643	\$ 1,424,121	\$ 1,439,218	\$ 16,901,557
Maintenance & Distribution Expense	\$ 1,659,000	\$ 206,167	\$ 168,117	\$ 166,389	\$ 1,452,833
Customer Accounts Expense	\$ 776,200	\$ 110,846	\$ 104,123	\$ 100,704	\$ 665,354
Advertising Expense	\$ 24,000	\$ -	\$ -	\$ 9,180	\$ 24,000
Administrative And General Expense	\$ 1,326,600	\$ 176,038	\$ 89,181	\$ 117,198	\$ 1,150,562
Depreciation Expense	\$ 2,340,000	\$ 192,772	\$ 188,378	\$ 188,473	\$ 2,147,228
Taxes Expense	\$ 1,463,364	\$ 137,825	\$ 128,250	\$ 128,250	\$ 1,325,539
Total Operating Expenses	\$ 26,057,364	\$ 2,390,291	\$ 2,102,171	\$ 2,149,412	\$ 23,667,073
Operating Income	\$ 1,332,636	\$ (31,292)	\$ 143,440	\$ (7,336)	\$ 1,363,928
Merchandise and Jobbing	\$ 40,000	\$ (7,787)	\$ (3,658)	\$ (5,955)	\$ 47,787
Interest and Dividend Income	\$ 703,900	\$ 5,771	\$ 6,759	\$ 8,856	\$ 698,129
Miscellaneous Non-Operating Income	\$ 160,000	\$ (425)	\$ -	\$ 1,163	\$ 160,425
Total Other Income Additions	\$ 903,900	\$ (2,441)	\$ 3,101	\$ 4,064	\$ 906,341
Interest Charges	\$ 163,117	\$ 13,902	\$ 14,713	\$ 16,158	\$ 149,215
Other Income Deductions	\$ 382,000	\$ 36,522	\$ 34,440	\$ 33,942	\$ 345,478
Total Net Income	\$ 1,691,419	\$ (84,157)	\$ 97,388	\$ (53,372)	\$ 1,775,576

Wisconsin Rapids Water Works and Lighting Commission
Selected Electric Utility Financial Charts
Year to Date for Months Ending January 2022, 2021, 2020

Electric Utility Sales Revenue by Customer Type



YTD Electric Operating Expenses

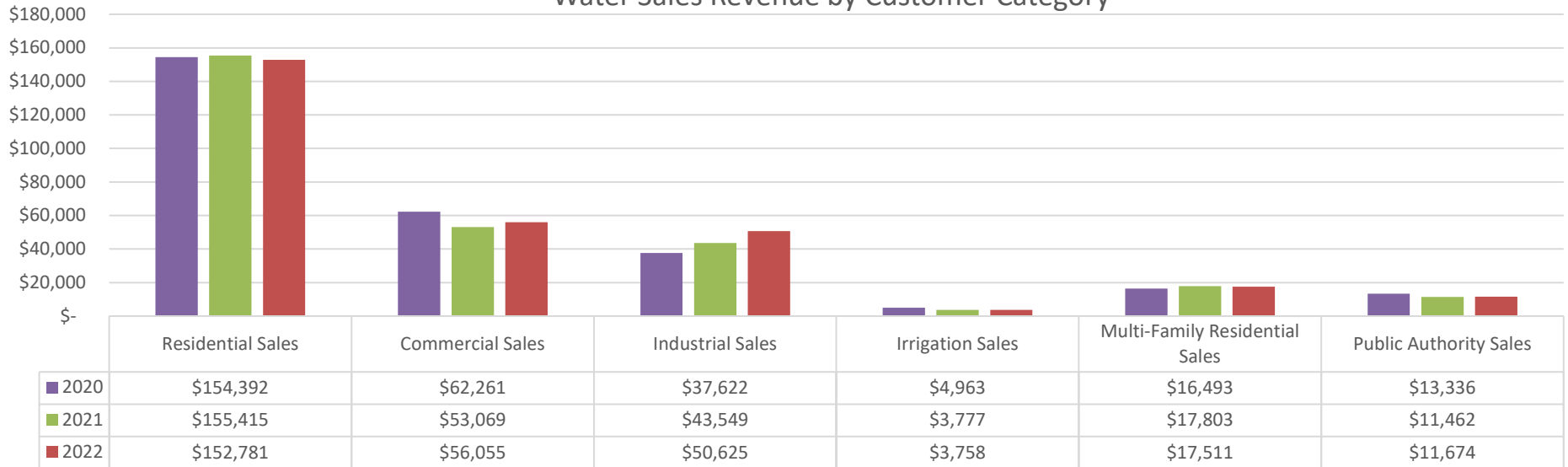


Wisconsin Rapids Water Works and Lighting Commission
Water Income Statement
Year to Date for Months Ending January 2022, 2021, 2020

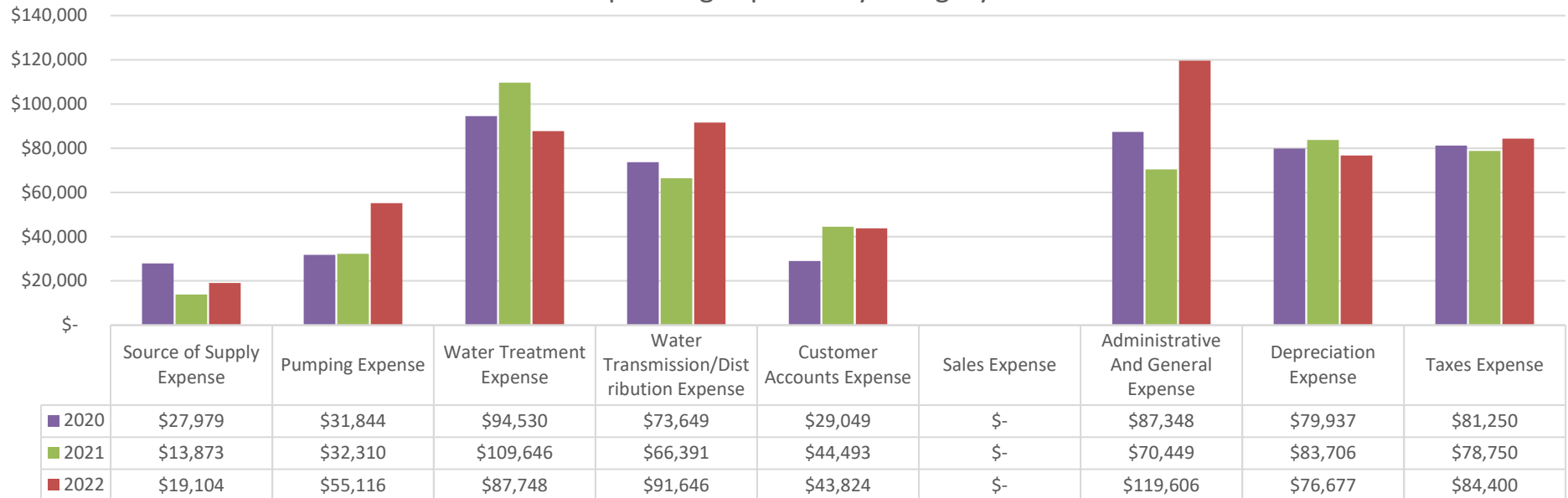
	Current Budget	2022 YTD	2021 YTD	2020 YTD	Remaining Budget
Metered Sales of Water					
Residential Sales	\$ 1,938,000	\$ 152,781	\$ 155,415	\$ 154,392	\$ 1,785,219
Commercial Sales	\$ 763,000	\$ 56,055	\$ 53,069	\$ 62,261	\$ 706,945
Industrial Sales	\$ 415,000	\$ 50,625	\$ 43,549	\$ 37,622	\$ 364,375
Irrigation Sales	\$ 367,000	\$ 3,758	\$ 3,777	\$ 4,963	\$ 363,242
Multi-Family Residential Sales	\$ 216,000	\$ 17,511	\$ 17,803	\$ 16,493	\$ 198,489
Public Authority Sales	\$ 188,000	\$ 11,674	\$ 11,462	\$ 13,336	\$ 176,326
Total Sales of Water	\$ 3,887,000	\$ 292,403	\$ 285,076	\$ 289,066	\$ 3,594,597
Other Operating Revenues					
Private Fire Protection	\$ 58,000	\$ 4,770	\$ 4,768	\$ 4,847	\$ 53,230
Public Fire Protection	\$ 1,305,000	\$ 106,239	\$ 105,786	\$ 104,013	\$ 1,198,761
Forfeited Discounts	\$ 25,000	\$ 3,647	\$ 2,671	\$ 3,384	\$ 21,353
Miscellaneous Service Revenues	\$ 2,000	\$ 105	\$ -	\$ 385	\$ 1,895
Rent From Water Property	\$ 87,000	\$ 7,405	\$ 6,932	\$ 3,922	\$ 79,595
Other Water Revenues	\$ 78,000	\$ 26,364	\$ 26,215	\$ 26,486	\$ 51,636
Total Operating Revenues	\$ 5,442,000	\$ 440,933	\$ 431,448	\$ 432,103	\$ 5,001,067
Operating Expenses					
Source of Supply Expense	\$ 279,100	\$ 19,104	\$ 13,873	\$ 27,979	\$ 259,996
Pumping Expense	\$ 248,100	\$ 55,116	\$ 32,310	\$ 31,844	\$ 192,984
Water Treatment Expense	\$ 603,200	\$ 87,748	\$ 109,646	\$ 94,530	\$ 515,452
Water Transmission/Distribution Expense	\$ 802,400	\$ 91,646	\$ 66,391	\$ 73,649	\$ 710,754
Customer Accounts Expense	\$ 134,700	\$ 43,824	\$ 44,493	\$ 29,049	\$ 90,876
Sales Expense	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000
Administrative And General Expense	\$ 1,002,000	\$ 119,606	\$ 70,449	\$ 87,348	\$ 882,394
Depreciation Expense	\$ 941,021	\$ 76,677	\$ 83,706	\$ 79,937	\$ 864,344
Taxes Expense	\$ 913,886	\$ 84,400	\$ 78,750	\$ 81,250	\$ 829,486
Total Operating Expenses	\$ 4,925,407	\$ 578,121	\$ 499,619	\$ 505,586	\$ 4,347,286
Operating Income	\$ 516,593	\$ (137,188)	\$ (68,171)	\$ (73,484)	\$ 653,781
Merchandise and Jobbing	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500
Interest and Dividend Income	\$ 32,700	\$ 6,000	\$ 5,754	\$ 5,748	\$ 26,700
Miscellaneous Non-operating Income	\$ 670,000	\$ -	\$ -	\$ -	\$ 670,000
Total Other Income Additions	\$ 704,200	\$ 6,000	\$ 5,754	\$ 5,748	\$ 698,200
Other Income Deductions	\$ 125,000	\$ 8,196	\$ 8,770	\$ 8,755	\$ 116,804
Total Net Income	\$ 1,095,793	\$ (139,383)	\$ (71,187)	\$ (76,491)	\$ 1,235,176

Wisconsin Rapids Water Works and Lighting Commission
Selected Water Utility Financial Charts
Year to Date for Months Ending January 2022, 2021, 2020

Water Sales Revenue by Customer Category



Water Operating Expense by Category



Wisconsin Rapids Water Works and Lighting Commission
Electric and Water Utility Balance Sheet
Balances as of January 2022 & 2021

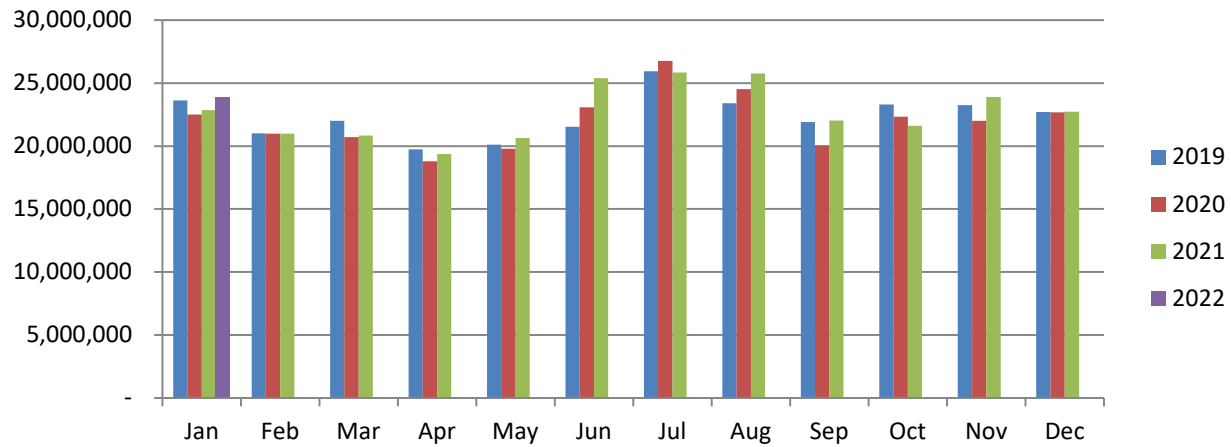
	2022			2021		
	Electric Utility	Water Utility	Combined Utilities	Electric Utility	Water Utility	Combined Utilities
ASSETS						
Utility Plant						
Utility Plant in Service	66,438,509	45,809,525	112,248,034	64,398,318	44,875,706	109,274,024
Utility Plant in Service - Common	7,894,496	2,689,445	10,583,942	7,844,878	2,669,469	10,514,348
Property Held for Future Use	500	104,255	104,755	500	104,255	104,755
Construction Work in Progress	423,564	105,612	529,176	360,893	240,785	601,678
Total Utility Plant	74,757,070	48,708,837	123,465,907	72,604,589	47,890,215	120,494,804
Less: Accumulated Depreciation						
Accumulated Depreciation	(27,703,221)	(18,372,324)	(46,075,545)	(26,234,521)	(17,535,105)	(43,769,627)
Accumulated Depreciation - Common	(5,592,683)	(1,777,140)	(7,369,823)	(5,365,696)	(1,697,866)	(7,063,561)
Total Accumulated Depreciation	(33,295,904)	(20,149,463)	(53,445,367)	(31,600,217)	(19,232,971)	(50,833,188)
Net Utility Plant	41,461,166	28,559,374	70,020,539	41,004,372	28,657,245	69,661,616
Current and Accrued Assets						
Cash	727,758	581,544	1,309,302	39,491	1,255,400	1,294,891
Working Funds	940	-	940	940	-	940
Rate Stabilization Deposit	501,577	-	501,577	389,168	-	389,168
Temporary Cash Investments	629,805	447,745	1,077,550	404,682	380,879	785,561
Customer Accounts Receivable	3,101,120	636,837	3,737,957	3,360,355	718,832	4,079,187
Other Accounts Receivable	255,053	411,901	666,955	265,071	492,473	757,543
Receivable From Municipality	14,996	-	14,996	13,860	-	13,860
Notes Receivable	500,000	-	500,000	500,000	-	500,000
Sewer Fee For Collections	-	315,367	315,367	-	309,138	309,138
Due To (From) Municipality	11,157	45,773	56,930	-	89,789	89,789
Plant Materials & Supplies	1,743,843	327,802	2,071,646	1,190,062	225,431	1,415,493
Stores Expense	32,260	15,194	47,455	13,814	11,497	25,311
Prepayments	239,627	670	240,297	234,398	788	235,186
Interest Receivable	-	-	-	-	-	-
Total Current and Accrued Assets	7,758,137	2,782,834	10,540,970	6,411,842	3,484,227	9,896,069
Other Investments						
Depreciation Fund	4,573,478	6,637,911	11,211,389	4,144,022	4,674,427	8,818,449
Other Investments	8,511,855	-	8,511,855	8,178,844	-	8,178,844
Other Special Funds	486,770	7,650	494,420	479,074	11,050	490,124
Total Other Investments	13,572,103	6,645,561	20,217,664	12,801,940	4,685,477	17,487,417
Deferred outflows of Resources						
Unamortized Debt Disc & Expense	489,367	-	489,367	558,116	-	558,116
Preliminary Survey & Investigation Charges	2,808	-	2,808	2,808	-	2,808
Clearing Accounts	24,753	6,376	31,129	5,549	964	6,514
Deferred Outflows Related To Pension	2,457,774	1,323,414	3,781,188	1,605,371	864,429	2,469,800
Misc Deferred Debits	259,469	139,549	399,018	207,586	95,107	302,693
Total Deferred Outflows of Resources	3,234,171	1,469,339	4,703,511	2,379,430	960,501	3,339,931
Total Assets and Deferred Outflows	66,025,577	39,457,107	105,482,684	62,597,583	37,787,450	100,385,033

Wisconsin Rapids Water Works and Lighting Commission
Electric and Water Utility Balance Sheet
Balances as of January 2022 & 2021

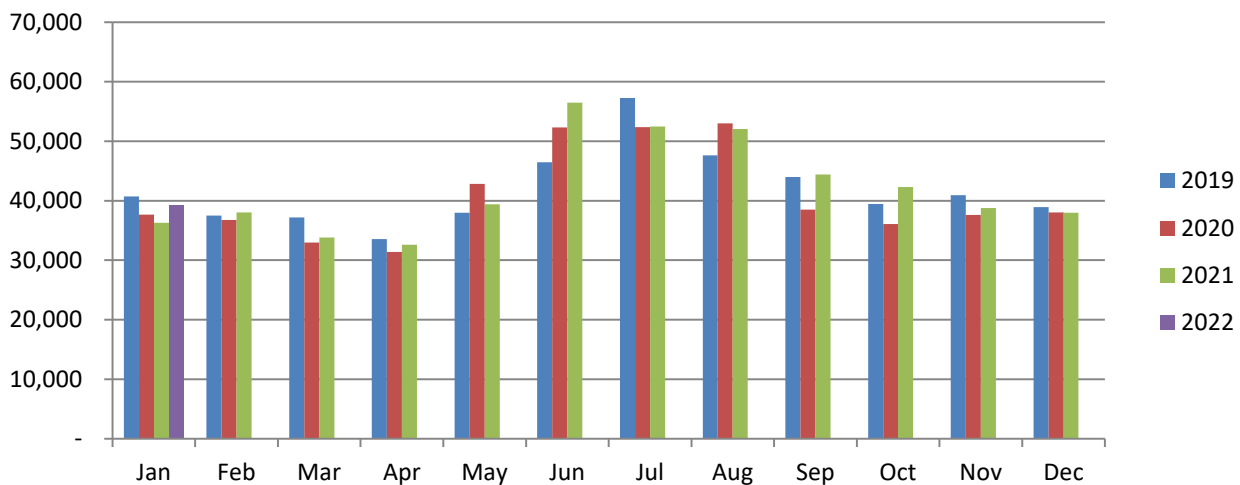
	2022			2021		
	Electric Utility	Water Utility	Combined Utilities	Electric Utility	Water Utility	Combined Utilities
LIABILITIES						
Current and Accrued Liabilities						
Accounts Payable	2,980,888	-	2,980,888	2,191,799	-	2,191,799
Payables To Municipality	-	-	-	-	-	-
Customer Deposits	429,066	-	429,066	408,883	-	408,883
Taxes Accrued	848,707	634,607	1,483,314	887,361	636,674	1,524,035
Interest Accrued	50,428	-	50,428	57,612	-	57,612
Tax Collections Payable	71,466	-	71,466	69,270	-	69,270
Misc Current And Accrued Liabilities	1,981,408	915,927	2,897,335	810,186	139,208	949,394
Total Current and Accrued Liabilities	6,361,962	1,550,534	7,912,497	4,425,110	775,883	5,200,993
Long Term Debt						
Long Term Debt - Bonds	4,515,000	-	4,515,000	5,025,000	-	5,025,000
PROPRIETARY CAPITAL						
Capital Paid In By Municipality	1,030,967	798,819	1,829,787	1,030,967	798,819	1,829,787
Retained Earnings	51,543,190	35,783,339	87,326,529	49,011,049	34,490,028	83,501,077
Total Proprietary Capital	52,574,157	36,582,159	89,156,316	50,042,017	35,288,847	85,330,863
Deferred Inflows of Resources						
Customer Advance For Construction	33,961	-	33,961	50,227	-	50,227
Wholesale Rate Refund & Public Benefits	318,135	-	318,135	317,011	-	317,011
Unamortized Premium On Debt	46,550	-	46,550	53,083	-	53,083
Other Deferred Credits	2,175,811	1,324,415	3,500,226	2,685,135	1,722,720	4,407,856
Total Deferred Inflows of Resources	2,574,457	1,324,415	3,898,872	3,105,456	1,722,720	4,828,177
Total Liabilities, Equity and Def Inflows	66,025,577	39,457,107	105,482,684	62,597,583	37,787,450	100,385,033

Wisconsin Rapids Water Works and Lighting Commission
Monthly Electric Purchases
2018-2021

Electric Purchases by Month (kWh)



Electric Purchases - Demand by Month (kW)



*Water Works and Lighting Commission*

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INFORMATION SYSTEMS ADMINISTRATOR'S REPORT
February 2021

Cyber Security

Multi Factor Authentication has now been completed on the VPN as well as the servers. A Macro technician and I are still working out some issues with the workstations.

AMI Communication Upgrade

This project has been completed. All 18 of the meter collectors have been replaced and have upgraded communication systems.

SCADA Server Replacement

I have been working with vendors to get quotes for the server hardware and set up. I have placed the order for the new SCADA workstations but everything is back ordered right now due to supply issues.

Network Hardware Replacement

I have been working with vendors to get quotes for the new network switches. I have been informed by a few of the vendors that hardware delivery is anywhere from 3 to 6 months out due to supply issues.

Projects

1. Cyber Security – Multi-Factor Authentication
2. SCADA Server Replacement
3. Network Hardware Replacement
4. Cameras for Water Towers

Sincerely,

Matt Stormoen
Information Systems Administrator



Water Works and Lighting Commission

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**Conservation Manager Report
February 2022**

Key Accounts contacted: A considerable amount of time was spent preparing for these on-site visits, scheduled at the end of the month. The visits will address energy efficiency measures and Focus on Energy Program incentive money available for energy efficiency projects being recommended.

- Mariani Cold Storage
- Mariani Packaging
- ECC Corrosion
- Matalco

Ocean Spray Cranberry

Upon receiving a Letter of Authorization, Load profile data for the previous two years was sent over and discussed with their Engineering Manager. Billing of On-Peak Demand and Distribution Demand were discussed in detail with efforts to possibly shave Peak Demand at the facility. I will be assisting with further discussions and data if requested.

Photovoltaic System Installations

We have received two Distributed Generation Applications in the past month. The systems design/applications have been reviewed and approved. I have contacted the installers to discuss the Focus on Energy incentive available on residential solar installations under 20 KW. They assured me the application will be sent out immediately after the project is complete.

Respectfully,
Shawn Reimer

Key Accounts/Conservation Manager



Water Works and Lighting Commission

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ELECTRICAL ENGINEER'S REPORT
February, 2022

Filter Plant MCC Update

Out of the two drives that failed, we have one back up and running, and one that is waiting on a new main control board. Unfortunately, the new main control we ordered has a 10-week lead time. In the meantime, if the pump with the failed control board needs to be used, we can always transfer a board from a working drive to get it running.

We are also waiting on our Werner Electric rep. to get us a part number for some protective dielectric grease for the connections on the drive electronics. Dielectric grease will protect the copper on any connections from corroding, and subsequently causing them to fail. It is important to get the grease that Allen-Bradley provides so that we don't run into any more issues on this front.

SCADA PLC Upgrade Update

Parts continue to show up for our PLC update project. There are currently two types of PLC's being updated: the full-size PLC's and the compact PLC's. We currently have enough to update a full-size PLC processor which will be going into one of the substations. Implementing this new processor would mean that Todd and I will need to rewrite some instructions that the program currently uses in order to get it to work.

We now have all but one part for the test compact PLC. These updated compact PLC's will be what monitors the wells, water towers and some of the reclosers. These parts were ordered months ago, so I do not have an ETA for them at this time.

Tyler Sneen
Electrical Engineer

*Water Works and Lighting Commission*

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DIRECTOR OF ENGINEERING AND ELECTRIC OPERATIONS REPORT
February, 2022

US Cellular Meetings

I attended multiple meetings during the month concerning the 14 locations that US Cellular wishes to install equipment in order to create 5G hot spots. Jeff is heading these meetings as the WW&LC staff discusses attachment contracts with US Cellular and other items that need to be worked through like if this equipment should be metered or unmetered sites, best locations for all parties involved (US Cellular, WW&LC, Solarus, Charter, and the City), and expected installation and completion dates, just to name a few.

SCADA PLC equipment, server and WIN911 Software Upgrade

Tyler, Matt and I continued to work on the 2022 capital budget item to upgrade the equipment on the SCADA system. All 21 PLC programs will need to be rewritten and the code recompiled. The server is scheduled for a spring replacement which won't be a moment too soon since one of the existing server hard drives failed in February. The WIN911 software which is a separate software package that interacts with the Rockwell Software will also be upgraded. This software is responsible for monitoring all of the SCADA alarm functions and notifying the staff via email or phone when these alarms occur.

Todd Weiler, P.E.

Director of Engineering & Electric Operations



Water Works and Lighting Commission

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GENERAL MANAGER'S REPORT
February, 2022

Great Lakes Utilities: The GLU Board met via conference call on February 15th. The board approved the long-term contract member participation shares for 2022. The board also approved the WEPCO and WPS annual contract demand nominations. Considerable time was spent working with GLU on future capacity and energy purchases to meet load requirements.

Wireless Pole Attachments: A meeting was held with US Cellular, their wireless contractor and WW&LC staff to discuss potential 5G wireless pole attachments. We reviewed the US Cellular desired locations for attachments and what would be required by both parties to accomplish the project. US Cellular is currently reviewing our wireless attachment agreement. The contract will have to be executed prior to any wireless attachments are permitted.

Davey Tree Service: A meeting was held with our Davey's regional manager. The meeting was to discuss Davey's performance the past year. WW&LC is very pleased with Davey's work on line clearances and their customer service with our customers. We were made aware of a 13% increase in their services for 2022.

Jem Brown
General Manager