

Regular Meeting of the Water Works and Lighting Commission
Wednesday, March 10, 2021

There were present:

Commissioner Scott Kellogg
Commissioner Tom Nowak
Commissioner John Bergin
Commissioner Rick Merdan by audio conference

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Dale Scheunemann, and Jeff Kuhn. In attendance via audio conference: Matt Stormoen, Josh Elliott, Shawn Reimer and Lynn Schroer.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM. Commissioner John Harper was excused from today's meeting.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held February 10, 2021

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held on February 10, 2021 and to place them on file. There were no nay votes recorded.

3. Action items

3.1 RICE Project Comfort Resolution Presentation

Jem Brown provided an update on GLU's Reciprocating Internal Combustion Engine Power Plant (RICE) project. This project would purchase and construct a 44 mW reciprocating natural gas generation project in Manitowoc. Jem explained that the RICE comfort resolution is a non-binding resolution that indicates support for the RICE project

After a lengthy discussion and all questions answered, there was a motion made by John Bergin, seconded by Scott Kellogg, and carried to approve the non-binding RICE Project Comfort Resolution in support of the RICE Project. No nay votes were recorded.

3.2 2021 Water Supplies

Water Superintendent Dale Scheunemann stated that again this year we went out for bids to four companies for our 2021 water supplies. Of the four, only two responded. One of the companies, ETNA, is not allowed to quote or supply several items in Wisconsin due to territory restrictions. Therefore, they could only submit a partial bid. Ferguson Waterworks was able to submit a complete bid and offer a sizeable discount if awarded the whole package.

After a lengthy discussion, and based upon staff recommendation, there was a motion made by Rick Merdan, seconded by John Bergin, and carried to accept the bid from Ferguson Waterworks in the amount of \$249,818.75 for the purchase of the 2021 water supplies. No nay votes were recorded.

4. Department Updates

4.1 Safety Committee Report

The commissioners reviewed the safety committee meeting minutes and the safety coordinator's monthly report.

4.2 Line Superintendent's Report

This report was reviewed and February after-hour call-ins which included assisting with 2 water service freeze-ups were discussed.

4.3 Water Department Operations Report

This report was reviewed and February water projects and water freeze ups were discussed.

4.4 Customer Support Supervisor's Report

This report was reviewed and the increasing past due accounts were discussed.

4.5 Director of Finance's Report

This report was reviewed and December and January financial statements were discussed.

4.6 Information System's Administrator's Report

This report was reviewed and conference room updates were discussed. At this time, the commission determined upgrades were not needed.

4.7 Conservation Manager's Report

This report was reviewed and was discussed. Shawn Reimer will be collaborating next month with Focus on Energy's marketing director to schedule a time to market/promote the free Focus Packs to WW&LC customers.

4.8 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd Weiler stated that we were informed by APPA that WW&LC received the APPA RP3 Diamond Award as a Reliable Public Power Provider, scoring a perfect 100 out of 100 points on our application. WW&LC has received this distinguished honor since 2011 from APPA; earning 2 "Gold", 1 "Platinum", and now 2 "Diamond" RP3 titles. This is the first time WW&LC received a perfect score, beating our previous high of 98.5 points. We are one of 8 municipalities in the state to hold the "Diamond" designation and 1 of 121 in the United States.

4.9 General Manager's Report

This report was reviewed and our long-term power contracts and the RICE project was discussed.

5. Review of accounts payables

A listing of all invoices and checks covering February purchases was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to adjourn at 1:51 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary