

Regular Meeting of the Water Works and Lighting Commission
Tuesday, May 10, 2022

There were present:

Commissioner John Bergin
Commissioner John Harper
Commissioner Rick Merdan
Commissioner Tom Nowak
Commissioner Jay Bemke

Also in attendance: Jem Brown, Todd Weiler, Jeff Kuhn, Josh Elliott, Dale Scheunemann, Matt Stormoen, Shawn Reimer, Lynn Schroer and Amber Danielski of CliftonLarsonAllen.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held April 13, 2022

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held on April 13, 2022, and to place them on file. There were no nay votes recorded.

3. Action items

3.1 Review and approve 2021 audit

Director of Finance, Jeff Kuhn introduced Amber Danielski from CliftonLarsonAllen LLP (CLA), to present the 2021 audit report. CLA provided an unqualified opinion (a clean audit report) again relating to the accuracy of WWLC's financial reports. After a lengthy discussion and all questions answered, there was a motion made by John Bergin, seconded by John Harper, and carried to accept the 2021 Audit Report as presented by CliftonLarsonAllen LLP. No nay votes were recorded.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the safety committee minutes and safety

coordinator's monthly report. Dale Scheunemann answered questions regarding annual training.

4.2 Line Superintendent's Report

This report was reviewed. Josh Elliott and Jem Brown answered questions regarding non-urgent construction and the necessity to make sure we have enough transformers available if needed.

4.3 Water Department Operations Report

This report was reviewed and April water projects were discussed. Dale Scheunemann answered questions regarding the auto flushing device on a dead-end water main. Dale also gave an update on the raw water project.

4.4 Customer Support Supervisor's Report

This report was reviewed and current electric disconnections were discussed.

4.5 Director of Finance's Report

This report was reviewed and discussed. Jeff Kuhn answered questions regarding cash flow, investments, and operation expenses.

4.6 Information System's Administrator's Report

This report was reviewed, and Matt Stormoen answered questions regarding the new responsibilities of the storeroom clerk.

4.7 Conservation Manager's Report

This report was reviewed and Shawn Reimer answered questions regarding the Nekoosa Coated Papers customer, and the new WRPS athletic field complex.

4.8 Electrical Engineer's Report

There was no report this month.

4.9 Director of Engineering & Electric Operations

This report was reviewed and Todd Weiler and Josh Elliott answered questions regarding the Wood County Courthouse addition.

4.10 General Manager's Report

This report was reviewed and was discussed. Jem Brown answered questions regarding energy generated through solar, wind, and coal and the capacity of a forced rolling blackout.

5. Review of accounts payables

A listing of all invoices and checks covering April was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to adjourn at 1:57 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary