

Please note date of meeting



Water Works and Lighting Commission

221 16th Street South P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

AGENDA

There will be a Regular Meeting of the Water Works and Lighting Commission in the conference room on **Tuesday, May 10, 2022**, at 1:00 PM.

Listed below is the agenda for this meeting.

1. Call to order
2. Approval, additions, or corrections to the minutes of the following meeting
 - 2.1. Special Commission Meeting held April 8, 2022
 - 2.2. Regular Commission Meeting held April 13, 2022
3. Action items
 - 3.1. Review and approve 2021 audit
4. Department updates
 - 4.1. Safety Committee
 - 4.2. Line Superintendent
 - 4.3. Water Department Operations
 - 4.4. Customer Support Supervisor
 - 4.5. Director of Finance
 - 4.6. Information Systems Administrator
 - 4.7. Conservation Manager
 - 4.8. Electrical Engineer
 - 4.9. Director of Engineering & Electric Operations
 - 4.10. General Manager
5. Review of accounts payable
6. Adjourn

If given 72 hours' notice, efforts will be made by the General Manager's office to accommodate the needs of disabled individuals through sign language interpreters and other auxiliary aids.

Regular Meeting of the Water Works and Lighting Commission Wednesday, April 13, 2022

There were present:

Commissioner John Bergin
Commissioner John Harper
Commissioner Rick Merdan
Commissioner Tom Nowak
Commissioner Jay Bemke

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Jeff Kuhn, Josh Elliott, Dale Scheunemann, Tyler Sneen, Shawn Reimer, and Lynn Schroer

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held March 9, 2022

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held on March 9, 2022, and to place them on file. There were no nay votes recorded.

3. Action items

3.1 Main Building Generator

Todd Weiler updated the commission on the search for a main building generator. Todd stated that he was finally able to receive 3 bids. He noted that there was quite a large discrepancy between the bids from these 3 companies and after an initial review, noted discrepancies in key items between spec and bid. Based upon this he would like this item held over until he is confident that the price quoted is for the main building generator spec that was presented. The commission agreed and this item will be held over.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the safety committee minutes and safety

coordinator's monthly report.

4.2 Line Superintendent's Report

This report was reviewed and Josh Elliott answered questions regarding the March after hour call-ins. Josh also stated that our crew had to replace two poles that had been knocked down as a result of last week's slippery roads.

4.3 Water Department Operations Report

This report was reviewed and March water projects were discussed. Dale Scheunemann answered questions regarding monitoring well elevations.

4.4 Customer Support Supervisor's Report

This report was reviewed and current water disconnections were discussed. A thank you to Lynn Schroer, Joanna Mack and Shawn Reimer who participated in Lincoln High School's 10th annual Reality Check Financial Simulation. This is an effective way for student to learn about budgeting, personal accounting, financial responsibility, and life choices all while interacting with business and community members.

4.5 Director of Finance's Report

This report was reviewed and the annual software subscription costs were discussed. When asked Jeff Kuhn stated that the City does share in the cost of the NISC subscription because we currently bill and collect sewer costs for them. In the near future, we will also be billing and collecting the streets utility integration fee for them. February financial statements were also discussed.

4.6 Information System's Administrator's Report

In Matt's absence Todd answered questions regarding cyber security. Matt has filled out all paperwork and has applied to the Cybersecurity and Infrastructure Security Agency to join their Cyber Hygiene program. This is a federal agency under the Department of Homeland Security and their program is free for local government entities. They provide cyber security services such as penetration testing and web application security testing.

4.7 Conservation Manager's Report

This report was reviewed and Shawn Reimer answered questions regarding the onsite visits that were made in March. Shawn stated that WW&LC partnered with Energy Advisors from Focus on Energy (FOE) and visited several industrial

customers to discuss energy efficiency measures, best electric rate options, and FOE incentive money available for energy efficiency equipment.

4.8 Electrical Engineer's Report

This report was reviewed and Tyler Sneen gave an update on the SCADA PLC upgrade. Tyler stated that he is currently waiting on a bench power supply which is expected this week. Once that is received, he can do the initial programming and testing on the new PLC's before they are installed in the field.

4.9 Director of Engineering & Electric Operations

This report was reviewed and discussed.

4.10 General Manager's Report

This report was reviewed and was discussed. Jem Brown stated that he is planning to attend the MEUW Annual Meeting which takes place at the same time as our May 11th commission meeting. The commission discussed the timing for this meeting and felt that it should be rescheduled. There was a motion made by John Bergin, seconded by John Harper, and carried to hold the May regular commission meeting on May 10, 2022. No nay votes were recorded.

5. Review of accounts payables

A listing of all invoices and checks covering March was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to adjourn at 1:45 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary

SAFETY COMMITTEE MEETING MINUTES FOR MAY 4, 2022

Discussion with: Dale Scheunemann, Adam Breunig, Randy Rosicky, Bob Nash, Beth Knobeck, Jason Warren, Tyler Sneen and Sean Wall

OLD BUSINESS

Jason Warren stated that we still need to be more conscious of performing the daily pre-trip truck inspections.

NEW BUSINESS

There were no new safety concerns brought forward at this time.

SAFETY TRAINING/DISCUSSION

The members reviewed the Respiratory Protection program and found no changes at this time.

Sean Wall gave a reminder that school will be out soon and that kids have a habit of not watching when they are walking. They will walk into the street without looking for cars or trucks so be careful. Also, when the weather does begin to warm up dress accordingly and always make sure to keep hydrated.

UPCOMING TRAININGS

Sean Wall outlined scheduled upcoming trainings: May 11th – work zone training; and May 19th – forklift recertification.

Safety Committee meeting ended at 7:30 AM.



Wisconsin Rapids Water Works & Lighting Commission

April 2022

Prepared By: Sean T. Wall, MEUW Senior Regional Safety Coordinator

SAFETY REPORT

ACCOMPLISHMENTS

1. Training

- a. Hearing Conservation safety training (Electric & Water)
- b. Respiratory Protection, Excavation & Trenching safety training (Water)

2. Audits/Inspections

- a. No inspections done in February

3. Compliance/Risk Management

- a. Attended Safety Committee meeting
- ~~b. Attended Commission meeting~~
 - i. Did not attend due to Wisconsin Safety Council Annual Conference
- c. Scheduled forklift re-certification training for applicable employees
 - i. Scheduled initial training for new employee (Kyle) and Tyler S.
- d. Revised Respiratory Protection program for May Safety Committee meeting

GOALS AND OBJECTIVES

1. Training

- a. Kyle DeWitt Safety Orientation
- b. Kyle and Tyler Initial Forklift certifications
- c. Forklift Re-Certifications (3-year hands on evaluations)
- d. Work Zone / Flagger discussion safety training

2. Audits/Inspections

- a. No audits / inspections planned

3. Compliance/Risk Management

- a. Attend Safety Committee meeting
- b. Attend Commission meeting



Water Works and Lighting Commission

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LINE SUPERINTENDENT'S REPORT

April 2022

Work Performed

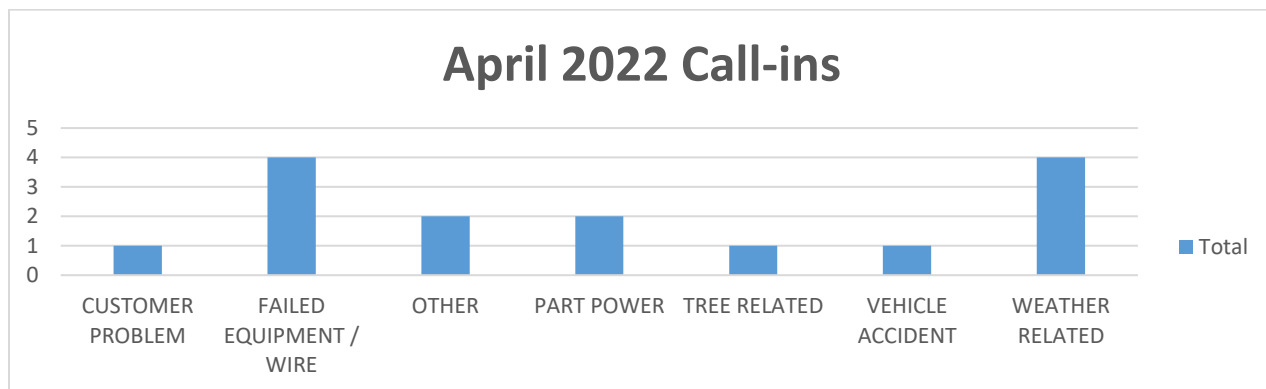
During April, the Electric Department processed 11 work orders, 4 electric service orders, and 62 trouble slips.

Other Projects

- Continued replacement of single phase older wooden poles.
- Continued tree trimming.
- Completed pole relocates in Cherry/Smith Street area for City project.
- Began work on 9th Avenue North for City project.
- Replaced broken 46kv. pole on 17th Avenue South.
- Made hot-spot repairs at Coyne substation.

After Hours Calls

In April there were 15 after hour call-ins.



The call-ins for "Failed Equipment" were for 2 bad connections, a bad combination, and a broken pole. The call-ins for "Other" were for communication lines down, and a private street light pole arcing.

Respectfully submitted,

Josh Elliott

Electric Line Superintendent



Water Works and Lighting Commission

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**WATER DEPARTMENT OPERATIONS REPORT
April 2022**

WATER PROJECT

During April, the water department worked on the following projects.

- ❖ Crews repaired one water break: Harrison Avenue and 4th Avenue North.
- ❖ Crews replaced the fire hydrant on Marigold Avenue.
- ❖ Crews installed another auto flushing device on a dead-end water main on Marigold Avenue. This will improve the water quality in the area.
- ❖ Crews have been working with city crews hooking up temporary water and doing service taps on the street reconstruction projects on Cherry and Smith Streets.
- ❖ Crews did the digging for city crews to repair a sewer force-main break on 1st Street South and Pepper Avenue.
- ❖ I worked with our common laborer to plant 5K red pine trees on the Whitrock Avenue property.

TROUBLE CALLS

In April the water crews investigated 33 - meter trouble slips. The crews also tested two - 2 inch meters.

WATER ELEVATIONS AT MV – 4 MONITORING WELL FOR THE LAST 5 YEARS

The readings given below were taken during the last week of April of the year noted:

2022 – 15'5"	2020 – 14'1"	2018 – 15'6"
2021 – 15'3"	2019 – 13'0"	

The highest elevation for MV – 4 was 12'7" on July 2, 2004.

The lowest elevation for MV – 4 was 21.5 on September 11, 2009.

Sincerely,

Dale Scheunemann

Water Superintendent

**Water Works and Lighting Commission**221 16th Street S, P.O. Box 399 Wisconsin Rapids, WI 54495-0399 (715) 423-6300**CUSTOMER SUPPORT SUPERVISOR'S REPORT
APRIL 2022****COLLECTIONS**

Below is the comparison of active and inactive accounts receivable for April.

ALL PROVIDERS – Active and Inactive Accounts			
	<u>April, 2020</u>	<u>April, 2021</u>	<u>April, 2022</u>
30 day	225,448	160,311	144,311
60 day	122,325	77,861	46,248
90 day	148,353	185,531	23,816
Current	1,845,148	1,911,163	2,143,151
Total Active	2,341,274	2,334,866	2,357,526
Total Inactive	156,087	100,589	22,303
Total AR	2,497,361	2,435,455	2,379,829

April was a busy month with the start of electric disconnections on April 18th. Below is a comparison of past and current disconnections in April. I have not included 2020 when we were unable to disconnect due to the pandemic. Currently, 25 properties remain disconnected.

April	2019	2021	2022
Automated Calls	896	356	612
Door Tags	0	214	81
Payment Arrangements	n/a	189	108
Disconnections	179	75	186
Reconnections	137	37	161

In April, 24 commercial properties were past due. After placing a phone call notifying them of their past due balance and pending disconnection, five disconnection notices were placed at the property locations which resulted in two disconnections and one reconnection.

Tax Refund Interception Program (TRIP) and State Debt Collection (SDC)

We received \$8,014 through SDC in April and \$2,056 from TRIP for a total of \$44,907 in 2022 thus far. Thirty-three letters were sent to customers with an inactive balance notifying them that their account balance would be sent to SDC if left unpaid. Of the letters sent last month, 26 inactive accounts were sent to SDC and 11 were sent to TRIP.

CUSTOMER PHONE CALLS

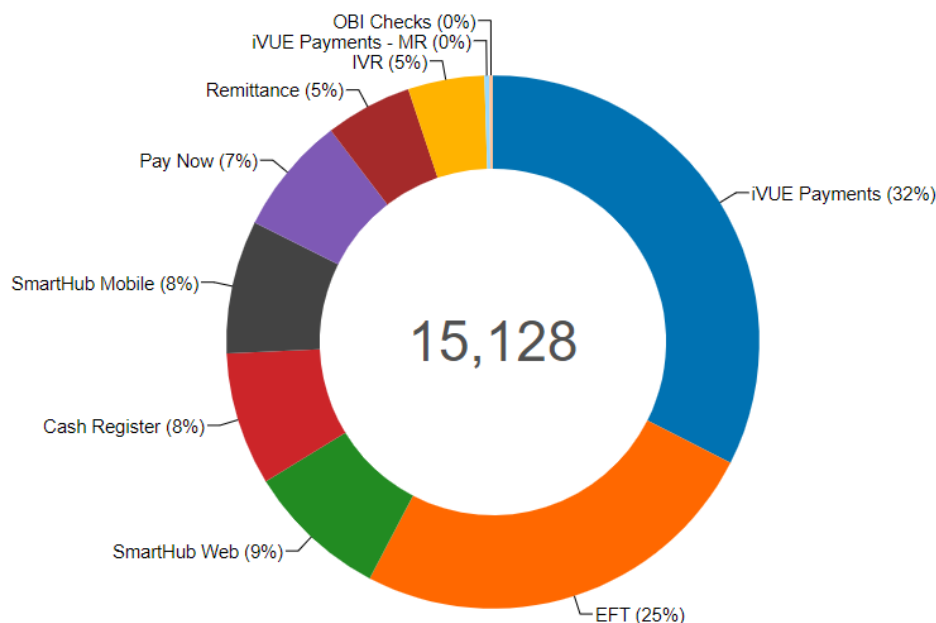
In April our office answered 2,382 customer phone calls with a daily peak of 242 on April 18th. Calls were answered in approximately 8 seconds and the average call lasted just over 2 minutes. I would like to compliment the teamwork of our entire office staff who ultimately handle the overflow of disconnection calls.

OFFICE INFORMATION

- ✚ The office staff processed five new electric services in April. In addition, 217 electric and 81 water move orders were processed. Thirty-eight of these orders were received electronically.
- ✚ Seventy-seven welcome letters were sent to new customers.
- ✚ Fifty-eight properties were inspected for cross connection.
- ✚ I virtually attended the 2022 Public Service Commission Spring Utility Roundtable meeting on April 5th. The PSC gave an update on their internal staff changes and the Department of Administration confirmed the assistance available to customers.

OFFICE PAYMENTS

We received 15,128 payments in April, 59 percent were received via one of our electronic payment options.



SOCIAL MEDIA AND WEBSITE ANALYTICS



Five messages were posted on Facebook generating 6,457 views. We also posted five tweets generating 595 impressions (total amount of times people viewed a tweet). Our website had a 4.14 percent increase in active users with a total of 2,222.

Respectfully submitted,
Lynn Schroer
Customer Support Supervisor

*Water Works and Lighting Commission**221 16th Street S, P.O. Box 399 Wisconsin Rapids, WI 54495-0399 (715) 423-6300***Director of Finance Report****April 2022****Financial Reports**

Included in this month's packet are the March 2022 interim financial statements. The electric has a positive operating income for the first quarter of \$112,401, down 72% from the prior year. Electric operating expenses are 13% higher than 2021, or about \$662,300. While a lower PCAC credit largely offsets purchased power increases, distribution expense is higher because of the updated 2022 tree trimming rates and increased maintenance activities done by the electric crews in January and February.

While improving its financial position from February where the operating loss was \$67,231, the water utility had a net loss of \$25,218 through March. Water revenues were slightly higher (\$15,033, or 1.1%), operating expenses were 10.7% more than in 2021. However, I am optimistic that we are getting near the end of water breaks and maintenance costs will start to fall back in line with previous years. Through March 31, there were 11 water main breaks in 2022, compared to 8 in 2021.

WGFOA Conference

On April 21 and 22, I attended WGFOA's (Wisconsin Government Finance Officers Association) Spring Conference. This was the first in-person conference for WGFOA in the past two years. The conference topic was ethics and fraud, with a discussion on internal controls. The conference shared or reiterated some beneficial information, with approximately 100 attendees present.

Jeff Kuhn

Jeff Kuhn
Director of Finance

Wisconsin Rapids Water Works and Lighting Commission
Cash Flow Summary
for Month Ending April 30, 2022

	<u>Current Month</u>	<u>Year to Date</u>	<u>Prior Year to Date</u>
Cash Receipts:			
Utility Receipts, Net of Returns	\$ 3,316,418	\$ 13,138,925	\$ 12,369,723
Interest and Dividends	\$ 51	\$ 790	\$ 1,299
Transfer from Investments	\$ 642,627	\$ 1,859,672	\$ 1,868,784
ATC Dividend Payment	\$ 136,036	\$ 271,037	\$ 263,804
Total Cash Receipts	<u>\$ 4,095,132</u>	<u>\$ 15,270,424</u>	<u>\$ 14,503,610</u>
Disbursements			
AP Payments	\$ (1,611,850)	\$ (6,345,132)	\$ (5,997,965)
GLU Power Bill	\$ (1,470,309)	\$ (6,129,245)	\$ (5,617,597)
Transfer to Investments	\$ (225,000)	\$ (1,150,000)	\$ (1,065,000)
ATC - Voluntary Capital Call	\$ (57,619)	\$ (190,157)	\$ -
Sales Tax Payment	\$ (36,949)	\$ (140,704)	\$ (135,360)
Payroll	\$ (297,138)	\$ (1,471,697)	\$ (1,412,932)
Service Fees	\$ (4,466)	\$ (17,627)	\$ (15,803)
Total Disbursements	<u>\$ (3,703,331)</u>	<u>\$ (15,444,562)</u>	<u>\$ (14,244,657)</u>
Net Cash Flow	<u><u>\$ 391,801</u></u>	<u><u>\$ (174,138)</u></u>	<u><u>\$ 258,953</u></u>

**Wisconsin Rapids Water Works & Lighting Commission
Investment Report**

3/31/2022

INSTITUTION	FACE VALUE	FACE VALUE & ACCRUED INT	RATE/ YIELD	MATURITY DATE	DATE ACQUIRED	TYPE
Local Government Investment Pool (LGIP)	387,643.67	387,643.67	0.1600%			
Prevail Bank	6,500,872.91	6,500,872.91	0.7500%			
Ehlers Investments						
VILLAGE OF SHOREWOOD HILLS GO NOTE	15,000.00	15,156.25	2.5000% *	5/1/2022	12/29/2020	NOTE
NEW YORK STATE DORMITORY AUTHORITY	75,000.00	75,375.00	2.0000% *	7/1/2022	12/31/2020	NOTE
PLEASANT PRAIRIE WI	50,000.00	50,250.00	3.0000% *	8/1/2022	5/19/2020	NOTE
MORGAN STANLEY PRIVATE BANK	250,000.00	250,164.73	1.8500%	9/19/2022	10/11/2019	CD
ALLY BANK	248,000.00	248,079.50	1.9500%	9/26/2022	9/20/2019	CD
SOUTH DAKOTA HOUSING AUTHORITY	65,000.00	65,607.75	2.2440% *	11/1/2022	12/29/2020	NOTE
LIVE OAK BANKING COMPANY	215,000.00	215,319.55	1.7900%	11/28/2022	11/25/2019	CD
SALLIE MAE BANK	250,000.00	251,406.51	1.8820%	12/12/2022	12/12/2019	CD
WELLS FARGO NATIONAL BANK WEST	248,000.00	248,038.73	1.9000%	1/30/2023	1/30/2020	CD
UNITED STATES TREASURY	200,000.00	197,449.67	1.0800%	2/28/2023	3/3/2022	NOTE
WISCONSIN STATE FINANCE AUTHORITY	70,000.00	70,291.67	5.0000% *	3/1/2023	12/29/2020	NOTE
COLORADO HOUSING AND FINANCE AUTHORITY	150,000.00	150,174.17	1.1000%	5/1/2023	1/31/2022	NOTE
WISCONSIN STATE GENERAL FUND REV BOND	210,000.00	211,792.88	2.0490%	5/1/2023	1/30/2020	NOTE
HOCKING TECHNICAL COLLEGE OHIO	300,000.00	300,763.50	0.7880%	7/1/2023	11/23/2020	NOTE
OKLAHOMA STATE HIGHWAY CAPITAL IMPROVE	50,000.00	50,661.25	5.2900% *	7/1/2023	12/29/2020	NOTE
ILLINOIS HOUSING AUTHORITY	50,000.00	50,158.33	1.9000% *	8/1/2023	12/29/2020	NOTE
NEW YORK STATE DORMITORY AUTHORITY	100,000.00	102,500.00	5.0000% *	10/1/2023	12/29/2020	NOTE
SYNCHRONY BANK	245,000.00	245,493.06	0.4500%	10/23/2023	10/28/2021	CD
WEB BANK	205,000.00	205,391.75	0.7500%	12/29/2023	12/29/2021	CD
FEDERAL HOME LOAN BANK	300,000.00	300,608.00	0.6000%	2/23/2024	11/30/2021	NOTE
AMERICAN EXPRESS BANK	200,000.00	200,204.44	1.6000%	3/11/2024	3/3/2022	CD
CITY OF WATERFORD GO BOND	200,000.00	201,900.00	1.9000% *	4/1/2024	1/30/2020	NOTE
FALLBROOK (CA) PUB UTILITY DIST REV BOND	200,000.00	200,121.17	0.7250%	9/1/2024	1/27/2021	CD
UNITED STATES TREASURY	251,000.00	251,712.44	0.9500%	11/15/2024	12/15/2021	NOTE
FEDERAL HOME LOAN BANK	250,000.00	250,831.25	0.9000%	11/18/2024	10/28/2021	NOTE
COWETA COUNTY (GA) WATER STSTEM REV BONI	300,000.00	302,000.00	2.0000% *	6/1/2025	6/9/2021	NOTE
CLAYTON WIS WATER SYSTEM REV BOND	250,000.00	254,138.89	2.0000% *	6/1/2026	6/1/2021	NOTE
FEDERAL HOME LOAN BANK	500,000.00	501,401.94	1.0290% *	6/23/2026	6/2/2021	NOTE
SCHWAB TREASURY INVESTMENT	80,000.00	80,000.00				MM
FDIC INSURED MONEY MARKET	312,133.53	312,133.53				MM
		5,859,125.96				
TOTAL INVESTMENTS	12,727,650.11	12,747,642.54				
ACCOUNT BALANCES POST-JOURNAL ENTRY						
ELECTRIC UTILITY DEPRECIATION FUND						
0-1261-00		4,625,205.01				
ELECTRIC REVENUE BOND REDEMPTION						
0-1252-00		19,373.47				
WATER UTILITY DEPRECIATION FUND						
2-1261-00		6,693,703.27				
TAX ESCROW FUND						
0-1361-00		639,058.90				
2-1361-00		556,202.43				
GENERAL FUND						
0-1365-00		181,802.69				
2-1365-00		32,296.77				
TOTAL INVESTMENTS		12,747,642.54				

Wisconsin Rapids Water Works and Lighting Commission
Combined Utility Income Statement
Year to Date for Months Ending March 2022 and 2021

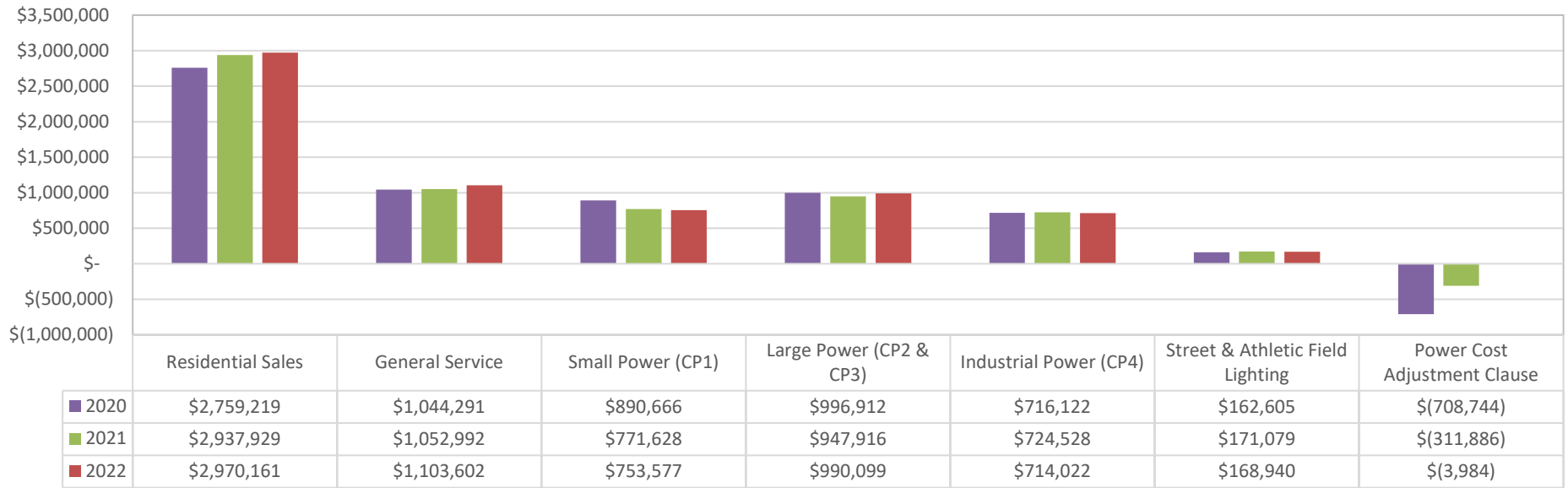
	Current Year to Date			Prior Year to Date			% Increase (Decrease)		
	Electric	Water	Total	Electric	Water	Total	Electric	Water	Total
Charges for Services	\$ 6,696,418	\$ 883,845	\$ 7,580,263	\$ 6,294,185	\$ 869,879	\$ 7,164,065	6.4%	1.6%	5.8%
Other Operating Revenues	\$ 159,690	\$ 443,680	\$ 603,369	\$ 151,916	\$ 442,613	\$ 594,529	5.1%	0.2%	1.5%
Total Operating Revenues	\$ 6,856,107	\$ 1,327,525	\$ 8,183,632	\$ 6,446,101	\$ 1,312,493	\$ 7,758,594	6.4%	1.1%	5.5%
Operating Expenses	5,751,914	869,511	6,621,425	5,089,628	785,127	5,874,755	13.0%	10.7%	12.7%
Depreciation Expense	578,317	230,032	808,349	565,133	251,119	816,252	2.3%	(8.4%)	(1.0%)
Taxes Expense	413,475	253,200	666,675	384,750	236,250	621,000	7.5%	7.2%	7.4%
Total Operating Expenses	6,743,706	1,352,743	8,096,449	6,039,512	1,272,496	7,312,007	11.7%	6.3%	10.7%
Operating Income (Loss)	\$ 112,401	\$ (25,218)	\$ 87,183	\$ 406,589	\$ 39,997	\$ 446,587	(72.4%)	(163.1%)	(80.5%)
Non-Operating Income	16,909	17,250	34,159	25,467	17,625	43,092	(33.6%)	(2.1%)	(20.7%)
Interest Charges	41,780		41,780	44,140		44,140	(5.3%)		(5.3%)
Other Non-operating Exp	97,656	24,588	122,244	90,634	26,309	116,943	7.7%	(6.5%)	4.5%
Net Income (Loss)	\$ (10,125)	\$ (32,556)	\$ (42,681)	\$ 297,282	\$ 31,313	\$ 328,595	(103.4%)	(204.0%)	(113.0%)

Wisconsin Rapids Water Works and Lighting Commission
Electric Income Statement
Year to Date for Months Ending March 2022, 2021, 2020

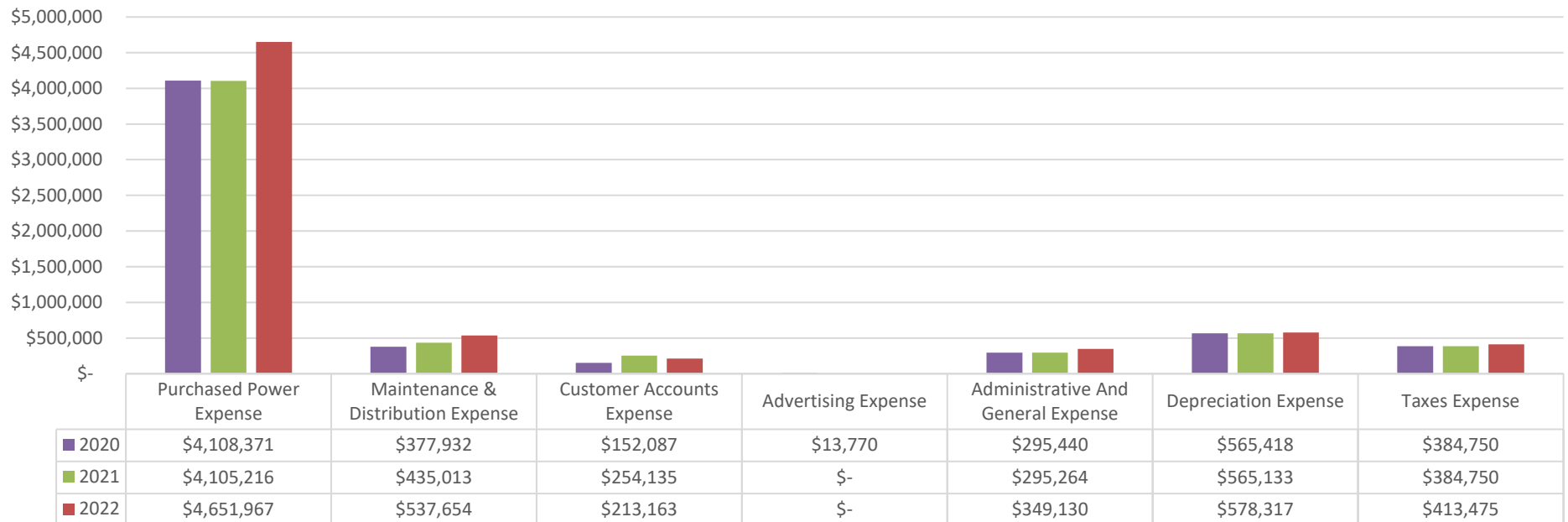
	Current Budget	2022 YTD	2021 YTD	2020 YTD	Remaining Budget
Sales of Electricity					
Residential Sales	\$ 11,298,000	\$ 2,970,161	\$ 2,937,929	\$ 2,759,219	\$ 8,327,839
General Service	\$ 4,145,000	\$ 1,103,602	\$ 1,052,992	\$ 1,044,291	\$ 3,041,398
Small Power (CP1)	\$ 3,220,000	\$ 753,577	\$ 771,628	\$ 890,666	\$ 2,466,423
Large Power (CP2 & CP3)	\$ 4,270,000	\$ 990,099	\$ 947,916	\$ 996,912	\$ 3,279,901
Industrial Power (CP4)	\$ 3,690,000	\$ 714,022	\$ 724,528	\$ 716,122	\$ 2,975,978
Street & Athletic Field Lighting	\$ 642,500	\$ 168,940	\$ 171,079	\$ 162,605	\$ 473,560
Power Cost Adjustment Clause	\$ (275,000)	\$ (3,984)	\$ (311,886)	\$ (708,744)	\$ (271,016)
Total Sales of Electricity	\$ 26,990,500	\$ 6,696,418	\$ 6,294,185	\$ 5,861,071	\$ 20,294,082
Other Operating Revenues					
Misc Service Revenues - Reconnect Fees	\$ 30,000	\$ 255	\$ -	\$ 140	\$ 29,745
Rent From Electric Property	\$ 274,000	\$ 136,334	\$ 132,808	\$ 129,113	\$ 137,666
Forfeited Discounts	\$ 92,000	\$ 22,579	\$ 18,597	\$ 21,663	\$ 69,421
Other Electric Revenues	\$ 3,500	\$ 521	\$ 511	\$ 590	\$ 2,979
Total Operating Revenues	\$ 27,390,000	\$ 6,856,107	\$ 6,446,101	\$ 6,012,577	\$ 20,533,893
Operating Expenses					
Purchased Power Expense	\$ 18,468,200	\$ 4,651,967	\$ 4,105,216	\$ 4,108,371	\$ 13,816,233
Maintenance & Distribution Expense	\$ 1,659,000	\$ 537,654	\$ 435,013	\$ 377,932	\$ 1,121,346
Customer Accounts Expense	\$ 776,200	\$ 213,163	\$ 254,135	\$ 152,087	\$ 563,037
Advertising Expense	\$ 24,000	\$ -	\$ -	\$ 13,770	\$ 24,000
Administrative And General Expense	\$ 1,326,600	\$ 349,130	\$ 295,264	\$ 295,440	\$ 977,470
Depreciation Expense	\$ 2,340,000	\$ 578,317	\$ 565,133	\$ 565,418	\$ 1,761,683
Taxes Expense	\$ 1,463,364	\$ 413,475	\$ 384,750	\$ 384,750	\$ 1,049,889
Total Operating Expenses	\$ 26,057,364	\$ 6,743,706	\$ 6,039,512	\$ 5,897,768	\$ 19,313,658
Operating Income	\$ 1,332,636	\$ 112,401	\$ 406,589	\$ 114,809	\$ 1,220,235
Merchandise and Jobbing	\$ 40,000	\$ (2,183)	\$ 2,520	\$ (414)	\$ 42,183
Interest and Dividend Income	\$ 703,900	\$ 15,702	\$ 20,382	\$ 30,057	\$ 688,198
Miscellaneous Non-Operating Income	\$ 160,000	\$ 3,390	\$ 2,565	\$ 2,518	\$ 156,610
Total Other Income Additions	\$ 903,900	\$ 16,909	\$ 25,467	\$ 32,161	\$ 886,991
Interest Charges	\$ 163,117	\$ 41,780	\$ 44,140	\$ 48,336	\$ 121,337
Other Income Deductions	\$ 382,000	\$ 97,656	\$ 90,634	\$ 90,730	\$ 284,344
Total Net Income	\$ 1,691,419	\$ (10,125)	\$ 297,282	\$ 7,904	\$ 1,701,544

Wisconsin Rapids Water Works and Lighting Commission
Selected Electric Utility Financial Charts
Year to Date for Months Ending March 2022, 2021, 2020

Electric Utility Sales Revenue by Customer Type



YTD Electric Operating Expenses

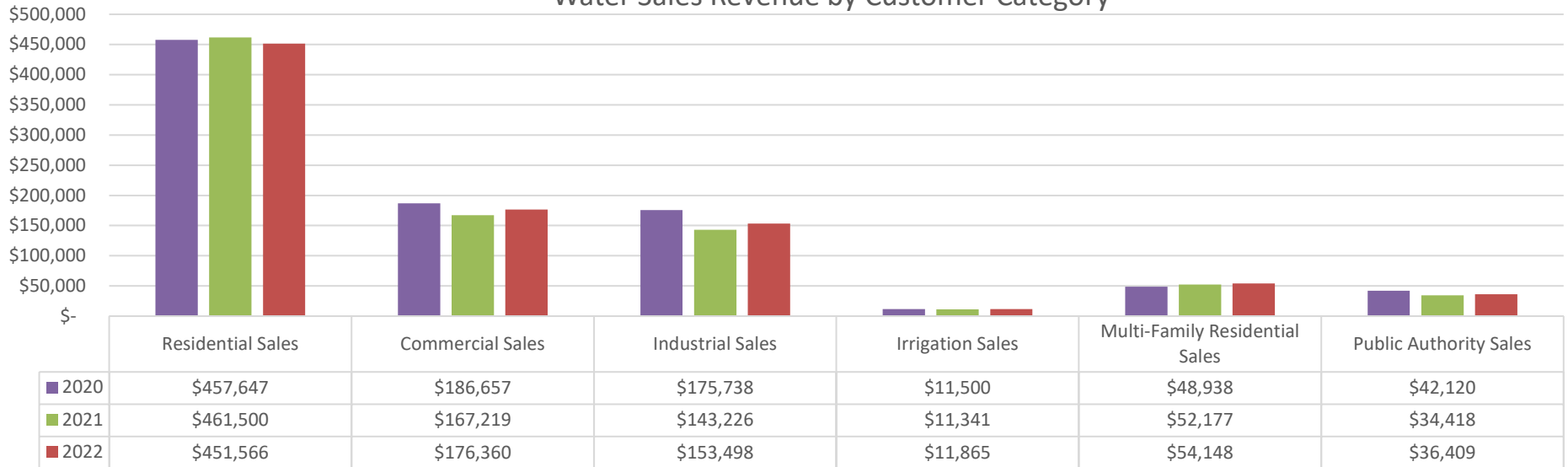


Wisconsin Rapids Water Works and Lighting Commission
Water Income Statement
Year to Date for Months Ending March 2022, 2021, 2020

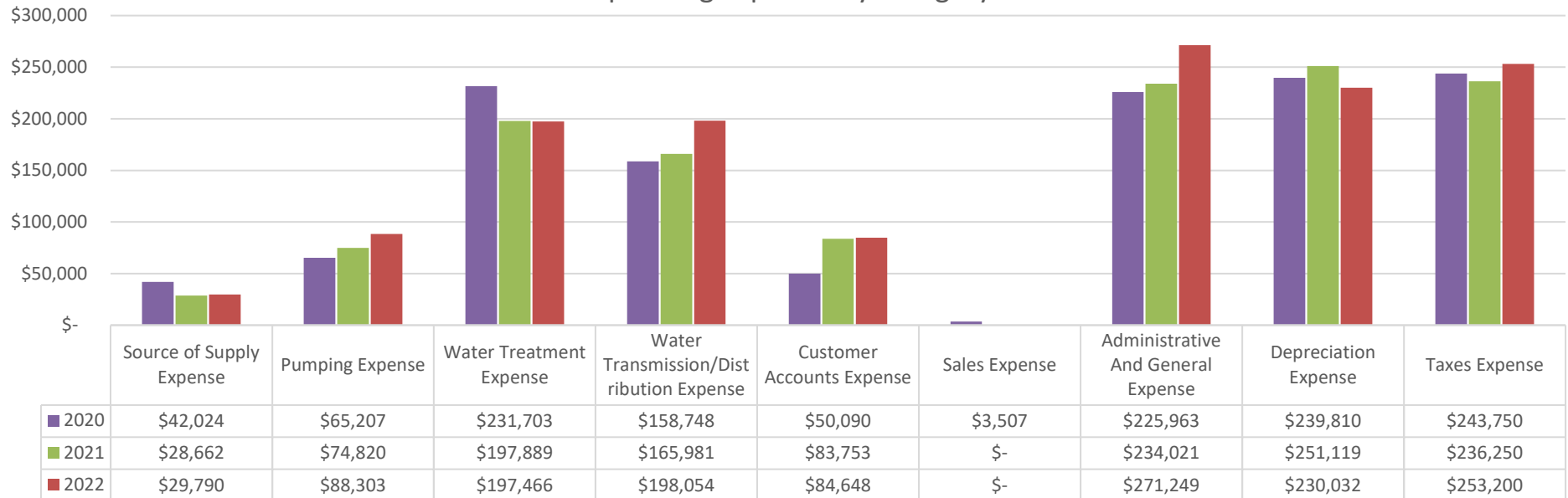
	Current Budget	2022 YTD	2021 YTD	2020 YTD	Remaining Budget
Metered Sales of Water					
Residential Sales	\$ 1,938,000	\$ 451,566	\$ 461,500	\$ 457,647	\$ 1,486,434
Commercial Sales	\$ 763,000	\$ 176,360	\$ 167,219	\$ 186,657	\$ 586,641
Industrial Sales	\$ 415,000	\$ 153,498	\$ 143,226	\$ 175,738	\$ 261,502
Irrigation Sales	\$ 367,000	\$ 11,865	\$ 11,341	\$ 11,500	\$ 355,136
Multi-Family Residential Sales	\$ 216,000	\$ 54,148	\$ 52,177	\$ 48,938	\$ 161,852
Public Authority Sales	\$ 188,000	\$ 36,409	\$ 34,418	\$ 42,120	\$ 151,591
Total Sales of Water	\$ 3,887,000	\$ 883,845	\$ 869,879	\$ 922,599	\$ 3,003,155
Other Operating Revenues					
Private Fire Protection	\$ 58,000	\$ 14,310	\$ 14,308	\$ 14,445	\$ 43,690
Public Fire Protection	\$ 1,305,000	\$ 320,073	\$ 317,391	\$ 314,119	\$ 984,927
Forfeited Discounts	\$ 25,000	\$ 9,432	\$ 8,340	\$ 10,956	\$ 15,568
Miscellaneous Service Revenues	\$ 2,000	\$ 875	\$ -	\$ 840	\$ 1,125
Rent From Water Property	\$ 87,000	\$ 19,898	\$ 23,989	\$ 20,202	\$ 67,102
Other Water Revenues	\$ 78,000	\$ 79,092	\$ 78,586	\$ 79,457	\$ (1,092)
Total Operating Revenues	\$ 5,442,000	\$ 1,327,525	\$ 1,312,493	\$ 1,362,619	\$ 4,114,475
Operating Expenses					
Source of Supply Expense	\$ 279,100	\$ 29,790	\$ 28,662	\$ 42,024	\$ 249,310
Pumping Expense	\$ 248,100	\$ 88,303	\$ 74,820	\$ 65,207	\$ 159,797
Water Treatment Expense	\$ 603,200	\$ 197,466	\$ 197,889	\$ 231,703	\$ 405,734
Water Transmission/Distribution Expense	\$ 802,400	\$ 198,054	\$ 165,981	\$ 158,748	\$ 604,346
Customer Accounts Expense	\$ 134,700	\$ 84,648	\$ 83,753	\$ 50,090	\$ 50,052
Sales Expense	\$ 1,000	\$ -	\$ -	\$ 3,507	\$ 1,000
Administrative And General Expense	\$ 1,002,000	\$ 271,249	\$ 234,021	\$ 225,963	\$ 730,751
Depreciation Expense	\$ 941,021	\$ 230,032	\$ 251,119	\$ 239,810	\$ 710,989
Taxes Expense	\$ 913,886	\$ 253,200	\$ 236,250	\$ 243,750	\$ 660,686
Total Operating Expenses	\$ 4,925,407	\$ 1,352,743	\$ 1,272,496	\$ 1,260,803	\$ 3,572,664
Operating Income	\$ 516,593	\$ (25,218)	\$ 39,997	\$ 101,816	\$ 541,811
Merchandise and Jobbing	\$ 1,500	\$ -	\$ 93	\$ (191)	\$ 1,500
Interest and Dividend Income	\$ 32,700	\$ 17,250	\$ 17,532	\$ 17,977	\$ 15,450
Miscellaneous Non-operating Income	\$ 670,000	\$ -	\$ -	\$ -	\$ 670,000
Total Other Income Additions	\$ 704,200	\$ 17,250	\$ 17,625	\$ 17,786	\$ 686,950
Other Income Deductions	\$ 125,000	\$ 24,588	\$ 26,309	\$ 26,266	\$ 100,412
Total Net Income	\$ 1,095,793	\$ (32,556)	\$ 31,313	\$ 93,335	\$ 1,128,349

Wisconsin Rapids Water Works and Lighting Commission
Selected Water Utility Financial Charts
Year to Date for Months Ending March 2022, 2021, 2020

Water Sales Revenue by Customer Category



Water Operating Expense by Category



Wisconsin Rapids Water Works and Lighting Commission
Electric and Water Utility Balance Sheet
Balances as of March 2022 & 2021

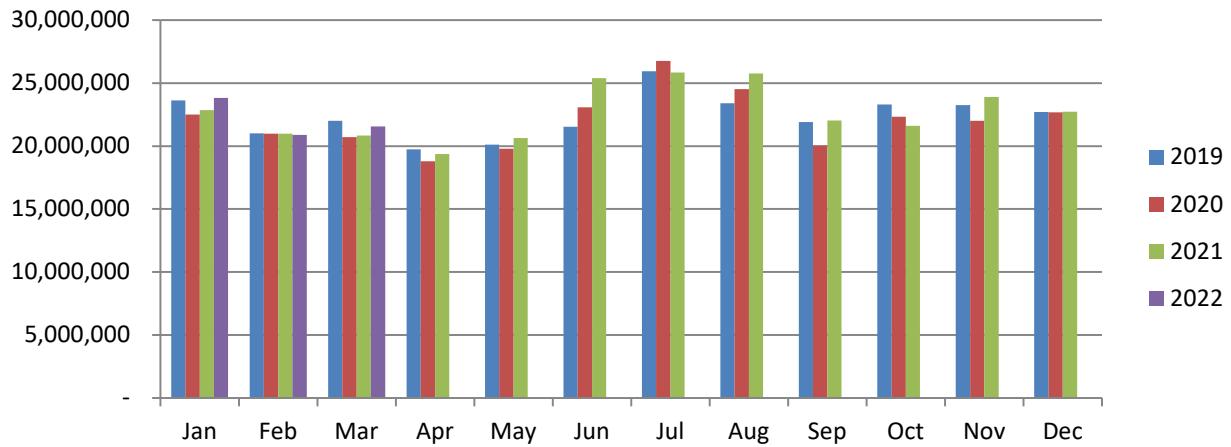
	2022			2021		
	Electric Utility	Water Utility	Combined Utilities	Electric Utility	Water Utility	Combined Utilities
ASSETS						
Utility Plant						
Utility Plant in Service	66,438,509	45,809,525	112,248,034	64,398,318	44,875,706	109,274,024
Utility Plant in Service - Common	7,894,496	2,689,445	10,583,942	7,844,878	2,669,469	10,514,348
Property Held for Future Use	500	104,255	104,755	500	104,255	104,755
Construction Work in Progress	744,533	171,583	916,116	606,965	313,290	920,256
Total Utility Plant	75,078,039	48,774,808	123,852,847	72,850,662	47,962,721	120,813,382
Less: Accumulated Depreciation						
Accumulated Depreciation	(28,090,707)	(18,533,408)	(46,624,115)	(26,595,494)	(17,700,782)	(44,296,276)
Accumulated Depreciation - Common	(5,673,583)	(1,795,549)	(7,469,132)	(5,449,054)	(1,724,910)	(7,173,964)
Total Accumulated Depreciation	(33,764,290)	(20,328,956)	(54,093,246)	(32,044,547)	(19,425,692)	(51,470,240)
Net Utility Plant	41,313,749	28,445,852	69,759,601	40,806,114	28,537,028	69,343,142
Current and Accrued Assets						
Cash	81,362	638,869	720,231	245,954	1,346,625	1,592,579
Working Funds	940	-	940	940	-	940
Rate Stabilization Deposit	501,577	-	501,577	507,168	-	507,168
Temporary Cash Investments	820,862	588,499	1,409,361	605,766	531,857	1,137,623
Customer Accounts Receivable	2,960,322	604,422	3,564,744	2,967,602	678,663	3,646,265
Other Accounts Receivable	171,657	373,864	545,521	186,449	440,178	626,627
Receivable From Municipality	10,153	-	10,153	15,632	-	15,632
Notes Receivable	500,000	-	500,000	500,000	-	500,000
Sewer Fee For Collections	-	315,367	315,367	-	309,138	309,138
Due To (From) Municipality	11,157	45,773	56,930	-	63,869	63,869
Plant Materials & Supplies	1,740,947	454,546	2,195,492	1,397,334	373,864	1,771,198
Stores Expense	33,085	25,939	59,024	14,647	31,362	46,009
Prepayments	301,199	54,952	356,151	291,534	52,806	344,340
Interest Receivable	-	-	-	-	-	-
Total Current and Accrued Assets	7,133,260	3,102,230	10,235,490	6,733,026	3,828,363	10,561,389
Other Investments						
Depreciation Fund	4,625,205	6,693,703	11,318,908	4,177,838	4,715,389	8,893,227
Other Investments	8,511,855	-	8,511,855	8,178,844	-	8,178,844
Other Special Funds	19,448	7,650	27,098	16,894	11,900	28,794
Total Other Investments	13,156,508	6,701,353	19,857,862	12,373,576	4,727,289	17,100,865
Deferred outflows of Resources						
Unamortized Debt Disc & Expense	477,909	-	477,909	546,658	-	546,658
Preliminary Survey & Investigation Charges	2,808	-	2,808	2,808	-	2,808
Clearing Accounts	21,635	20,717	42,353	14,680	(2,537)	12,143
Deferred Outflows Related To Pension	2,457,774	1,323,414	3,781,188	1,605,371	864,429	2,469,800
Misc Deferred Debits	259,051	139,549	398,600	207,180	95,107	302,287
Total Deferred Outflows of Resources	3,219,177	1,483,680	4,702,857	2,376,696	956,999	3,333,695
Total Assets and Deferred Outflows	64,822,694	39,733,115	104,555,809	62,289,412	38,049,679	100,339,091

Wisconsin Rapids Water Works and Lighting Commission
Electric and Water Utility Balance Sheet
Balances as of March 2022 & 2021

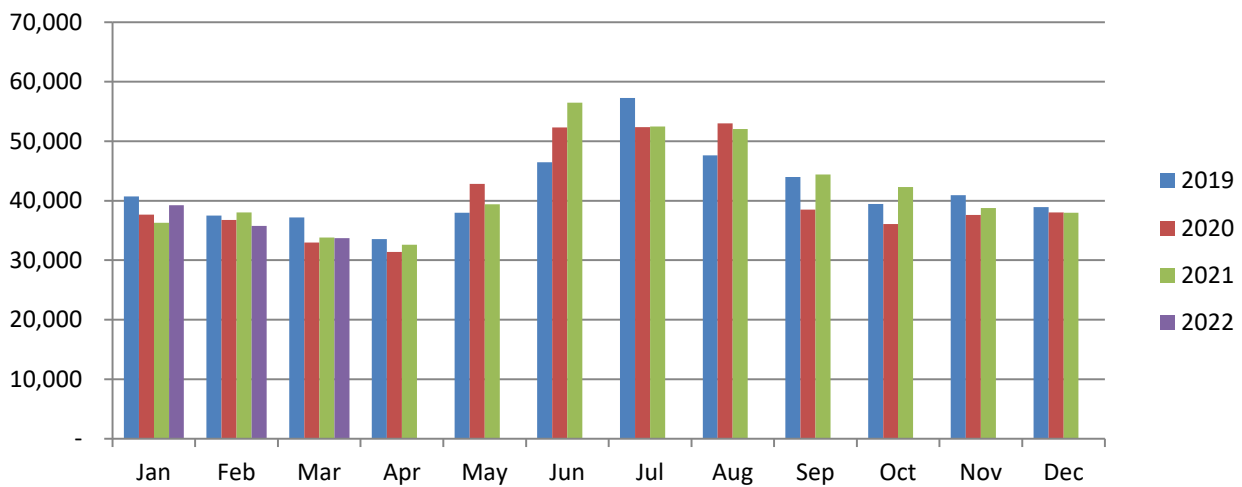
	2022			2021		
	Electric Utility	Water Utility	Combined Utilities	Electric Utility	Water Utility	Combined Utilities
LIABILITIES						
Current and Accrued Liabilities						
Accounts Payable	2,178,346	-	2,178,346	2,019,656	-	2,019,656
Payables To Municipality	-	-	-	-	-	-
Customer Deposits	405,717	-	405,717	398,267	-	398,267
Taxes Accrued	1,086,211	803,787	1,889,998	1,105,292	796,404	1,901,696
Interest Accrued	15,331	-	15,331	18,490	-	18,490
Tax Collections Payable	68,565	-	68,565	63,766	-	63,766
Misc Current And Accrued Liabilities	1,862,266	915,927	2,778,193	820,227	139,208	959,435
Total Current and Accrued Liabilities	5,616,435	1,719,714	7,336,149	4,425,698	935,612	5,361,310
Long Term Debt						
Long Term Debt - Bonds	3,995,000	-	3,995,000	4,515,000	-	4,515,000
PROPRIETARY CAPITAL						
Capital Paid In By Municipality	1,030,967	798,819	1,829,787	1,030,967	798,819	1,829,787
Retained Earnings	51,617,221	35,890,167	87,507,388	49,210,943	34,592,527	83,803,470
Total Proprietary Capital	52,648,188	36,688,986	89,337,174	50,241,911	35,391,346	85,633,257
Deferred Inflows of Resources						
Customer Advance For Construction	34,790	-	34,790	63,087	-	63,087
Wholesale Rate Refund & Public Benefits	307,009	-	307,009	306,587	-	306,587
Unamortized Premium On Debt	45,461	-	45,461	51,994	-	51,994
Other Deferred Credits	2,175,811	1,324,415	3,500,226	2,685,135	1,722,720	4,407,856
Total Deferred Inflows of Resources	2,563,071	1,324,415	3,887,486	3,106,804	1,722,720	4,829,524
Total Liabilities, Equity and Def Inflows	64,822,694	39,733,115	104,555,809	62,289,412	38,049,679	100,339,091

Wisconsin Rapids Water Works and Lighting Commission
Monthly Electric Purchases
2019-2022

Electric Purchases by Month (kWh)



Electric Purchases - Demand by Month (kW)



*Water Works and Lighting Commission**221 16th St. So. P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831***INFORMATION SYSTEMS ADMINISTRATOR'S REPORT**
April 2021**Employee Retirement**

Roxane Nordbeck is retiring after 17+ years with the Utility. Roxanne started in the office as a Customer Service Representative. She then moved out to the Storeroom when that position opened to become our Storeroom Clerk/Service Representative. Roxane has excelled in this position since taking it over and she will be missed. I wish her well on her transition into retirement.

New Employee

Kyle Dewitt started work on May 2nd. He will be filling the new role of Utility Systems Specialist. This will be a hybrid position of Storeroom Clerk, Service Representative, and IT. Kyle is a long time Wisconsin Rapids resident and is excited to get started in his new position.

Scada Server Replacement

Heartland Business Solutions (HBS) will be helping me with this project. I have placed the order for parts and some have already started to arrive. I do not have a timeline the start of this project as there are some parts that do not have a shipping date yet due to supply limitations.

Network Hardware Replacement

HBS will also be helping me with this project. I have placed the order but these devices have similar supply limitation to the server parts. The installation process will begin once the devices arrive.

Cameras for Water Towers

I have received most of the cameras and installation parts for this project. Our electricians will be performing the install as time permits in their schedule.

Projects

1. Cyber Security – Multi-Factor Authentication
2. SCADA Server Replacement
3. Network Hardware Replacement
4. Cameras for Water Towers

Sincerely,

Matt Stormoen
Information Systems Administrator



Water Works and Lighting Commission

221 16th Street So. P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

**Conservation Manager Report
April 2022**

Account Contacts: This month I had communications with these accounts:

- Wood County Courthouse
- Ocean Spray Cranberry
- Nekoosa Coated Papers
- Matalco/Ecc Corrosion/Mariani Packaging
- Wisconsin Rapids Public Schools (WRPS)
- WR Cold Storage

Wood County Courthouse – WW&LC has received a Letter of Authorization from Wood County requesting and authorizing IMEG Corp. electric load data to assist with the electrical design of the new jail being constructed. Two years of data has been collected and sent over to the electrical engineering firm.

Ocean Spray Cranberry – I had communication with the Facility Controller on potential rate increases for 2022 to assist with this year's budget. We discussed the only increase projected was the Power Cost Adjustment being a 4% to 5% increase from the previous year.

Nekoosa Coated Papers – A letter was sent to the facility due to a decrease in electrical usage. A follow up call was made to the Facility Manager to confirm the projected load forecast, to determine the appropriate and most cost effective rate class. Also, discussed was a potential on-site visit to be scheduled this month to assist in further incentive money and savings through the FoE Program.

Matalco/ECC Corrosion/Mariani Packaging – These facilities were notified to discuss work being performed to Matalco's designated feeder located at the Coyne Substation. Switching was necessary until repairs on equipment to Matalco's feeder were complete. This transfer eliminated any potential outage to the Matalco facility.

WRPS – The new athletic field complex electric usage has increased beyond their current rate class. I contacted the Building & Grounds Director suggesting the possibility of large load equipment being left on. Certain equipment was running for extended periods of time that went undetected. We will monitor their load over a three month period to determine if they will be placed on a different rate class or a Time of Day rate may offer an electric cost savings.

WR Cold Storage – The facility contacted me to discuss Time of Day periods and rates for their current rate class. I made the recommendation to schedule an on-site visit partnered with FoE to address potential electric cost saving measures and program incentives for a potential control room being added to their facility.

Respectfully,

Shawn Reimer

Key Accounts/Conservation Manager

*Water Works and Lighting Commission**221 16th St. So. P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831***DIRECTOR OF ENGINEERING AND ELECTRIC OPERATIONS REPORT
April, 2022****Coyne Substation IR Testing**

We are in the process of conducting our annual IR scanning of our major electrical equipment. "Hot Spots" were found in the switchgear at our Coyne Substation. The problem appears to be the design of the switchgear. Inadequate clearances were found where the phase cable pass by the control cables, causing tracking and insulation breakdown of the cables. The switchgear was taken out of service and the phase cables replaced while the control cables were rerouted. I feel this is a bad design by Eaton/Cooper and have been trying to work through Border States Electric, who is our Eaton/Cooper sales rep, in order to have them reimburse us for the parts and labor we spent to make those repairs. This equipment is only 2 years old and was installed to feed the new Matalco plant.

MISO UFLS Data

All of the reports required by MISO and ATC for the Under-Frequency Load Shredding data were completed and submitted.

Meeting by Wood County Court House

Multiple meetings continue to take place with Wood County staff and their contractors in order to decide on how to feed the existing Court House and Jail while the new jail is constructed.

Main Building Generator and Other Electrical Equipment

I continue to work with a couple of the companies who have submitted quotes for this project. It is apparent that despite our specifications, some of the quotes were not correct and needed to be revised. I have not seen these revisions yet even though it has been a few weeks and they have told me that they are working on them.

Todd Weiler, P.E.

Director of Engineering & Electric Operations



Water Works and Lighting Commission

221 16th Street So. P.O. Box 399 Wisconsin Rapids, WI 54495-0399 715/423-6300 FAX: 715/423-2831

GENERAL MANAGER'S REPORT

April, 2022

Great Lakes Utilities: The Board of Directors did not have a formal board meeting in April. Considerable time was spent negotiating with Manitowoc on the exit from their steam plant contract for the GLU East power supply pool. We are getting close and hopefully the contract will expire the end of May. We continue to work diligently to layer in energy and capacity contracts of varying lengths to cover the shortfall, when the east pool departs the steam contract. Capacity is very difficult to find on the market at this time. The MISO's capacity auction cleared at \$7.00 per kW/month; last year it cleared at \$2.00 per kW/month. The MISO has also announced a potential 5-7 mW shortfall of capacity/generation during peak conditions this summer, which could lead to forced rolling blackouts. Let's hope it doesn't get too hot this summer.

Boardman Clark Law Firm: A conference call with Steve Zach was conducted on April 12th. A preliminary review of our policies and other matters were discussed.

Jem Brown
General Manager