

Regular Meeting of the Water Works and Lighting Commission
Wednesday, June 9, 2021

There were present:

Commissioner Jay Bemke
Commissioner John Bergin
Commissioner John Harper
Commissioner Tom Nowak

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Dale Scheunemann, Josh Elliott, Matt Stormoen, Jeff Kuhn, Lynn Schroer, Tyler Sneen, and Shawn Reimer.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM. Commissioner Rick Merdan was excused from today's meeting.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held May 12, 2021

There was a motion made by John Bergin, seconded by John Harper, and carried to approve the minutes of the Regular Commission Meeting held on May 12, 2021, and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the safety committee meeting minutes and the safety coordinator's monthly report.

4.2 Line Superintendent's Report

This report was reviewed and May after-hour call-ins were discussed.

4.3 Water Department Operations Report

This report was reviewed and the private lead service replacement project

was discussed. Dale Scheunemann stated that recently PFAS (Perfluorinated Chemicals) have been in the news. PFAS are used in a wide array of consumer products such as nonstick cookware and wrappers for fast food and in commercial applications. WW&LC water was tested and PFAS levels were undetectable.

4.4 Customer Support Supervisor's Report

This report was reviewed and the status of active and inactive account receivables for May was discussed.

4.5 Director of Finance's Report

This report was reviewed and the April financial statements were discussed. Jeff Kuhn also summarized the 2020 key performance indicators and objectives the utility uses to compare its operations among its peers.

4.6 Information System's Administrator's Report

This report was reviewed and the replacement of Gatekeepers/AMI communication upgrade was discussed.

4.7 Conservation Manager's Report

This report was reviewed and the MSDS on-line conversion was discussed.

4.8 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd Weiler stated that we have recently been informed that distribution transformer delivery dates continue to increase and are now at 38 weeks, compared to 10 weeks in the past, with costs averaging about 35% higher than last year. WW&LC was able to lock in a place holder for our 2022 transformer requirements with no commitment to purchase them until December and with no penalty to back out of the order if cancelled in December.

4.9 General Manager's Report

This report was reviewed and discussed.

5. Review of accounts payables

A listing of all invoices and checks covering May purchases was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by John Harper, and carried to adjourn at 1:33 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary