

Regular Meeting of the Water Works and Lighting Commission
Wednesday, June 12, 2024

There were present:

Commissioner John Bergin
Commissioner John Harper
Commissioner Kevin Fangman
Commissioner Rick Merdan
Commissioner Jeff Penzkover

Also in attendance: Roxanne Gronski, Jeff Kuhn, Josh Elliott, Matt Stormoen, Shawn Reimer, Adam Breunig, Todd Weiler, Tyler Sneen, Lynn Schroer, and Sean Wall.

1. Call to Order

Chairperson John Bergin called the meeting to order at 2:00 PM. Jem Brown was excused from today's meeting.

2. Approval, additions, or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held May 8, 2024

There was a motion made by John Harper, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held on May 8, 2024, and to place them on file. There were no nay votes recorded.

3. Action items

3.1 Review and discuss date of July commission meeting

After discussion there was a motion made by Rick Merdan, seconded by Jeff Penzkover, and carried to move the July commission meeting date to Wednesday, July 17, 2024. There were no nay votes.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the Safety Coordinator's report.

4.2 Line Superintendent's Report

This report was reviewed and May call-ins and projects were discussed. Josh Elliott answered questions regarding our tree trimming policy.

4.3 Water Department Operations Report

This report was reviewed and Adam Breunig answered questions regarding the monitoring well water levels which are higher than usual due to all the rain we have had recently and also explained the 5-year WDNR required reservoir inspection that was done by Strand Associates.

4.4 Customer Support Supervisor's Report

This report was reviewed and Lynn Schroer answered questions regarding the accounts receivables for May.

4.5 Director of Finance's Report

This report was reviewed and discussed. Jeff Kuhn stated that the software that he uses to prepare the monthly financial statements is being retired at the end of 2024. Therefore, he has been working on a new format for our financial statements that will continue to provide relevant and easy to read information.

4.6 Information System's Administrator's Report

This report was reviewed and discussed. Matt Stormoen answered questions regarding May projects and the reasons for the change in cell phone providers.

4.7 Conservation Manager's Report

This report was reviewed and the recent Focus on Energy Community Impact Program video that was made at the Ridges Golf Course was discussed.

4.8 Electrical Engineer's Report

This report was reviewed and discussed. Tyler Sneen stated that we received a recall notice on the TripSaver units that we recently purchased. After completing the manufacturer recommended testing, all three units that we have passed the test.

4.9 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd Weiler answered questions

regarding the storm damage and power outages from the May 21st storm/high winds. Todd also stated that he attended the 94th Annual MEUW Conference where WW&LC was once again presented with the 2023 Gold Category Safety Achievement Award.

4.10 General Manager's Report

This report was reviewed and renewables were discussed.

5. Review of accounts payables

A listing of all invoices and checks covering May was provided to the commission for review and all questions answered.

6. Adjourn

There was a motion made by Rick Merdan, seconded by Jeff Penzkover, and carried to adjourn at 2:32 PM. There were no nay votes recorded.

Respectfully submitted,

Rick Merdan, Secretary