

Regular Meeting of the Water Works and Lighting Commission
Wednesday, June 14, 2023

There were present:

Commissioner Jay Bemke
Commissioner John Bergin
Commissioner John Harper
Commissioner Rick Merdan
Commissioner Jeff Penzkover

Also in attendance: Jem Brown, Roxanne Gronski, Matt Stormoen, Josh Elliott, Adam Breunig, Todd Weiler, Shawn Reimer, Tyler Sneen, Lynn Schroer, and Sean Wall.

1. Call to Order

Chairman John Bergin called the meeting to order at 2:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held May 10, 2023

There was a motion made by Rick Merdan, seconded by John Harper, and carried to approve the minutes of the Regular Commission Meeting held on May 10, 2023, and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the safety committee report and the safety coordinator's monthly report. Sean Wall stated that WW&LC received two safety awards, one from MEUW and one from APPA.

4.2 Line Superintendent's Report

This report was reviewed and discussed. Josh Elliott answered questions regarding May call-ins.

4.3 Water Department Operations Report

This report was reviewed and maintenance projects were discussed. Adam Breunig answered questions regarding Badger Beacon Metering software.

4.4 Customer Support Supervisor's Report

This report was reviewed and discussed. Lynn Schroer answered questions regarding disconnects.

4.5 Director of Finance's Report

This report was reviewed. The electric rate case was discussed and is moving along as expected with a hearing scheduled for Thursday, July 18th.

4.6 Information System's Administrator's Report

This report was reviewed and Matt Stormoen was available to answer questions regarding May projects and the cyber security training program.

4.7 Conservation Manager's Report

This report was reviewed and discussed. Shawn Reimer recently completed and earned his APPA Key Accounts Certification.

4.8 Electrical Engineer's Report

This report was reviewed and discussed. Tyler Sneen answered questions regarding yearly IR (infrared) thermal scanning that was just completed.

4.9 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd Weiler stated that the IR (infrared) inspection program continues to help us find potential problems before they cause an outage or damage our equipment.

4.10 General Manager's Report

This report was reviewed and May meetings were discussed.

5. Review of accounts payables

A listing of all invoices and checks covering May was provided to the commission for review.

6. Adjourn

There was a motion made by Jay Bemke, seconded by Rick Merdan, and carried to adjourn at 2:34 PM. There were no nay votes recorded.

Respectfully submitted,

Rick Merdan, Secretary