

Regular Meeting of the Water Works and Lighting Commission
Wednesday, July 8, 2020

There were present:

Commissioner John Bergin
Commissioner John Harper
Commissioner Scott Kellogg
Commissioner Tom Nowak

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Josh Elliott, Dale Scheunemann, and Jeff Kuhn. In attendance via audio conference: Matt Stormoen, Lynn Schroer and Sean Wall.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM. Commissioner Rick Merdan was excused from today's meeting.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held June 10, 2020

There was a motion made by John Harper, seconded by Scott Kellogg, and carried to approve the minutes of the Regular Commission Meeting held June 10, 2020 and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items.

4. Department Updates

4.1 Safety Committee Report

The safety committee report was reviewed and pre-check inspections of vehicles and equipment were discussed.

4.2 Line Superintendent's Report

This report was reviewed and June electric projects were discussed. Josh

Elliott stated that June saw several outages that were animal related, along with failed equipment outages which were the result of the recent extreme heat.

4.3 Water Department Operations Report

This report was reviewed. Dale Scheunemann outlined the procedures that are taken when we receive water meter trouble slips. These trouble slips are often generated by a customer inquiring about a higher than normal water usage or the result of meter audits.

4.4 Customer Support Supervisor's Report

This report was reviewed and discussed. The Public Service Commission (PSC) has lifted the COVID-19 Emergency Order and has some guidelines to follow. They are also urging utilities to be sensitive to extenuating circumstances

4.5 Director of Finance's Report

This report was reviewed and discussed.

4.6 Information System's Administrator's Report

This report was reviewed and the outage management system was discussed.

4.7 Conservation Manager's Report

This report was reviewed and the Focus on Energy conservation kits (LED bulbs) were discussed.

4.8 Director of Engineering & Electric Operations

This report was reviewed and the Matalco Project was discussed. Todd Weiler stated that MJ Electric is currently on site working for ATC to pour the foundations for the ATC building and structures. Final engineering design is being wrapped up for the WW&LC grounding grid, underground cable trench system, and building foundation. Todd is anticipating going out for bids on this portion of the project in early July.

4.9 General Manager's Report

This report was reviewed and discussed. Jem Brown stated that GLU east supply pool had a conference call with The Energy Authority, which is a power supply consultant. GLU is considering hiring them to gain access to their forward

power supply price curves and to help us with future capacity decisions.

5. Review of accounts payables

A listing of all invoices and checks covering June purchases was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by Scott Kellogg, and carried to adjourn at 1:32 PM. No nay votes were recorded.

Respectfully submitted,

John Bergin, Acting Secretary