

Regular Meeting of the Water Works and Lighting Commission
Wednesday, August 12, 2020

There were present:

Commissioner John Bergin
Commissioner John Harper
Commissioner Scott Kellogg
Commissioner Rick Merdan
Commissioner Tom Nowak

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Dale Scheunemann, and Jeff Kuhn. In attendance via audio conference: Matt Stormoen, Josh Elliott, Lynn Schroer and Sean Wall.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held July 8, 2020

There was a motion made by John Harper, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held July 8, 2020 and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items.

4. Department Updates

4.1 Safety Committee Report

The safety committee report was reviewed.

4.2 Line Superintendent's Report

This report was reviewed and the process for salvaged transformers was discussed.

4.3 Water Department Operations Report

This report was reviewed and July water projects were discussed.

4.4 Customer Support Supervisor's Report

This report was reviewed and discussed. On Thursday, July 23, The Public Service Commission (PSC) voted 2-1 to extend the moratorium on utility residential customer disconnections until September 1, 2020 due to the increase in COVID-19 cases throughout the state. The PSC has again asked utilities to submit residential and commercial customer past due information by August 10th for their next meeting on August 20th.

4.5 Director of Finance's Report

This report was reviewed and discussed. Jeff Kuhn stated that during July, FEMA completed their review of our damages from the July 20, 2019 storm. The final project signoff occurred on July 30, 2020. The total awarded state and federal share of the project is \$1,237,127.92. Wisconsin Emergency Management submitted the project for payment on July 31, 2020, and we are awaiting the State to write and send the check to the utility.

4.6 Information System's Administrator's Report

This report was reviewed and the Outage Management System (OMS) was discussed. Matt Stormoen stated that in August, we will also start a project to migrate our existing transformer database into the NISC platform. This will increase the accuracy of the OMS as well as allow the accounting department to better track the transformers as assets.

4.7 Conservation Manager's Report

This report was reviewed and discussed.

4.8 Director of Engineering & Electric Operations

This report was reviewed and a recent article regarding the Matalco expansion was discussed. Todd Weiler also stated that construction continues at the Baker Substation. Due to the effects of COVID-19, ATC's building which was scheduled to arrive in August is delayed until late September and WW&LC has seen higher material and labor costs along with delays in common delivery items like grounding grid connectors.

4.9 General Manager's Report

This report was reviewed and General Manager Jem Brown stated that the GLU east power supply committee approved another 3% wholesale power rate reduction effective August 1st. This is good news for our customers because it will immediately reduce their rates through the power cost adjustment on their bills.

5. Review of accounts payables

A listing of all invoices and checks covering July purchases was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by John Harper, and carried to adjourn at 1:32 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary