

Regular Meeting of the Water Works and Lighting Commission
Wednesday, November 10, 2021

There were present:

Commissioner Jay Bemke
Commissioner John Harper
Commissioner Tom Nowak

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Dale Scheunemann, Josh Elliott, Jeff Kuhn, Shawn Reimer, Lynn Schroer, Tyler Sneen, Sean Wall and Mayor Shane Blaser.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM. Commissioners John Bergin and Rick Merdan were excused from today's meeting.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held October 13, 2021

There was a motion made by John Harper, seconded by Jay Bemke, and carried to approve the minutes of the Regular Commission Meeting held on October 13, 2021, and to place them on file. There were no nay votes recorded.

2.2 Special Commission Meeting held October 18, 2021

There was a motion made by John Harper, seconded by Jay Bemke, and carried to approve the minutes of the Special Commission Meeting held on October 18, 2021, and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the safety committee minutes and safety coordinator's monthly report.

4.2 Line Superintendent's Report

This report was reviewed and October after-hour call-ins were discussed.

4.3 Water Department Operations Report

This report was reviewed and October water projects were discussed.

4.4 Customer Support Supervisor's Report

This report was reviewed and the winter moratorium for residential electric disconnections which began November 1st was discussed.

4.5 Director of Finance's Report

This report was reviewed and the financial statements/cash flow reports were discussed. Jeff Kuhn stated that 2020's non-operating income includes the large contribution from Matalco to provide electric service to their new facility.

4.6 Information System's Administrator's Report

This report was reviewed and October projects were discussed. In Matt Stormoen's absence, Jem Brown stated that Matt is continuing to work on the cyber security project with a multi-factor authentication solution. This project will focus on making it much harder for an outside attacker to access our internal data. Matt feels this is a necessary security layer to protect our data and is hoping to have this solution in place before the end of the year.

4.7 Conservation Manager's Report

This report was reviewed and discussed. Shawn Reimer worked with our MEUW Safety Director, Sean Wall, on transitioning MSDS (Material Safety Data Sheets) to online which allows employees immediate access to the chemical MSDS documents via phone or computer access.

Shawn Reimer stated that FOCUS lighting program incentives may be limited in 2022. Because of this he has been focused on reaching out to the commercial customers and making them aware of these rebates and performing onsite energy assessments for commercial customers.

4.8 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd Weiler was asked to explain what the main building generator can run if necessary. Todd explained that it can supply power to the entire building which will allow our filter plant to be able to continue with the water process even if we would lose power.

4.9 General Manager's Report

This report was reviewed and discussed. Hometown Connections is a consulting organization. Jem Brown explained that GLU will not invest any more money into it and stated that he was not in favor of investing in Hometown Connections back approximately 3 years ago when GLU decided to. Jem also stated that Hometown Connection's CEO just announced his retirement.

5. Review of accounts payables

A listing of all invoices and checks covering October was provided to the commission for review.

6. Adjourn

There was a motion made by John Harper, seconded by Jay Bemke, and carried to adjourn at 1:19 PM. No nay votes were recorded.

Respectfully submitted,

John Harper, Acting Secretary