

Regular Meeting of the Water Works and Lighting Commission  
Wednesday, November 13, 2019

**There were present:**

Commissioner John Bergin  
Commissioner John Harper  
Commissioner Scott Kellogg  
Commissioner Rick Merdan  
Commissioner Tom Nowak

Also in attendance: Jem Brown, Todd Weiler, Roxanne Gronski, Dale Scheunemann, Jeff Kuhn, Matt Stormoen, Lynn Schroer, Josh Elliott, and Sean Wall

**1. Call to Order**

Chairman Tom Nowak called the meeting to order at 1:00 PM.

**2. Approval, additions or corrections to the minutes of the following meeting**

**2.1 Regular Commission Meeting held October 9, 2019**

There was a motion made by John Harper, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held October 9, 2019 and to place them on file. There were no nay votes recorded.

**2.2 Special Commission Meeting held October 21, 2019**

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to approve the minutes of the Special Commission Meeting held October 21, 2019 and to place them on file. There were no nay votes recorded.

**3. Action items**

**3.1 Electric rate case**

Finance Director Jeff Kuhn explained that due to the decreasing electric rates of return, he is requesting the approval to file an application to change electric rates with the Wisconsin Public Service Commission. He stated that the last electric rate case was filed in April of 2014. The projected rate of return for 2019 is 1.52%, and the utility is authorized for a 5.75% rate of return.

After discussion and all questions answered, there was a motion made by John Bergin, seconded by Rick Merdan, and carried to approve the filing of an application to change electric rates with the Wisconsin Public Service

Commission. No nay votes were recorded.

#### **4. Department Updates**

##### **4.1 Safety Committee Report**

This report was reviewed and MEUW Safety Coordinator Sean Wall explained the fall protection hands-on training and equipment inspections that were just completed.

##### **4.2 Line Superintendent's Report**

This report was reviewed and October projects were discussed. Our crews have completed the electric portion of the water park and the airport project. Josh stated that our crews continue to replace poles that have been identified by inspection as needing replacement and continue doing storm restoration.

##### **4.3 Water Department Operations Report**

This report was reviewed and October water projects were discussed. Dale stated that our crews started preparing for winter by pumping hydrants that don't drain naturally, and attaching marking flags as needed.

##### **4.4 Customer Support Supervisor's Report**

This report was reviewed and discussed. A thank you to Lynn and her staff for taking the additional time with landlords and homeowners regarding water and sewer charges on accounts when taking any move orders. The extra customer service given regarding water and sewer balances greatly reduces the questions and concerns that we receive.

##### **4.5 Director of Finance's Report**

This report was reviewed and October's financial reports were discussed.

##### **4.6 Information System's Administrator's Report**

This report was reviewed and the Honeywell/Elster Connexo to iVUE integration was explained.

##### **4.7 Conservation Manager's Report**

This report was reviewed and discussed. Also, a thank you to all for helping to make this year's Public Power Week Open House a huge success.

#### **4.8 Director of Engineering & Electric Operations**

This report was reviewed and the power outage that occurred on October 26<sup>th</sup> from. Todd explaining that all equipment worked as designed to isolate the problem and power was restored within an hour.

#### **4.9 General Manager's Report**

This report was reviewed and discussed. Jem stated that GLU held its annual meeting in Marshfield on October 30<sup>th</sup>. At this meeting, the 2020 power supply budget was approved with a 4% rate reduction to wholesale rates through the end of 2020.

#### **5. Review of accounts payables**

A listing of all invoices and checks covering October purchases was provided to the commission for review.

#### **6. Adjourn**

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to adjourn at 1:30 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary