

Regular Meeting of the Water Works and Lighting Commission
Wednesday, November 13, 2024

There were present:

Commissioner John Bergin
Commissioner Kevin Fangman
Commissioner John Harper
Commissioner Rick Merdan
Commissioner Jeff Penzkover

Also in attendance: Todd Weiler, Jeff Kuhn, Matt Stormoen, Shawn Reimer, Adam Breunig, Tyler Sneen, Lynn Schroer, Sean Wall and Joy Heller

1. Call to Order

Acting Chairperson John Bergin called the meeting to order at 2:00 PM and turned the meeting over to Acting Secretary Rick Merdan to call for the reorganization of officers.

1.1 Reorganization of officers

Acting Secretary Rick Merdan called for nominations for the position of Chairperson.

Kevin Fangman nominated John Bergin to serve as Chairperson of the Water Works and Lighting Commission. Nominations were called three times and then closed. There were no other nominations. There was a motion made by Kevin Fangman, seconded by Jeff Penzkover, and carried to cast a unanimous vote to elect John Bergin as Chairperson of the Water Works and Lighting Commission. There were no nay votes recorded.

Chairperson John Bergin continued the meeting and called for nominations for the position of Secretary. John Bergin nominated Rick Merdan to serve as secretary of the Water Works and Lighting Commission. Nominations were called three times and then closed. There were no other nominations. There was a motion made by John Harper, seconded by Jeff Penzkover, and carried to cast a unanimous vote to elect Rick Merdan as Secretary of the Water Works and Lighting Commission. There were no nay votes recorded.

2. Approval, additions, or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held October 9, 2024

There was a motion made by John Harper, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held on October 9, 2024, and

to place them on file. No nay votes were recorded.

3. Action items

3.1 Appoint designated representative and alternate for Great Lakes Utilities

Great Lakes Utilities (GLU) was formed in 2000 under Wisconsin Statutes Section 66.0825 for the purpose of obtaining low cost and reliable electric power for its members. Wisconsin Rapids Water Works and Lighting Commission is a member of GLU and therefore has voting rights within the organization.

After discussion, there was a motion made by Rick Merdan, seconded by John Harper, and carried to name Todd Weiler as WW&LC's primary representative and Jeff Kuhn as alternate representative and to ask the Wisconsin Rapids City Clerk to formally notify GLU of this change. No nay votes were recorded.

4.0 Department updates

4.1 Safety Coordinator's Report

The commissioners reviewed the Safety Coordinator's report. Sean Wall stated that he has heard very positive feedback on our recent Open House that was held in celebration of Public Power Week.

4.2 Line Superintendent's Report

This report was reviewed and discussed. October call-ins along with current and upcoming summer projects were discussed.

4.3 Electrical Engineer's Report

This report was reviewed and discussed. Tyler Sneen answered questions regarding the results of the transformer oil testing that was recently completed.

4.4 Water Department Operation's Report

This report was reviewed and discussed. Adam Breunig answered questions regarding water projects and the water main breaks that occurred in October.

4.5 Information Systems Administrator's Report

This report was reviewed and discussed. Matt Stormoen answered questions regarding the projects that he has been working on including migrating our user accounts to the cloud.

4.6 Conservation Manager's Report

This report was reviewed and discussed. Shawn Reimer answered questions

regarding the costs associated with our recent open house. Shawn also stated that he contacted and welcomed a new company to our service territory, Liquid Power Specialists Products.

4.7 Customer Support Supervisor's Report

This report was reviewed and discussed. Lynn Schroer answered questions regarding accounts receivable balances and an update on the end of electric disconnections for 2024.

4.8 Chief Financial Officer's Report

This report was reviewed and discussed. Jeff Kuhn answered questions regarding the financial statements and the recent GLU meeting he attended.

4.9 General Manager's Report

This report was reviewed and discussed. Todd Weiler expressed a big thank you to our linemen that helped with repairs after hurricane Milton devastated the south.

5. Review of accounts payables

A listing of all invoices and checks covering October was provided to the commission for review and all questions answered.

6. Adjourn

There was a motion made by John Bergin, seconded by Jeff Penzkover, and carried to adjourn at 2:33 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary