

Regular Meeting of the Water Works and Lighting Commission
Wednesday, November 14, 2018

There were present:

Commissioner John Bergin
Commissioner Joe Kozicki
Commissioner Rick Merdan
Commissioner Tom Nowak

Also in attendance: Jem Brown, Roxanne Gronski, Matt Stormoen, Todd Weiler, Josh Elliott, Dale Scheunemann, Jeff Kuhn, Shawn Reimer, Tyler Sneen, Lynn Schroer, and City Council Observer Scott Kellogg.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM. John Harper was excused from today's meeting.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held October 10, 2018

There was a motion made by John Bergin, seconded by Joe Kozicki, and carried to approve the minutes of the Regular Commission Meeting held October 10, 2018 and to place them on file. No nay votes were recorded.

2.2 Special Commission Meeting held October 26, 2018

John Bergin stated that the minutes need to be corrected to show that Mike Phillips was not in attendance at the meeting and to show that John Harper was. With the correction made there was a motion made by Rick Merdan, seconded by John Bergin, and carried to approve the corrected minutes of the Special Commission Meeting held October 26, 2018 and to place them on file. No nay votes were recorded.

3. Action items

3.1 WW&LC owned land in the Town of Grant

After discussion regarding the WW&LC owned land in the Town of Grant there was a motion made by John Bergin, seconded by Joe Kozicki, and carried

to approve the sale of the remaining 61.8 acres of land in the Town of Grant. No nay votes recorded.

4. Department Updates

4.1 Safety Committee Report

This report was reviewed. Sean Wall described the fall protection training and MSDS/SDS auditing program.

4.2 Line Superintendent's Report

This report was reviewed and October outages were discussed.

4.3 Water Department Operations Report

This report was reviewed and discussed.

4.4 Customer Support Supervisor's Report

This report was reviewed and the state mandated moratorium was discussed.

4.5 Director of Finance's Report

This report was reviewed and Jeff Kuhn gave an update on the water rate case.

4.6 Information Systems Administrator's Report

This report was reviewed and the cyber security assessment project was discussed.

4.7 Conservation Manager's Report

This report was reviewed and Rick Merdan wished to congratulate everyone on the great job with the Public Power Open House.

4.8 Director of Engineering & Electric Operations

This report was reviewed and discussed.

4.9 General Manager's Report

This report was reviewed and the annual GLU meeting/dinner was discussed.

5. Review of accounts payables

A listing of all invoices and checks covering October purchases was provided to the commission for review.

6. Adjourn

There was a motion made by Rick Merdan, seconded by John Bergin, and carried to adjourn at 1:29 PM. No nay votes were recorded.

Respectfully submitted,

Joe Kozicki, Secretary