

Regular Meeting of the Water Works and Lighting Commission
Wednesday, December 8, 2021

There were present:

Commissioner John Bergin
Commissioner John Harper
Commissioner Rick Merdan
Commissioner Tom Nowak
Commissioner Jay Bemke joined the meeting at 1:22PM.

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Dale Scheunemann, Jeff Kuhn, Shawn Reimer, and Lynn Schroer.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held November 10, 2021

There was a motion made by John Harper, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held on November 10, 2021, and to place them on file. There were no nay votes recorded.

3. Action items

3.1 2022 Water Supplies

Water Superintendent Dale Scheunemann stated that we went out for bids for our 2022 water supplies. Out of the four companies that provide water supplies, we received three quotes in response. As in the past ETNA, which is located in Michigan, is still not permitted to sell some of our needed supplies in Wisconsin due to regulations.

After a lengthy discussion, and based upon staff recommendation, there was a motion made by John Bergin, seconded by Rick Merdan, and carried to accept the bid from Ferguson Waterworks in the amount of \$508,937.80 for the purchase of the 2022 water supplies. There were no nay votes recorded.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the safety committee minutes and safety coordinator's monthly report.

4.2 Line Superintendent's Report

This report was reviewed. In November we had an after-hour call-in that was caused by a mylar balloon in our 3-phase circuit, along with 3 tree related outages which are normally on the single phase lines.

4.3 Water Department Operations Report

This report was reviewed and November water projects were discussed.

4.4 Customer Support Supervisor's Report

This report was reviewed and the AWWA Customer Service Seminar was discussed. Important topics covered were the winter water disconnection process and the new Low Income Home Energy Assistance Program (LIHEAP) available for water and sewer services. This program is similar to the energy assistance program for electric service.

4.5 Director of Finance's Report

This report was reviewed and the financial statements/investment reports were discussed. Jeff stated that he, along with Todd Weiler, attended a conference call with WE Energies to discuss their AMI Project for gas meters in the Wisconsin Rapids area. This project connects equipment to utility poles that will create a mesh network for gas readings. Also discussed was the possible need in the future for charging stations for electric vehicles.

4.6 Information System's Administrator's Report

This report was reviewed and November projects and cyber security was discussed.

4.7 Conservation Manager's Report

This report was reviewed and discussed. Shawn Reimer stated that the Public Service Commission has required us to collect DER (Distributed Energy Resource) data to assist in the strategic energy assessment, analyzing the

electricity needs of the State of Wisconsin. This report and DER information has been collected and sent to the PSC.

4.8 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd Weiler explained the scope of the SCADA PLC upgrade project stating that the 25 PLCs are original and that this is the first time in 13 years that they will be replaced. These PLCs will be replaced one at a time and the project will be completed in 2022.

4.9 General Manager's Report

This report was reviewed and discussed. Jem Brown explained that GLU has now stopped spending monies on the RICE Project for various reasons. Jem also stated that WW&LC's 2022 budget was completed and approved by the City Finance Committee.

5. Review of accounts payables

A listing of all invoices and checks covering November was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to adjourn at 1:51 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary