

Regular Meeting of the Water Works and Lighting Commission
Wednesday, December 9, 2020

There were present:

Commissioner Scott Kellogg
Commissioner Tom Nowak
Commissioner John Bergin by audio conference
Commissioner Rick Merdan by audio conference
Commissioner John Harper by audio conference

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Dale Scheunemann, Adam Breunig, Lynn Schroer, and Jeff Kuhn. In attendance via audio conference: Matt Stormoen, Josh Elliott, and Sean Wall.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held November 11, 2020

There was a motion made by John Harper, seconded by Rick Merdan, and carried to approve the minutes of the Regular Commission Meeting held November 11, 2020 and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items.

4. Department Updates

4.1 Safety Committee Report

The safety committee and the safety director's monthly report was reviewed, and the recent simulated chlorine leak training was discussed. Sean Wall stated that we have always had the procedures in place but were able to do a hands-on training.

4.2 Line Superintendent's Report

This report was reviewed and November outages were discussed.

4.3 Water Department Operations Report

This report was reviewed and November water projects were discussed.

4.4 Customer Support Supervisor's Report

This report was reviewed, and delinquent electric charges being placed on tax roll was discussed.

4.5 Director of Finance's Report

This report was reviewed and was discussed. There was a lengthy discussion regarding disconnections, our rates and the upcoming City Council meeting that will again address an ordinance regarding placing delinquent electric charges on the tax roll.

4.6 Information System's Administrator's Report

This report was reviewed.

4.7 Conservation Manager's Report

This report was reviewed and discussed.

4.8 Director of Engineering & Electric Operations

This report was reviewed and discussed. The commission thanked Todd for the summary of the completed 2020 work projects.

4.9 General Manager's Report

This report was reviewed, and the Wisconsin Public Utility Institute board meeting and Great Lakes Utilities annual meeting were discussed.

5. Review of accounts payables

A listing of all invoices and checks covering November purchases was provided to the commission for review.

6. Adjourn

There was a motion made by Rick Merdan, seconded by John Bergin, and carried to adjourn at 1:44 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary