

Special Meeting of the Water Works and Lighting Commission
Tuesday, December 22, 2020

There were present:

Commissioner John Bergin
Commissioner John Harper
Commissioner Scott Kellogg
Commissioner Rick Merdan by audio conference
Commissioner Tom Nowak

Also present: Jem Brown, Todd Weiler, Josh Elliott, and Jeff Kuhn

1. **Call to Order**

Chairperson Tom Nowak called the meeting to order at 9:00 AM.

2. **Line truck replacement**

The Utility's current trouble truck is 10 years old and for the past several years this truck has had several major mechanical issues and repairs. A replacement for the vehicle has been included and approved in the 2021 electric department capital budget. Based upon the bids received and the recommendation of staff, there was a motion made by John Bergin, seconded by Scott Kellogg, and carried to accept the bid from Utility Sales and Service for the purchase of a 2021 Versalift/Ford F550 in the amount of \$146,934. No nay votes were recorded.

3. **Revision of the employee's Policies and Procedures Manual**

After review and discussion there was a motion made by John Bergin, seconded by John Harper, and carried to approve the revision to Section 301 - Call-In Provisions and Section 302 – Overtime Compensation policies. No nay votes were recorded.

4. **Baseball field project**

After discussion, there was a motion made by Scott Kellogg, seconded by John Harper, and carried to supply labor and material for the electric and water service for the baseball field project in the not-to-exceed amount of \$55,000. No nay votes were recorded.

5. **Consideration of adjournment into closed session pursuant to Wisconsin Statutes ion 19.85 (1)(c) for purposes of considering employment, compensation, and performance evaluation data of a public employee over which the governmental body has jurisdiction. Performance evaluations of employees.**

Upon unanimous roll call vote the commission adjourned into closed session to discuss performance evaluations.

6. The commission will return to open session

There was a motion made by Scott Kellogg, seconded by John Bergin, and carried to return to open session. No nay votes were recorded.

7. Possible action on items discussed in closed session.

After discussion there was a motion made by John Bergin, seconded by John Harper, and carried to implement compensation adjustments based upon performance and utility industry compensation surveys. No nay votes were recorded.

8. Adjourn

There was a motion made by Scott Kellogg, seconded by John Bergin, and carried to adjourn at 10:50 AM.

Respectfully submitted,

Secretary, Rick Merdan