



Wastewater Facility
2540 First Street South
Wisconsin Rapids, WI 54494-5798
Phone (715) 421-8237 Fax (715) 421-8292
Ryan Giefer – Wastewater Superintendent
Email - rgiefer@wirapids.org

The Wastewater Treatment Commission met at 1:30 p.m. on June 5, 2019 at the Wastewater Treatment Plant, 2540 1st Street South. The following members were present: Tammy Steward, David Yonkovich, Lee Albrecht, Joe Terry and Peter Jennings. Also present were Ryan Giefer and Derek Budsberg (Chief Operator).

Commission Members Absent: David Laspa, Thaddeus Kubisiak.

1. **Call for Nomination of Chairperson Pro Tem:** A motion was made by David Yonkovich and seconded by Tammy Steward to nominate Peter Jennings as Chairperson Pro Tem. **Motion Carried.**
2. **Nominations and Election of Chairperson:** A motion was made by Joe Terry and seconded by Lee Albrecht, to nominate David Laspa as Chairperson. A second motion was made by Lee Albrecht and seconded by Tammy Steward to nominate Peter Jennings as Chairperson. Lee Albrecht made a motion to close nominations, and it was seconded by Joe Terry. Voting ensued: David Laspa received 2 votes, Peter Jennings received 3 votes. Peter Jennings elected as the new Chairperson.
3. **Minutes of the May 8, 2019 meeting:** A motion was made by Lee Albrecht and seconded by David Yonkovich to approve the minutes of the May 8, 2019 Commission meeting as written. **Motion Carried.**
4. **Update on Central States Water Environment Association Operations Award:** In May, Ryan and the operations staff won with the “2019 Treatment Facility Operations Award” in recognition of outstanding performance and demonstration of professionalism. There were 16 other nominees.
5. **Update on Laboratory Certification:** The lab is now certified for ammonia testing, all thanks to the work of Derek Budsberg. He created standard operating procedures that were accepted by the DNR and he also trained the staff on these procedures.
6. **Supervisory Report:**
 - a. Monthly Plant Report: All plant operations were within the WDNR Discharge Permit ranges.
7. **Bills and Revenues:** A motion was made by Tammy Steward and seconded by Peter Jennings to approve the bills and revenues for May 2019. **Motion Carried.**
8. **Referrals:** Revenue/Rate Reviews, CMOM updates, Biron Contract updates.

Adjourn: A motion was made by David Yonkovich and seconded by Tammy Steward to adjourn the meeting at 2:01 p.m. **Motion Carried.**