



**Wastewater Facility**  
**2540 First Street South**  
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The Wastewater Treatment Commission met at 1:30 p.m. on November 7, 2018 at the Wastewater Treatment Plant, 2540 1<sup>st</sup> Street South. The following members were present: Tammy Steward, Tom Rayome (Chairperson), David Laspa, and Joe Terry. Also present were Ryan Giefer and Derek Budsberg (Chief Operator).

Commission Members Absent: Lee Albrecht, Dave Yonkovich, Peter Jennings.

1. **Minutes of the October 3, 2018 meeting:** A motion was made by Tammy Steward and seconded by David Laspa to approve the minutes of the October 3, 2018 Commission meeting as written. **Motion Carried.**
  2. **Review 2019 Proposed Budget:** Ryan provided an overview of the proposed 2019 budget and projects. A motion was made by Tammy Steward and seconded by David Laspa to approve the 2019 budget and forward to City Council. **Motion carried.**
  3. **Review 2019 Proposed Equipment Quotes:** Ryan provided information on two quotes for a new sewer cleaner truck. A motion was made by David Laspa and seconded by Tammy Steward to proceed with purchasing the Vactor once the 2019 budget is approved by Council. **Motion carried.**
  4. **Supervisory Report:**
    - a. Monthly Plant Report: All plant operations were within the WDNR Discharge Permit ranges.
  5. **Bills and Revenues:** A motion was made by Tammy Steward and seconded by David Laspa to approve the bills and revenues for October 2018. **Motion Carried.**
  6. **Referrals:** CMOM updates, Biron Contract updates, Advance Landfill Leachate Agreement
- Adjourn:** A motion was made by Joe Terry and seconded by David Laspa to adjourn the meeting at 2:31 p.m. **Motion Carried.**