



Wastewater Facility
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The Wastewater Treatment Commission met at 1:35 p.m. on December 5, 2018 at the Wastewater Treatment Plant, 2540 1st Street South. The following members were present: Tammy Steward, Tom Rayome (Chairperson), David Laspa, Lee Albrecht, David Yonkovich, Peter Jennings and Joe Terry. Also present were Ryan Giefer and Derek Budsberg (Chief Operator).

Commission Members Absent: None.

1. **Minutes of the November 7, 2018 meeting:** A motion was made by Peter Jennings and seconded by Tammy Steward to approve the minutes of the November 7, 2018 Commission meeting as written. **Motion Carried.**
2. **Review & Consider Approving Maintenance Tech II position description/classification change:** A motion was made by Lee Albrecht and seconded by Peter Jennings to approve the position description and the classification change. **Motion carried.**
3. **Review & Consider Approving West Side Lift Project Change Order from Miron Construction:** Ryan provided information on two changes orders: 1.) August Winter & Sons to increase manhole size, with time & materials not to exceed \$66,279. 2.) August Winter & Sons to fabricate supports for rods in wet well valves for a cost of \$2,964. A motion was made by Lee Albrecht and seconded by Peter Jennings to approve both change orders. **Motion carried.**
4. **Supervisory Report:**
 - a. Monthly Plant Report: All plant operations were within the WDNR Discharge Permit ranges.
5. **Bills and Revenues:** A motion was made by Peter Jennings and seconded by David Laspa to approve the bills and revenues for November 2018. **Motion Carried.**
6. **Referrals:** CMOM updates, Biron Contract updates, Advance Landfill Leachate Agreement.

Adjourn: A motion was made by David Yonkovich and seconded by Tammy Steward to adjourn the meeting at 2:16 p.m. **Motion Carried.**